

**MINUTES OF THE MEETING OF THE WEBSITE WORKING GROUP HELD ON  
15TH OCTOBER 2003 AT 7.30 p.m. AT THE PAVILION, MANOR FIELD**

Present: Cllr Mr L Abraham  
Cllr Mr M Harris (Chairman)  
Cllr Mrs A Oxtoby

In attendance: Mrs Gilder (Assistant Clerk)

**1. Apologies for absence**

None

**2. Minutes of the previous meeting**

RESOLVED:

That the minutes of the meeting of the Website Working Group held on 15th September 2003 be approved and signed as a correct record and it was noted that the date of next meeting, whilst stating Wednesday 1st October 2003 had been postponed until 15th October 2003.

**3. Declarations of Interest**

None

**4. Website**

Quotations have been obtained from Claridge Consultancy Limited and RPM Solutions. Local schools were contacted and whilst a response has been received, the Working Group felt that the commitment might be too high on both sides and decided therefore that this was not an option.

RESOLVED:

To obtain a further quotation from another professional company for the setting up of a website.

The Local Channel has been contacted but whilst there would be no cost to set up the website, the Council would be committed to finding 5 local advertisers per year. It was therefore

RESOLVED:

That The Local Channel be contacted again to obtain further information as the Working Group felt that there were still questions that needed to be asked before pursuing things any further.

The Working Group considers that Hartley Parish Council urgently needs an official website and it was

RESOLVED:

That a recommendation go to the next meeting of the Finance Committee requesting that a sum of up to £1000.00 be made available to set up a website for the Council.

**5. Staff Training**

It was noted that Cllr Mrs Oxtoby is to attend a course on website design and Cllr Abraham also expressed an interest in attending. The course is free and the Working Group

RECOMMENDED:

That the Clerk and Assistant Clerk should go on the course provided by TBG Learning.

**6. Date of next meeting**

Thursday 6th November 2003 at 7.30 p.m. at the Pavilion, Manor Field.

The meeting closed at 8.50 p.m.

Signed:.....  
Chairman

Date:.....



