

HARTLEY PARISH COUNCIL

Clerk to the Council: Mrs J Hoad
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26th September 2003

Dear Councillor

You are invited to attend a meeting of the Quality Parish Status Working Group to be held on Thursday 16th October 2003 commencing at 7.30p.m. at the Pavilion, Manor Field.

Yours sincerely

**Helen Gilder
Assistant Clerk to the Council**

AGENDA

- 1. Apologies
To receive apologies for absence**
- 2. Election of Chairman
To elect a Chairman**
- 3. Declarations of Interest
To receive Members declarations of interest.**
- 4. Terms of Reference
To draft terms of reference for the Quality Parish Status Working Group**
- 5. Quality Parish Status
To investigate the process necessary to submit an application to seek Quality Parish Status (The Quality Parish and Town Council Scheme Guide to follow)**
- 6. Date of next meeting**

Committee Membership
Cllr Alford
Cllr Mrs Burns
Cllr Mrs Oxtoby
Cllr Sewell