

**MINUTES OF THE MEETING OF THE WEBSITE WORKING GROUP HELD ON  
4th February 2004 AT 7.30p.m. AT THE PAVILION, MANOR FIELD.**

Present: Cllr Mr L Abraham  
Cllr Mr M Harris (Chairman)  
Cllr Mrs A Oxtoby

In attendance: Mrs H Gilder (Assistant Clerk)

**1. Apologies for absence**

There were no apologies for absence.

**2. Minutes of the previous meeting**

RESOLVED: That, the minutes of the meeting of the Website Working Group held on 12th December 2003 be approved and signed as a correct record.

**3. Declarations of Interest**

There were no declarations of interest.

**4. Website**

The Group had looked at the possibility of designing and setting up the website without the aid of a consultant but it was agreed that professional assistance would be beneficial.

Quotations for the design and setting up of the Council's website were invited from Claridge Consultancy, Simon Goodwin and Webgoblins Web Design Limited. Webgoblins Web Design Limited did not return a quotation.

The Group considered quotations received from Claridge Consultancy Limited for the sum of £540.00 + VAT and Simon Goodwin for the sum of £1800.00 in connection with setting up a website for the Council.

**RECOMMENDED:**

That the quotation from Claridge Consultancy for the sum of £540.00 + VAT to provide a website for the Council be accepted as provided for in the Council's budget.

The Group supported the adoption of a .org.uk domain name rather than as previously suggested a .gov.uk domain name due to the fact that it would be less costly.

**5. Date of next meeting**

To be confirmed.

The meeting closed at 8.44p.m.

Signed:.....  
Chairman

Date:.....



