

THE PARISH COUNCIL OF HARTLEY

MINUTES OF THE MEETING OF THE PARISH COUNCIL HELD IN

THE PAVILION, MANOR FIELD, CHURCH ROAD

ON MONDAY 5TH APRIL 2004 COMMENCING AT 7.30 P.M.

Present: Cllr Mr C Alford
Cllr Mr A Barnett
Cllr Mrs J Burns
Cllr Mrs Y Coutts
Cllr Mr J Gaywood (Chairman)
Cllr Mr M Harris
Cllr Mrs A Oxtoby
Cllr Mr B Ramsay
Cllr Mr V Sewell
Cllr Mrs M Solman
Cllr Mr A Tremain

In attendance: Mrs J Hoad (Proper Officer)
Cllr Mr K Tucker (Kent County Council)
5 members of the public

Before the start of the meeting it was reported that Hartley had received a special award from the Muslim community for the help and support given by the local community to Muslim family that had arrived from Pakistan in 1997. A letter of congratulations will be sent to the Rector and extended to all those who have offered assistance to the family.

1. Apologies:

Apologies had been received from Cllr Mr L Abraham and Cllr Mr C Ward.

2. Minutes

(a) Minutes of the previous Council meeting

RESOLVED: That, the minutes of the meeting of the Parish Council held on 8th March 2004 be approved and signed as a correct record.

(b) Minutes of the Annual Parish Meeting

RESOLVED: That, the minutes of the Annual Parish Meeting held on 26th March 2004 be approved and signed as a correct record.

3. Declarations of Interest

Cllr Alford declared a personal under minute item 6, in respect of matters relating to the Local Government Pension Scheme contained in the minutes of the meeting of the Finance and General Purposes Committee held on 18th March 2004 (page 1, minute item 6).

4. Register of Interests

Members were reminded of their duty to update the Register of Interests within 28 days of their interest changing.

Adjournment

The meeting was adjourned at 7.40 p.m. to receive a report from the County Councillor.

The meeting resumed at 7.53 p.m.

5. Planning Committee

RESOLVED: That, the minutes of the meetings of the Planning Committee held on 10th and 24th March 2004 and the recommendations contained therein be received and, where necessary, approved and adopted.

6. Finance and General Purposes Committee

RESOLVED: That, the minutes of the meeting of the Finance and General Purposes Committee held on 18th March 2004 and the recommendations contained therein be received and, where necessary, approved and adopted.

7. Burial Ground and Garden of Remembrance Committee

Cllr Barnett proposed, Cllr Mrs Oxtoby seconded that the minutes of the meeting of the Burial Ground and Garden of Remembrance Committee held on the 17th March 2004 be received and adopted, and the recommendations contained therein be approved.

An amendment, proposed by Cllr Alford and seconded by Cllr Ramsay, to the recommendation contained on page 1, minute item 4 (1) so that it reads, “post and chains be erected as a temporary measure around the periphery of the proposed new Garden of Remembrance upto £200 and that consideration be given to funding the construction of a low wall in the draft budget for 2005/06” was CARRIED.

Some concerns were expressed in respect of the Committee’s recommendation contained on page 1, minute item 4 (2) to prohibit the purchase of grave spaces within the Burial Ground for the interment of ashes and in light of the views expressed, Cllr Barnett agreed to withdraw the recommendation. The matter will be referred back to the Committee for further consideration.

RESOLVED: That, the minutes of the meeting of the Burial Ground and Garden of Remembrance Committee held on 17th March 2004 and the recommendations contained therein, including the amended recommendation, be received and, where necessary, approved and adopted.

8. Youth Committee

RESOLVED: That, the minutes of the meeting of the Youth Committee held on 16th March 2004 be received and adopted.

9. Northfield Management Committee

(a) Standing Orders

RESOLVED: That, (1) the recommendation of the Northfield Management Committee to permanently vary Standing Order 9.4 so that the Secretary is required to seek two written estimates for works valued between £250 and £1,000 and one verbal estimate for works valued below £250 be approved and (2) the Northfield Management Committee be requested to consider the adoption of financial regulations.

(b) Minutes

It was reported that due to staff illness the minutes of the meeting of the Northfield Management Committee held on 19th March 2004 were not available.

10. Community Facilities Working Group

RESOLVED: That, the minutes of the meeting of the Community Facilities Working Group held on 1st April 2004 and the recommendations contained therein be received and, where necessary, approved and adopted.

11. Website Working Group

The Working Group was congratulated for its efforts to set up the Council’s website.

Appendix 1

RESOLVED: That, the minutes of the meeting of the Website Working Group held on 31st March 2004 and the recommendations contained therein be received and, where necessary, approved and adopted.

12. Parish Plan Working Group

RESOLVED: That, the minutes of the meeting of the Parish Plan Working Group held on 11th March 2004 be received and adopted.

13. Member's Surgery

The Council considered a report on the ongoing flooding problem at the end of Springcroft. It was generally considered that the problem is exacerbated by surface water run off from Manor Lane and Manor Drive. Cllr Ramsay reported that he had contacted the residents immediately affected by the flooding and the Highway Authority.

RESOLVED: That, (1) the report be noted and (2) the Clerk be asked to make representation to Sevenoaks District Council to investigate the matter and seek a more permanent solution to the problem.

14. Payments

RESOLVED: That, the payment of the following accounts for April 2004, as attached in appendix 1 to these minutes, be approved.

15. KAPC

RESOLVED: That, the Parish News issue 299 be received and noted.

16. Police Community Support Officers (PCSO's)

The Council considered a report on information received from Sevenoaks District Council advising about the next round of funding for PCSO's. The Council expressed its dissatisfaction that the neighbouring Parishes of Ash-cum-Ridley, Longfield and New Barn and Meopham had managed to secure either PCSO's or Rural Wardens at no expense to the Parish Councils.

RESOLVED: That, (1) the report be noted, (2) the Clerk's action to register an interest with Sevenoaks District Council in securing a PCSO in Hartley be confirmed and (3) an item be included in the next edition of the Council's newsletter seeking the views of residents as to whether there would be any support for the Parish to contribute 50% of the costs to fund the appointment of a PCSO.

The meeting closed at 9.36 p.m.

Signed:..... Chairman

Date:.....

Schedule of Payments April 2004

Chq No	Payment to	Particulars	Net	VAT	Total
10349 7	J Hoad	Salary 01/04/2004-30/04/2004 (prev approved)	1,143.42	-	-
		Wine and orange juice re Annual Parish Meeting 26/03/04 Section 137	49.03	-	1,192.45
10349 8	H Gilder	Salary 01/04/2004-30/04/2004 (prev approved)	654.69	-	654.69
10349 9	Inland Revenue	Month 1	617.55	-	617.55
10350 0	D Cunningham	Cleaning services to Pavilion April 2004	80.00	-	80.00
10350 1	The Association of North Kent Neighbourhood Watches	The supply of 14 newsletters 4 times per year to April 2005	7.00	-	7.00
10350 2	Sevenoaks District Council	National non domestic rate bill 2004/2005 Manor Field Sports ground and premises. 01/04/2004 - 31/03/2005.	980.40	-	980.40
10350 3	Supplies Team	Hp No27 Desk jet Inkjet cartridge black 10ml. Inv 5988652.	13.42	2.35	15.77
10350 4	Sevenoaks District Council	Emptying of dog waste bins Jan-Mar. Includes new bin at Rectory Meadow. Inv 2008661.	152.50	26.69	179.19
10350 5	Kent County Council	Annual rent re Parish Office from 23/02/04 - 22/02/05. Inv 943616	600.00	-	600.00
10350 6	Kent Association of Parish Councils	Annual subscription for membership year ending 31 March 2005 Inv 04/05 - 116.	805.00	140.88	-
		Local Council Review 6 issues per annum Inv no 04/05 - 116.	25.00	-	970.88
10350 7	J C Electrical	1 no non maintained emergency light fitting	100.00	17.50	-
		1 no external light	115.00	20.13	252.63
10350 8	Kent Rural Community Council	Membership of Kent RCC 2004/2005	35.00	-	35.00
10350 9	Kent County Council (KCS)	Stationery Invoice S1501716	9.04	1.59	-
		Stationery self adhesive badge clips. Inv S1506226	8.97	1.57	-

Appendix 1

		Stationery - Coloured box file black Inv S1506833	1.90	0.33	-
		Sports marking during March 2004 Inv LS78235	42.00	7.35	-
					72.75
10351	UK Shelving Limited	New clip shelving. 1 starter bay and 1 extension bay. Inv 8885	120.98	21.17	142.15
0					
10351	Calor Gas Limited	Bulk propane delivery 22/03/04. Inv 11684586	216.55	10.83	227.38
1					
10351	West Kent Independent Mediation Service	Donation Section 137	50.00	-	50.00
2					
10351	Kenward Trust	Donation Section 137	50.00	-	50.00
3					
10351	Cash	Reimbursement of petty cash re recorded delivery re telephone mast letter 36/03 10/03/04	0.92	-	-
4					
		100 1st class stamps 37/03 12/03/04	28.00	-	-
		Hire of hall - Hartley Primary School re error on invoice. 38/03 17/03/04	0.27	-	-
		100 1st class stamps 02/04/04 39/03	28.00	-	-
					57.19
10351	T D Munday	Routine maintenance work Manor Field Inv 36	60.00	-	-
5					
		Inspect Playground equipment Inv 36		-	-
			160.00		
		Routine maintenance Hartley Greens Inv 36	30.00	-	-
		Routine maintenance work pond Inv 36	25.00	-	-
		Routine maintenance work Gorse Wood Inv 36	20.00	-	-
		Routine maintenance work Rectory Meadow Inv 36	9.00	-	-
					304.00
10351	T D Munday	Garden maintenance Burial Ground Inv 35		-	-
6			119.00		
		Burial Ground visual inspection. Inv 37	22.50	-	-
		Manor Field Removal of smashed sight screen, take down goal post and pick up smashed seat Inv 38	22.50	-	-
		Woodland Avenue allotment repair fence Inv 39		-	-
			137.56		
		Manor Field repairs and renewals to the fence. Inv 40		-	-
			1,290.30		
		Stain bench Ash Road Inv 41	15.00	-	-
					1,606.86

Appendix 1

10351 7	T D Munday	Longfield Hill Play Area. Build up ground levels to remove trip hazards inv 42	20.00	-	-
		Stain Seat Longfield Hill Play Area Inv 42	14.00	-	-
		Hartley Burial Ground repair chestnut fencing Inv 43	55.00	-	89.00
10351 8	Kent County Council (KCS)	Luggage laminating pouches and carriage charge Inv TS778737	3.83	0.67	4.50
10351 9	Mid Kent Water	Consumption charge and standing charge Allotments Woodland Avenue. Bill no 37	21.18	-	-
		Consumption charge and standing charge Pavilion, Church Road. Bill no 25	82.99	-	104.17
TOTAL			8,042.50	251.06	8,293.56

Adjournment

The meeting adjourned at 7.40 p.m. to receive a report from the County Councillor.

The County Councillor informed the Council there had been no significant progress to address the issues surrounding the lack of commuter buses from New Ash Green to Longfield, but considered the commuter traffic contributed significantly towards the volume of traffic using Ash Road.

The County Councillor reported briefly on proposals contained in the Dartford Local Plan to rebuild Axton Chase School, but stressed this was very much at the conceptual stage. The proposal include for the school to be moved to the other end of the school site, therefore allowing the site of the existing school to be used for housing. Government grants are available for rebuilding schools and it is anticipated that the sale of the land together with the Government grant will fund the rebuilding programme. It is understood that the playing fields will be retained. The future of the Youth Centre was not known.

The County Councillor explained that that the Kent Fire Service was now a precepting authority and that the Environment Agency will also become a precepting authority . He further explained that the Fire Service now has a statutory responsibility for rescue work and of regionalisation plans affecting both the Kent Fire and Rescue Service and the Environment Agency.

Finally, the County Councillor stated that he had a picture of the Muslim award presented to Hartley and a tape recording of the television interview with the Rector and the Muslim family.

The County Councillor took questions from Members of the Council.

The adjournment closed at 7.53 p.m.