

THE PARISH COUNCIL OF HARTLEY

MINUTES OF THE ANNUAL MEETING OF THE PARISH COUNCIL HELD IN

THE PAVILION, MANOR FIELD, CHURCH ROAD

ON MONDAY 10th MAY 2004 COMMENCING AT 7.30 P.M.

Present: Cllr Mr L Abraham
Cllr Mr A Barnett
Cllr Mrs J Burns
Cllr Mrs Y Coutts
Cllr Mr J Gaywood (Chairman)
Cllr Mr M Harris
Cllr Mrs A Oxtoby (*arrived at 7.35 p.m.*)
Cllr Mr B Ramsay
Cllr Mr V Sewell
Cllr Mrs M Solman
Cllr Mr A Tremain
Cllr Mr C Ward

In attendance: Mrs J Hoad (Proper Officer)
Cllr Mr K Tucker (Kent County Council)
7 members of the public

1. Apologies:

Apologies had been received from Cllr Mr C Alford.

2. Election of the Chairman of the Council

RESOLVED: That, Cllr Mr J Gaywood be elected Chairman of the Council until the Annual meeting of the Council in May 2005 and that pursuant to Standing Order 14 (d), the declaration of acceptance of office and declaration to observe the Code of Conduct be signed by the Chairman after the meeting.

3. Election of the Vice Chairman

RESOLVED: That, Cllr Mr A Barnett be elected Vice Chairman of the Council until the Annual meeting of the Council in May 2005.

4. Declarations of Interest

Cllr Mr A Tremain declared a personal interest under minute item 12, in respect of matters relating to the Trustees of Briars Way and Gorse Way, as he has family members that reside in Briars Way.

Cllr Mr V Sewell declared a personal and prejudicial interest under minute item 16 (d) and 16 (e), in respect of the authorisation of expenditure for the purchase of fluorescent jackets and refreshments at the Youth Activity Day, which he had purchased on behalf of the Council and withdrew from the meeting during discussion and voting on the matter.

Cllr Mr A Barnett declared a personal and prejudicial interest under minute item 15, in respect of matters relating to the allotments contained in the minutes of the meeting of the Amenities and Open Spaces Committee held on 20th April 2004 (page 6, minute item 13), as he is an allotment holder and withdrew from the meeting during discussion and voting on the matter.

Cllr Mr B Ramsay declared a personal and prejudicial interest under minute item 20, in respect of the payment for repairs to the WI bench, as he was the recipient of the payment and withdrew from the meeting during discussion and voting on the matter.

Cllr Mr M Harris declared a personal interest under minute item 15, in respect of matters relating to an offer to purchase an area of woodland owned by the Council at Billings Hill Shaw, in front of Hartley Grange Cottage contained in the minutes of the meeting of the Amenities and Open Spaces Committee held on 20th April 2004 (page 5, minute item 10), as he resides in Billings Hill Shaw.

5. Register of Interests

Members were reminded of their duty to update the Register of Interests within 28 days of their interest changing.

6. Minutes

RESOLVED: That, the minutes of the meeting of the Parish Council held on 5th April 2004 be approved and signed as a correct record.

Cllr Mrs A Oxtoby arrived at the meeting at 7.35 p.m.

7. Appointments of Committees, Working Groups and representatives on outside bodies

(a) Representatives on outside bodies

RESOLVED: That, appointments of representatives on outside bodies be approved, as set out in appendix 1 attached to these minutes.

(b) Terms of Reference

RESOLVED: That, the terms of reference of the committees and working groups be approved, as set out in appendix 2 attached to these minutes.

(c) Membership of Committees and Working Groups

RESOLVED: That, (1) membership of Committees and Working Groups be approved, as set out in appendix 3 attached to these minutes and, (2) the Saturday morning Members Surgeries be held quarterly.

8. Subscriptions

RESOLVED: That, the payment of subscriptions falling to be paid annually be approved, as set out in appendix 4 attached to these minutes.

9. Deeds in the custody of the Council

RESOLVED: That, the inventory of land and property owned by the Council, schedule of assets and land leased by the Council be received and noted.

10. Calendar of meetings

(a) Dates for meetings of the Council

RESOLVED: That, the dates for meetings of the Council upto the Annual meeting of the Council in May 2005 be approved, as set out below:

14th June 2004	12th July 2004
13th September 2004	11th October 2004
8th November 2004	13th December 2004
10th January 2005	14th February 2005
14th March 2005	11th April 2005

13th May 2005 (Annual Meeting of the Council)

(b) Annual Parish Meeting

RESOLVED: That, the setting of the date for the Annual Parish Meeting be deferred.

Adjournment

The meeting was adjourned at 8.07 p.m. to receive a report from the County Councillor.

The meeting resumed at 8.12 p.m.

11. Flooding at Springcroft

The Council received a petition containing the names of 54 residents requesting the District Council address the ongoing issues of flooding at Springcroft. The Council was informed that highway drainage system in Springcroft drains several roads in the locality and consists of gullies connected to a series of deep bored soakaways. The area is subject to an enhanced cleansing regime and the Sevenoaks Highway Unit has confirmed that the system has recently been cleansed. The Highway Unit intends to carry out further investigations to establish whether the deep bores of the soakaways have been unduly effected by a build up of silt.

RESOLVED: That, (1) the petition be received and noted and, (2) the Chief Executive be notified of the content of the petition and, (3) the Director of Strategic Services be informed of the ongoing flooding problems at the end of Springcroft and, (4) the residents of Springcroft who have signed the petition be given an update of the current position and (5) the matter be referred to the Ash Road Working Group for further consideration.

12. Trustees of Briars Way and Gorse Way

The Council considered a letter received from the Trustees of Briars Way and Gorse Way in respect of proposals to improve the surface of the footpath running from Manor Drive to Gorse Way. The Trustees are concerned that any improvements to the surface of the footpaths may encourage “trial bikes” and are in discussions with the Police and the District Council’s Community Development department with a view to installing an access restrictor. The Trustees have requested a meeting with a representative from the Parish Council to discuss this matter further.

RESOLVED: That, the matter be referred to the Ash Road Working Group and that the Trustees be invited to the next meeting of the Working Group

13. Planning Committee

RESOLVED: That, the minutes of the meetings of the Planning Committee held on 7th and 21st April 2004 and the recommendation contained therein be received and, where necessary, approved and adopted.

14. Finance and General Purposes Committee

RESOLVED: That, the minutes of the meeting of the Finance and General Purposes Committee held on 7th April 2004 and the recommendations contained therein be received and, where necessary, approved and adopted.

15. Amenities and Open Spaces Committee

RESOLVED: That, the minutes of the meeting of the Amenities and Open Spaces Committee held on 20th April 2004 and the recommendations contained therein be received and, where necessary, approved and adopted.

16. Youth Committee

(a) RESOLVED: That, the minutes of the meeting of the Youth Committee held on 14th April 2004 be received and adopted.

- (b) RESOLVED: That, in accordance with powers under Section 137 of the Local Government Act 1972, a sum of £100 be donated to the St Johns Ambulance as a gesture of thanks for attending the Youth Activity Day on 24th April 2004.
- (c) RESOLVED: That, the expenditure of £25.00 to the Hartley Art Group as a contribution towards its costs for supplying materials at the Youth Activity Day be approved.
- (d) RESOLVED: That the expenditure of £17.70 plus VAT for the purchase of six fluorescent waistcoats worn by stewards in attendance at the Youth Activity Day be approved.
- (e) RESOLVED: That, the expenditure of £15.58 for the purchase of refreshments at the Youth Activity Day be approved.

17. Northfield Management Committee

RESOLVED: That, the minutes of the meeting of the Northfield Management Committee held on 18th March 2004 be noted.

18. Parish Plan Working Group

RESOLVED: That, the minutes of the meeting of the Parish Plan Working Group held on 22nd April 2004 and the recommendation contained therein be received and, where necessary, approved and adopted.

19. Health and Safety Seminar

RESOLVED: That, Cllrs Abraham and Mrs Solman be authorised to attend the Annual Health and Safety Seminar organised by Zurich Municipal on 11th June 2004 at Grange Moor Hotel, Maidstone at a total cost of £90.00 plus VAT.

20. Payments

RESOLVED: That, the payments of the following accounts for May 2004, attached as appendix 5 to these minutes, be approved.

21. KAPC

- (a) RESOLVED: That, Parish News 300 be received and noted.
- (b) RESOLVED: That, the Clerk's attendance at AQA Block 1 Training course on 30th April 2004 at Harrietsham Village Hall and the Assistant Clerk's attendance at the Clerk's Information Day on 18th May 2004 at Harrietsham Village Hall be authorised.
- (c) RESOLVED: That, the minutes of the meeting of Sevenoaks Area Committee held on 12th March 2004 be received and noted.

The meeting closed at 9.07 p.m.

Immediately after the close of the meeting, Cllr Mr J Gaywood signed a declaration of acceptance of office and a declaration to observe the Code of Conduct of the Hartley Parish Council.

Signed:..... Chairman

Date:.....

Appointment of representatives on outside bodies

Organisation	Members
Kent Association of Parish Councils (2 representatives)	Cllrs Mrs Oxtoby and Tremain
HAWK Committee (2 representatives)	Cllrs Mrs Burns and Sewell
Northfield Management Committee	Cllrs Barnett, Gaywood and Mrs Solman
Crime Prevention Panel	Cllr Abraham
Rural Age Concern	Cllr Ramsay
Footpaths Representative	Mr R Jones
Kent Rural Community Council	Cllr Barnett
Tree Warden	Cllr Barnett
Governor Hartley Primary School	Cllr Sewell
Governor Our Lady of Hartley RCP School (with effect from 1st September 2003)	Mr D Thompson

Committee/ Working Group	Terms of Reference
Amenities and Open Spaces Committee	<ol style="list-style-type: none"> 1. To manage the operation of the Manor Field, Pavilion and all open spaces, playing fields, recreation grounds, play grounds, village pond and lay-by and such land at Hartley Wood that the Council has taken care and control of, with the exception of the open space known as Northfield. Such operation shall include making recommendations to the Council on scales of hiring charges for the use of facilities together with conditions of hire. 2. To arrange for the maintenance of the Pavilion. 3. To review and monitor the grass cutting contracts together with the maintenance of all open spaces and to ensure that they are in safe condition for their use by the public. 4. To undertake and monitor health and safety inspections of all playground equipment. 5. To prepare an annual budget for review by the Council's Finance Committee in November of each year and to monitor expenditure against the annual budget approved by the Council. 6. To keep under review opportunities to secure funding support from external sources. 7. To be responsible for dealing with all matters relating to public rights of way to ensure the general upkeep of footpaths within the Parish, making recommendation to Council where necessary. <p>Delegated Powers</p> <ol style="list-style-type: none"> 1. To authorise expenditure on those matters which fall within the responsibility of the Committee up to the sums contained in the annual budget approved by the Council, provided that any new schemes shall be subject to prior approval in principle by the Council. 2. To respond, on behalf of the Council, to orders for the diversion, stopping-up, extinguishment or creation of a public path.
Burial Ground and Garden of Remembrance Committee	<ol style="list-style-type: none"> 1. To ensure the Burial Ground and Garden of Remembrance remain areas of peace and tranquillity for the benefit of the residents. 2. To make arrangements for the general maintenance of the Burial Ground and Garden of Remembrance subject to the approval of the Parish Council. 3. To be responsible for the display and notification of the Parish Council approved Rules and Regulations and ensure these are observed. 4. To work towards establishing a new Burial Ground and obtain the necessary costings.

	<p>Delegated Powers</p> <ol style="list-style-type: none"> 1. To authorise expenditure on those matters which fall within the responsibility of the Committee up to the sums contained in the annual budget approved by the Council, provided that any new schemes shall be subject to prior approval in principle by the Council. 2. The Clerk, in consultation with the Chairman of the Burial Ground and Garden of Remembrance Committee, be authorised to approve applications to place memorials, inscriptions and additional inscriptions on memorials in the Burial Ground and to approve applications to place plaques in the Garden of Remembrance, provided such applications comply with the Council's rules and regulations.
<p>Finance and General Purposes Committee</p>	<ol style="list-style-type: none"> 1. To make recommendations to the Council on the Budget for the ensuing year; such budget shall be prepared having regard to the Council's statutory duties, obligations and such objectives that the Council wishes to undertake for the benefit of the Parish. 2. To undertake quarterly reviews of expenditure against the approved budget and to report thereon to the Council highlighting any variations. 3. To consider applications for financial assistance including expenditure under the provisions of Section 137 of the Local Government Act 1972. 4. To undertake the evaluation of tenders and quotations for work to be undertaken on the Council's behalf and to recommend to the Council the most appropriate tender(s) for acceptance in accordance with Best Value guidelines, where these do not already fall within another Committee. 5. To ensure proper arrangements for the conduct of the quarterly audit of the Council's accounts and statutory annual audit, including the appointment of internal auditor. 6. To approve the Annual Statement of Accounts and submit them to Council for adoption. 7. To undertake the regular review of the Council's banking arrangements and investments. 8. To review the administrative functions of the Council and make recommendations as appropriate to the Council. 9. To review annual subscriptions to outside organisations. 10. To review the Clerk's and the Assistant Clerk's terms and conditions of employment. 11. To review the Council's office accommodation.

APPENDIX 2

	12. To deal with any matters which do not fall within the Terms of Reference of any other Committee.
Planning Committee	<ol style="list-style-type: none"> 1. To respond on behalf of the Council to requests from the local planning authorities for comments on planning applications, tree preservation orders and breaches of planning control. 2. Where appropriate, prepare for the Council, grounds for supporting the local planning authority in any planning appeals against refusal of planning permission. 3. To advise the Council on all planning matters including changes to the Development Plan. 4. To respond on behalf of the Council to applications for the transfer of Justices' Licences and Gaming Permits <p>Delegated Powers</p> <ol style="list-style-type: none"> 1. To determine and submit the Council's observations on planning applications, applications concerning tree preservation orders and breaches of planning control. 2. To undertake such action, publicity and consultations considered necessary to provide residents with an opportunity to make representations on planning applications and other planning matters. 3. To appoint working groups to research and advise the Committee on planning applications and appeals.
Youth Committee	<ol style="list-style-type: none"> 1. To work on behalf of all of the youth of Hartley to assist them in taking a full and active roll in the life of the village. 2. To work with any organisation involved with youth work and act to assist them. 3. To enlist any organisation involved with youth work and young people to work with the Council to achieve the above aims. 4. To co-opt persons who have a particular interest in the well being of young persons or have a special knowledge or expertise. <p>Delegated Powers</p> <p>To authorise expenditure on those matters that fall within the responsibility of the Committee up to the sums contained in the annual budget approved by the Council, provided that any new schemes shall be subject to prior approval, in principle, by the Council.</p>

Ash Road Working Group	<ol style="list-style-type: none"> 1. To determine the problems and assess the priorities associated with the volume and speed of traffic using the Ash Road. 2. To formulate a strategy to overcome the problems associated with the traffic on Ash Road and report back to the Council with its findings and recommendations. 3. To meet from time to time as deemed necessary by members of the working party. 4. The working party to be dissolved on submission of its findings and recommendations to the Council. 5. To co opt, for such time as is necessary, members of the public to the working group.
Community Facilities Working Group	<ol style="list-style-type: none"> 1. To review the level of services and facilities available to Parishioners and to make recommendations to Council on any proposals to improve such services and facilities. <p>Delegated powers</p> <p>To co-opt such Members of the Council, residents and community workers who in the Working Groups opinion would assist it in its reviews.</p>
Parish Plan Working Group	<ol style="list-style-type: none"> 1. To examine and make proposals to the Council for the preparation and development of a Parish Plan for Hartley. Such Parish Plan to incorporate a Village Design Statement. 2. To make proposals to the Council for the co-option of residents to assist in the preparation and development of the Plan.
Standing Orders Working Group	<ol style="list-style-type: none"> 1. To undertake a review of the Council's Standing Orders
Website	<ol style="list-style-type: none"> 1. To investigate the provision of a website for Hartley Parish Council including the approximate costings. 2. To propose the preparation and to take the necessary action to set up a website. 3. To look at the provision of a broadband facility to the Parish Office.

Appointments to Committees and Working Groups

Committees

Amenities and Open Spaces Committee (7)

Cllrs Barnett, Gaywood, Mrs Oxtoby, Sewell, Mrs Solman, Tremain and Ward

Burial Grounds and Garden of Remembrance Committee (5)

Cllrs Barnett, Mrs Burns, Mrs Coutts, Gaywood and Mrs Oxtoby

Finance and General Purposes Committee (5) (Renamed 14th July 2003)

Cllrs Abraham, Alford, Barnett, Gaywood and Ramsay

Planning Committee (8)

Cllrs Abraham, Alford, Barnett, Mrs Coutts, Gaywood, Harris, Ramsay and Mrs Solman

Youth Committee (7)

Cllrs Barnett, Mrs Burns, Gaywood, Harris, Sewell, Mrs Solman and Tremain

Working Groups

Ash Road Working Group (6)

Cllrs Harris, Ramsay, Sewell, Mrs Solman and Ward

Community Facilities Working Group (5)

Cllrs Alford, Mrs Burns and Sewell.

Cllr Ramsay (co-opted 16/10/03)

Standing Orders Working Group (4)

Cllrs Alford, Barnett, Gaywood and Ward

Parish Plan Working Group (3) (Renamed 9th February 2004)

Cllrs Harris, Ramsay and Mrs Solman

Others

Newsletter (4).

Cllrs Alford, Mrs Burns, Harris and Mrs Solman

Website (3)

Cllrs Abraham, Harris and Mrs Oxtoby

Members Surgery Panel (13)

All Members of the Council

Annual subscriptions

To	Description	Due	Amount (Based on last years subscription)
Open Spaces Society	Membership	May 2004	£30.00
Kent County Playing Field Ass	Membership	May 2004	£15.00
Kent Wildlife Trust	Membership	July 2004	£36.00
Ass of Burial Authorities	Membership	July 2004	£70.00
Scribe 2000	Licence (accounts software)	October 2004	£245.00
South East Regional Play Ass	Membership	December 2004	£20.00
Society of Local Council Clerks	Membership	December 2004	£97.00
Information Commissioner	Data Protection Notification	January 2005	£35.00
Campaign to Protect Rural England	Membership	March 2005	£25.00
NALC	Direct Information Service (Fortnightly publication)	March 2005	£91.00
KAPC	Membership	April 2005	£945.88
KAPC	Local Council Review (Publication 6 issues)	April 2005	£25.00
KRCC	Membership	April 2005	£35.00
Ass of Neighbourhood Watches	Quarterly newsletters (14 copies)	April 2005	£7.00

Schedule of Payments May 2004					
Chq No	Payment to	Particulars	Net	VAT	Total
103520	J Hoad	Salary 01/05/2004-31/05/2004 (prev approved)	1,143.19	-	1,143.19
		100 2nd class stamps 06/05/04 £20 from petty cash £1 owed	1.00	-	1,144.19
103521	H Gilder	Salary 01/05/2004-31/05/2004 (prev approved)	635.10		635.10
103522	Inland Revenue	Month 2	604.96	-	604.96
103523	D Cunningham	Cleaning services to Pavilion May 2004	80.00	-	80.00
103524	Kent County Training Partnership	Training day Clerk. Achieving the AQA Certificate in Local Council Administration. 30/04/04.	30.00	-	30.00
103525	South Eastern Plumbers	Pavilion Manor Field. Service to boilers, water heater and combi-mates. Strip down & de coke Andrews water heater.	356.00	-	356.00
103526	Society of Local Council Clerks	Funding and Managing Community Projects. Regional one day conference. 17/06/04	30.00	-	30.00
103527	Cllr V Sewell	High Visibility waistcoats re youth Activity Day	17.70	3.10	-
		Refreshments re Youth Activity Day. (£8.40 already reimbursed)	7.18	-	27.98
103528	St. Johns Ambulance	Donation Section 137 re attendance at Youth Activity Day	100.00	-	100.00
103529	Hartley Art Group	Contribution to expenses re youth Activity Day	25.00	-	25.00
103530	Claridge Consultancy Limited	Website provision of name registration and hosting for 1 year. Inv 276	175.00	30.63	-
		Site design, training and installation of software. Inv 276	200.00	35.00	-
		Front Page 2003 software. Inv 276	165.00	28.88	-
		PDF Writer. Inv 276	45.00	7.87	687.38

103531	British Telecommunications PLC	Cost of calls 26 Jan - 26 Apr 2004 and Service charges 1 Apr- 30 Jun 2004.	119.23	20.86	140.09
103532	Cash	6/4/04 Underpaid postage Princes trust 01/04	1.24	-	-
		7/4/04 Refreshments Youth Activity Day 02/04	5.03	-	-
		6/5/04 100 x 1st 7 2nd class stamps 03/04	48.00	-	54.27
103533	Audit Commission	Fixed Fee 2000/01 45 hrs @ £27	1,215.00	212.63	1,427.63
103534	Allianz Cornhill Insurance	Annual insurance premium. Renewal date 01/06/04	1,648.06	-	1,648.06
103535	Calor Gas Limited	Standing charge Inv 11788265	18.33	0.92	19.25
103536	Supplies Team	HP No 27 inkjet cartridges Inv 6042204	26.84	4.70	-
		HP No 27 inkjet cartridges Inv 6020218	13.42	2.35	47.31
103537	Mr Glidewell	Supply and installation of new notice board. Inv 55	285.00	-	285.00
103538	Kent County Council (KCS)	Stationery Inv S1515689	22.90	4.01	26.91
103539	British Telecommunications PLC	Broadband Parish Office 1 Apr - 30 Jun	89.97	15.74	105.71
103540	Kent County Playing Fields Association	Annual subscription 2004	15.00	-	15.00
103541	Park Leisure Ltd	To supply & install 28m2 of black EPDM wet pour kerb edgings. Inv 4762/2338	1,826.00	319.55	2,145.55
103542	Kent County Council	Supervision of volunteers at Rectory Meadow 6/4/03, 9/4/03, 15/6/03, 17/8/03, 14/9/03, 17/9/03, 16/11/03 18/01/04, 15/02/04 (charge only for 8 days.	904.00	158.20	-
		Hire of power scythe for cutting of Rectory Meadow 4/4/03, 13/6/03, 12/9/03, 17/9/03. Inv 328893.	200.00	35.00	1,297.20
103543	T D Munday	Routine maintenance. Manor Field pick up litter etc. Inv 46	48.00	-	-
		Inspect playground equipment Inv 46	200.00	-	-

APPENDIX 5

		Hartley Greens pick up litter. Inv 46	24.00	-	-
		Pond pick up litter. Inv 46	20.00	-	-
		Gorse Wood pick up litter. Inv 46	25.00	-	-
		Rectory Meadow pick up litter. Inv 46	9.00	-	326.00
103544	T D Munday	Garden maintenance Burial Ground. Inv 45	119.00	-	119.00
103545	T D Munday	Burial ground visual inspection Inv 47	18.00	-	-
		Cutting cemetery grass All Saints Inv 48	120.00	-	-
		5 cuts grass in Burial Ground Inv 49	100.00	-	-
		Strim grass Burial Ground, verge 7 duck pond Inv 49	16.00	-	-
		Turf for graves Inv 49	14.85	-	-
		5 cuts grass memorial green. Inv 50	75.00	-	343.85
103546	KAPC	Registration fee for AQA	55.00	-	55.00
103547	Open Spaces Society	Annual subscription	30.00	-	30.00
103548	Sevenoaks District Council	Licence to use and occupy land at Woodland Avenue & Larkfield. Invoice 2008751	100.00	-	100.00
103549	Woodland Garden Centre	Purchase of 1 cubic yard of top soil for Burial Ground	40.00	-	40.00
103550	Cllr B Ramsay	Repairs to WI bench. Wood adhesive, screws and brackets. 07/04/04	13.47	-	13.47
103551	Sevenoaks District Council	20 rolls of green sacks. Inv 35383	40.00	7.00	-
		2000 gallons from cesspool 06/04/04 Inv 35350	95.00	-	142.00

TOTAL

10,072.28	886.44	12,101.91
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Adjournment

The meeting was adjourned at adjournment 8.07 p.m.

The County Councillor informed the Council that the Boundary Committee for England had published its final recommendations for electoral arrangements for Kent County Council. The Committee recommends that the existing division of Ash-cum-Ridley, Hartley and Fawkham be enlarged to include West Kingsdown.

The County Councillor informed the Council that Kent County Council had set up twelve new Local Boards (one in each District or Borough) with the following objectives:

- To provide a regular forum for consultation/participation in matters related to KCC services
- To help to identify KCC service needs in the communities
- To examine the effectiveness of existing services
- To provide a forum for KCC's cabinet to consult local area about strategic issues affecting them.

The Kent Sevenoaks Local Board meets on 25th May 2004 at 6.00 p.m. and everyone is welcome to attend.

Cllr Ramsay reported on the receipt of a thank you card in recognition of the work undertaken by the Hartley District Councillors to procure the resurfacing of the road at Hoselands View.

The meeting resumed at 8.12 p.m.