

## HARTLEY PARISH COUNCIL

Clerk to the Council: Mrs J Hoad  
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10<sup>th</sup> May 2004

Dear Councillor

You are invited to attend a meeting of the Finance & General Purposes Committee to be held on Friday 14<sup>th</sup> May 2004 commencing at 10.00 a.m. at the Pavilion, Manor Field.

Yours sincerely

Julie Hoad  
Proper Officer

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### AGENDA

**1. Apologies**

To receive apologies for absence.

**2. Election of Chairman**

To elect a Chairman of the Finance and General Purposes Committee, until the Annual Meeting of the Council in May 2005.

**3. Election of Vice Chairman**

To elect a Vice Chairman of the Finance and General Purposes Committee, until the Annual Meeting of the Council in May 2005.

**4. Review of Terms of Reference**

To review the Terms of Reference of the Finance and General Purposes Committee, as approved by the Council at its Annual Meeting on 10th May 2004.

**5. Minutes**

To approve as a correct record the minutes of the meeting of the Finance and General Purposes Committee held on 7<sup>th</sup> April 2004 (Annexed).

**6. Declarations of interest**

To receive Members declarations of interest.

**7. Office Accommodation**

To receive a progress report on the relocation of the Parish Office.

**8. Donations**

To consider requests for donations from:

(a) Rural Age Concern Darent Valley.

(b) Open Spaces Society – to support its court case against the Secretary of State for Environment, Food and Rural Affairs for failing to hold a public inquiry into the controversial proposal to erect fencing on Wisley Common in Surrey.

**9. Banking arrangements**

To consider a report on new interest bearing accounts offered by the Council's current bankers (Annexed).

## **10. Local Government Pension Scheme**

To consider the consultation draft of The Local Government Pension Scheme (Amendment) (No 2) Regulations 2004 (Annexed).

## **11. Periodic Electoral Review of Kent County Council: Final Recommendations**

To note a letter dated 27<sup>th</sup> April 2004 from The Boundary Committee for England informing the Council of the publication of its report to The Electoral Commission setting out the Committee's final recommendations for electoral arrangements for Kent County Council.

The Committee is recommending that Kent County Council should have 84 councillors representing 72 divisions and that there should be changes to division boundaries in order to improve electoral equality.

Comments on these recommendations should be sent to The Electoral Commission. The Electoral Commission will not make an order implementing the Committee's recommendations before 8<sup>th</sup> June 2004.

The Boundary Committee for England has invited the Council to participate in a stakeholder survey. The survey relates to the review process and how it may be improved. In order to participate a questionnaire is available on the Committee's website [www.boundarycommittee.org.uk](http://www.boundarycommittee.org.uk)

## **12. Sale of land at Manor Field**

To receive a progress report on the purchase of two strips of land at Manor Field.

## **13. Exclusion of the press and public from the meeting**

Pursuant to Standing Order 66, it may be necessary to temporarily exclude members of the press and public by means of resolution, due to the confidential nature of the business to be transacted under agenda items 10 in respect of a data subject access request under section 7 of the Data Protection Act 1998.

## **14. Data Subject Access Request**

To receive a report on the current position of a data subject access request under section 7 of the Data Protection Act 1998.

## **15. Date of the next meeting**

### List of circulated documents

1. Minutes of the meeting of the Finance and General Purposes Committee held on 7<sup>th</sup> April 2004. (WHITE)
2. Report on interest bearing bank accounts
3. The Local Government Pension Scheme (Amendment) (No 2) Regulations 2004

Committee membership  
Cllr Abraham  
Cllr Barnett (ex officio)  
Cllr Ramsay

Cllr Alford  
Cllr Gaywood (ex officio)

