

**MINUTES OF THE MEETING OF THE
BURIAL GROUND AND GARDEN OF REMEMBRANCE COMMITTEE
HELD ON 19th MAY 2004 AT 6.30 p.m. AT PAVILION, MANOR FIELD**

Present : Cllr Mr A Barnett
Cllr Mrs J Burns (*arrived 7.35 p.m.*)
Cllr Mrs Y Coutts
Cllr Mr J Gaywood
Cllr Mrs A Oxtoby (Chairman)

In attendance : Mrs J Hoad (Clerk)
3 members of the public

1. Apologies for absence

There were no apologies for absence.

2. Election of Chairman

RESOLVED: That, Cllr Mrs A Oxtoby be elected Chairman of the Burial Ground and Garden of Remembrance Committee until the Annual Meeting in May 2005.

3. Election of Vice Chairman

RESOLVED: That, Cllr Mr A Barnett be elected Vice Chairman of the Burial Ground and Garden of Remembrance Committee until the Annual Meeting in May 2005.

4. Terms of Reference

RESOLVED: That, the terms of reference approved by the Council at its Annual Meeting on 10th May 2004 be adopted.

5. Minutes of the last meeting

RESOLVED: That, the minutes of the meeting of the Burial Ground and Garden of Remembrance Committee held on 28th April 2004 be approved and signed as a correct record.

Cllr Mrs J Burns arrived at the meeting at 7.35 p.m.

6. Declarations of Interest

Cllr Mrs A Oxtoby declared a personal interest under minute item 7, in respect of the grave of the late P McClelland, as the wife of the deceased is an acquaintance.

Cllr Mrs Y Coutts declared a personal interest under minute item 7, in respect of the grave of the late P McClelland, as the wife of the deceased is an acquaintance.

7. Rules and regulations

The meeting was adjourned at 7.36 p.m.

Mrs McClelland explained to the Committee the reasons why she wished to retain the decorative stones placed on the grave of the late P McClelland. Mrs McClelland informed the Committee that she had been told when she purchased the grave that, provided she kept the grave neat and tidy she could do as she wished. She claimed that she had never received a copy of the Burial Authorities rules and regulations.

The Committee informed Mrs McClelland that, in the past, the funeral directors had been requested to provide copies of the rules and regulation to the families of the deceased, but

the Council has since amended its procedures and the rules are now sent directly by the Council.

The Clerk confirmed that Mrs McClelland had been provided with a copy of the rules in September 2003 and that the rules and regulations are displayed on the notice board located at the Burial Ground.

The Committee explained that (1) the Council owed a duty of care to contractors working in the Burial Ground and members of the public visiting the Burial Ground and that the presence of decorative stones constituted a health and safety hazard and (2) the placing of decorative stones on graves contravened the Burial Authorities rules and regulations.

Mrs McClelland confirmed she would be willing to replace the decorative stones with woodchips.

The meeting resumed at 7.15 p.m.

The Committee considered the procedures required to rescind a previous decision of the Committee.

The Committee thanked Mrs McClelland and Mr Morgan for attending the meeting.

Members of the public left the meeting at 7.25 p.m.

8. Burial Law and Policy in the 21st Century

RESOLVED: That, consideration of the consultation document "Burial Law and Policy in the 21st Century" be deferred.

9. Date of the next meeting

Wednesday 30th June 2004 at 6.30p.m. at the Manor Field, Pavilion.

A site inspection will take place before the start of the meeting on Wednesday 30th June 2004 at 6.00 p.m.

The meeting closed at 7.30 p.m.

Signed:.....
Chairman

Date:.....