

## HARTLEY PARISH COUNCIL

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12<sup>th</sup> May 2004

Dear Councillor

You are invited to attend a meeting of the Burial Ground and Garden of Remembrance Committee to be held on **Wednesday 19<sup>th</sup> May 2004** commencing at **6.30 p.m.** at the Pavilion, Manor Field.

Yours sincerely

Julie Hoad  
Proper Officer

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### AGENDA

- 1. Apologies for absence**  
To receive apologies for absence
- 2. Election of Chairman**  
To elect a Chairman of the Burial Ground and Garden of Remembrance Committee, until the Annual Meeting of the Council in May 2005.
- 3. Election of Vice Chairman**  
To elect a Vice Chairman of the Burial Ground and Garden of Remembrance Committee, until the Annual Meeting of the Council in May 2005.
- 4. Terms of Reference**  
To review the Terms of Reference of the Burial Ground and Garden of Remembrance Committee approved by the Council at its Annual Meeting on 10<sup>th</sup> May 2004.
- 5. Minutes**  
To approve the minutes of the meeting of the Burial Ground and Garden of Remembrance Committee held on 28<sup>th</sup> April 2004 as a correct record (Annexed).
- 6. Declarations of Interest**  
To receive Members declarations of interest.
- 7. Rules and regulations**  
To receive a report on a meeting with the families of the late P McClelland held on 5th April 2004 in the Burial Ground. The meeting will be adjourned to allow family members of the late P McClelland to address the Committee.

## 8. Burial Law and Policy in the 21<sup>st</sup> Century

The Government is seeking views on the practicalities of legislation, regulation and maintenance of burial grounds and burial procedures, including exhumation and possible re use of old burial grounds.

The consultation asks a number of specific questions including:

- Should burial law be more consistent across public and private burial ground providers and the Church of England?
- Should the provision of burial grounds be discretionary (as now) or a new obligation created to provide burial facilities?
- Does the burial process and the standards of service require more or less regulation?
- Does existing legislation on the exhumation of buried human remains need to be more consistent?
- Should existing legislation be extended to enable old burial grounds to be re-used for new burials?

The consultation period will end on 13<sup>th</sup> July 2004.

At the previous meeting consideration of the consultation document was deferred to the next Committee meeting. The Committee is requested to consider the consultation document. *(Members are reminded to bring their copy of the consultation document to the meeting.)*

## 9. Date of the next meeting

### List of circulated documents

1. Minutes of the meeting of the Burial Ground and Garden of Remembrance Committee held on 28<sup>th</sup> April 2004.

Committee Membership  
Cllr Mr A Barnett (ex officio)      Cllr Mrs J Burns  
Cllr Mrs Y Coutts                      Cllr Mr J Gaywood (ex officio)  
Cllr Mrs A Oxtoby

## **Terms of Reference**

### **Burial Ground and Garden of Remembrance Committee**

**(as approved by the Council at its Annual Meeting on 10<sup>th</sup> May 2004)**

1. To ensure the Burial Ground and Garden of Remembrance remain areas of peace and tranquillity for the benefit of the residents.
2. To make arrangements for the general maintenance of the Burial Ground and Garden of Remembrance subject to the approval of the Parish Council.
3. To be responsible for the display and notification of the Parish Council approved Rules and Regulations and ensure these are observed.
4. To work towards establishing a new Burial Ground and obtain the necessary costings.

### **Delegated Powers**

1. To authorise expenditure on those matters which fall within the responsibility of the Committee up to the sums contained in the annual budget approved by the Council, provided that any new schemes shall be subject to prior approval in principle by the Council.
2. The Clerk, in consultation with the Chairman of the Burial Ground and Garden of Remembrance Committee, be authorised to approve applications to place memorials, inscriptions and additional inscriptions on memorials in the Burial Ground and to approve applications to place plaques in the Garden of Remembrance, provided such applications comply with the Council's rules and regulations.