

THE PARISH COUNCIL OF HARTLEY

8th June 2004

Dear Councillor

You are hereby summoned to attend a meeting of the Hartley Parish Council to be held at the Pavilion, Manor Field on **MONDAY 14th JUNE 2004** commencing at 7.30 p.m. The business to be transacted at the meeting is:

Yours sincerely

Julie Hoad
Proper Officer

To assist in the speedy and efficient despatch of business, Members wishing to obtain factual information on items included on the Agenda are asked to contact the Clerk prior to the day of the meeting.

AGENDA

1. Apologies

To receive apologies for absence.

2. Declarations of Interest

To receive Members declarations of interest.

3. Register of Interests

To update the Register of Interest, if necessary. Members are reminded they are required to update the Register of Interests within 28 days of their interest changing.

4. Minutes

(WHITE)

To approve as a correct record the minutes of the Annual Meeting of the Council held on 10th May 2004 (Annexed).

The meeting will be adjourned to receive any reports from the County Councillor and District Councillors.

5. Planning Committee

(LIGHT YELLOW)

To adopt the minutes of the meeting of the Planning Committee held on 28th April, 5th 17th and 28th May 2004 (Annexed).

6. Youth Committee

(RED)

To adopt the minutes of the meeting of the Youth Committee held on 4th May 2004 and to consider the recommendation contained therein (Annexed).

- 7. Ash Road Working Group (PINK)**
To adopt the minutes of the meeting of the Ash Road Working Group held on 19th May 2004 and to consider any recommendations contained therein (Annexed).
- 8. Community Facilities Working Group (ORANGE)**
To adopt the minutes of the meeting of the meeting of the Community Facilities Working Group held on 27th May 2004 and to consider any recommendations contained therein (Annexed).
- 9. KAPC**
(a) To authorise the attendance of any Member of the Council wishing to attend a councillors' information day on 17th July 2004 at Lenham Community Centre.
(b) To receive and note the Parish News no 301 (Annexed).
- 10. Quality Status**
To authorise the attendance of the Clerk on the AQA Block 2 training day on 11th June 2004 at Lenham Community Centre.
- 11. Society of Local Council Clerks**
To authorise the attendance of the Clerk at the SLCC Branch Meeting on 9th June 2004 at Wye.
- 12. Burial Ground and Garden of Remembrance Committee (CREAM)**
(a) Pursuant to Standing Order 38 (a), notice is hereby given that Cllrs Mrs Oxtoby, Mrs Coutts, Barnett, Gaywood and Mrs Burns intend to move the following special motion,
“That, the resolution under minute item 8(a)(1) and 8(a)(6) on page 2 and page 3 of the minutes of the meeting of the Burial Ground and Garden of Remembrance Committee held on 17th March 2004 and adopted by the Council at its meeting on 5th April 2004 be rescinded.”
An extract from the minutes of meeting of the Burial Ground and Garden of Remembrance Committee held on 17th March 2004 is annexed for Members information.
(b) Pursuant to Standing Order 19, notice is hereby given that Cllr Mrs Oxtoby intends to move the following motion,
“That, the families of the late J Morgan and P McClelland be requested to remove the decorative stones from the surface of the aforementioned graves forthwith and that the graves be redressed as agreed with the Burial Authority”
(c) To adopt the minutes of the meeting of the Burial Ground and Garden of Remembrance Committee held on 28th April and 19th May 2004 and to consider any recommendations contained therein (Annexed).
- 13. Northfield Management Committee**
(a) Pursuant to the Northfield Management Committee's Standing Order 7.5, the Council is requested to review the decision taken by the Committee at its meeting held on 16th April 2004, contained under minute item 7.1, in respect of fencing areas which surround private property.
An extract of the minutes of the meeting of the Northfield Management Committee held on 16th April 2004 is annexed for Members information.

(b) To note the minutes of the meeting of the Northfield Management Committee held on 21st May 2004 (to follow).

14. Newsletter

To receive a verbal report on the production of the June edition of the Council's newsletter.

15. Payments (BLUE)

To approve the payment of the following accounts for June 2004 (Annexed).

16. Sale of land at Manor Field

To receive a progress report on negotiations to purchase two strips of land at Manor Field.

17. Audit fees (WHITE)

(a) To receive a report on the increase of audit fees for the audit period 2000/01 (Annexed).

(b) To receive a report on a local electors request for a public interest report under section 8 of the Audit Commission Act 1998 (Annexed).

18. Finance and General Purposes Committee (LIGHT BLUE)

To adopt the minutes of the meeting of the Finance and General Purposes Committee held on 14th May 2004 and to consider any recommendations contained therein (Annexed).

Public Question Time

List of circulated documents

1. Minutes of the Annual Meeting of the Council held on 10th May 2004 **(WHITE)**
2. Minutes of the meeting of the Planning Committee held on 28th April, 5th 17th and 28th May 2004 **(LIGHT YELLOW)**
3. Minutes of the meeting of the Youth Committee held on 4th May 2004 **(RED)**
4. Minutes of the meeting of the Ash Road Working Group held on 19th May 2004 **(PINK)**
5. Minutes of the meeting of the Community Facilities Working Group held on 27th May 2004 **(ORANGE)**
6. KAPC Parish News 301
7. Minutes of the meeting of the Burial Ground and Garden of Remembrance Committee held on 28th April and 19th May 2004 **(CREAM)**
8. Schedule of payments **(LIGHT BLUE)**
9. Report on the audit fees **(WHITE)**
10. Minutes of the meeting of the Finance and General Purposes Committee held on 14th May 2004 **(LIGHT BLUE)**