

HARTLEY PARISH COUNCIL

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24th June 2004

Dear Councillor

You are invited to attend a meeting of the Burial Ground and Garden of Remembrance Committee to be held on **Thursday 1st July 2004** commencing at 6.30p.m. at the Pavilion, Manor Field.

Yours sincerely

Julie Hoad
Proper Officer

Members of the Committee are invited to inspect the Burial Grounds and Garden of Remembrance on Thursday 1st July 2004 at 6.00p.m before the start of the meeting.

AGENDA

1. Apologies for absence

To receive apologies for absence

2. Minutes

To approve the minutes of the meeting of the Burial Ground and Garden of Remembrance Committee held on 19th May 2004 as a correct record (annexed).

3. Declarations of Interest

To receive Members declarations of interest.

4. Burial Law and Policy in the 21st Century

The Government is seeking views on the practicalities of legislation, regulation and maintenance of burial grounds and burial procedures, including exhumation and possible re use of old burial grounds.

The consultation asks a number of specific questions including:

- Should burial law be more consistent across public and private burial ground providers and the Church of England?
- Should the provision of burial grounds be discretionary (as now) or a new obligation created to provide burial facilities?
- Does the burial process and the standards of service require more or less regulation?
- Does existing legislation on the exhumation of buried human remains need to be more consistent?
- Should existing legislation be extended to enable old burial grounds to be re-used for new burials?

The consultation period will end on 13th July 2004.

At the previous meeting consideration of the consultation document was deferred to the next Committee meeting. The Committee is requested to

consider the consultation document. *(Members are reminded to bring their copy of the consultation document to the meeting.)*

5. Rules and regulations

To review the current rules and regulations of the Burial Ground and Garden of Remembrance.

6. Health and Safety

(a) To consider a letter from Stephen P. Gay Memorials dated 3rd June 2004 regarding health and safety repairs to memorials.

(b) To note that a letter has been sent to the family of the late Martin, Catherine and Mary Cuddy informing them that the memorial on the grave contravenes the rules and regulations of the Burial Ground. To date no response has been received.

(c) To receive a report on works carried out in the Burial Ground and Garden of Remembrance since the last meeting.

7. Visual Inspection

To receive and note the visual inspection report from 15th March 2004 to 7th June 2004.

8. Garden of Remembrance

(a) To consider any matters arising from the site inspection.

(b) To consider a quotation received from T D Munday for the sum of £216.81 to mark out an area of ground designated as a new Garden of Remembrance.

9. Burial Ground

To consider any matters arising from the site inspection.

10. Closed Church Yard

(a) To consider any matters arising from the site inspection.

(b) To receive a plan of the Closed Church Yard indicating the position of the graves and headstones.

(c) To note that an e mail has been sent to the PCC regarding the condition of the footpath between the Burial Ground and the Church Yard. A response has been received from the PCC and the matter will be discussed at their next meeting.

11. All Saints Church, Church Road

To note that a planning application has been submitted to Sevenoaks District Council for a west end extension comprising of a meeting room, disabled W.C, beverage preparation and storage.

12. Financial Report

To receive and note a financial report indicating the net position of the Burial Ground and Garden of Remembrance Committee as at 24th June 2004.

13. Date of the next meeting

List of circulated documents

1. Minutes of the meeting of the Burial Ground and Garden of Remembrance Committee held on 19th May 2004.
2. Rules and Regulations of the Burial Ground and Garden of Remembrance.
3. Report on works carried out in the Burial Ground and Garden of Remembrance since the last meeting.
4. Financial statement of the Burial Ground and Garden of Remembrance Committee as at 24th June 2004.
5. Visual inspection report. 15th March 2004 to 7th June 2004.

Committee Membership
Cllr Mr A Barnett (ex officio)
Cllr Mrs Y Coutts
Cllr Mrs A Oxtoby

Cllr Mrs J Burns
Cllr Mr J Gaywood (ex officio)