

HARTLEY PARISH COUNCIL

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29th June 2004

Dear Councillor/Sports Club Representative

You are invited to attend a meeting of the Amenities and Open Spaces Committee to be held on Monday 5th July 2004 commencing at 7.30 p.m. at the Pavilion, Manor Field.

Yours sincerely

Julie Hoad
Proper Officer

AGENDA

1. **Apologies**
To receive apologies for absence.
2. **Minutes**
To approve the minutes of the meeting of the Amenities and Open Spaces Committee held on 9th June 2004 as a correct record (Annexed).
3. **Declarations of Interest**
To receive Members declarations of interest.
4. **Cricket at Manor Field**
To receive any reports from the New Ash Green CC and Hextable CC.
5. **Football at Manor Field**
 - (a) To receive a report from the Hartley De sales FC.
 - (b) To consider the purchase of 1 pair of steel goal posts 7.32m x 2.13m at a cost of £361.39 + VAT including delivery.
 - (c) To consider what charge should be made to Hartley De Sales FC for the use of pitches for the 2004/05 season.
6. **Meopham Cricket Club**
To receive a report from Meopham Cricket Club
7. **Manor Field and the Pavilion**
 - (a) Internal decoration
To consider quotations received in respect of the internal redecoration of the kitchen and toilets in the Pavilion.
 - (b) Vertical Blinds
To consider a quotation received in respect of the supply and fitting of vertical blinds to the full height windows and doors in the Pavilion overlooking the field.
 - (c) Trim Trail

To consider the provision of a Trim Trail on Manor Field

8. Sale of the land at Manor Field

To receive a progress report on negotiations to purchase two strips of land at Manor Field.

9. Rectory Meadow

(a) Volunteer Work Days

To receive a report on the volunteer work day held on 20th June 2004.

(b) Grass Cutting and raking

To consider future arrangements for cutting and raking the grass at Rectory Meadow.

We are currently awaiting a quotation from a contractor who is able to cut the grass and remove the cuttings from site. This quotation should be available for consideration at the meeting.

10. Gorse Wood

(a) At the last meeting of the Committee, it was recommended that an arboriculturist be instructed to inspect the site where trees are allegedly affecting property adjoining woodland owned by the Council at Gorse Wood.

The Committee agreed that any inspection should take no longer than 3 hours in view of the cost involved.

The arboriculturist felt that he would be unable to carry out an inspection and provide a report within this time limit.

The Council's insurers have been sent a complete copy of the surveyor's report that the property owner's have provided and have spoken to the house owners. It is understood that they have informed the insurers that they do not intend to make a claim but are alerting the Council to the possibility that a problem may occur in the future. The Council's insurers have recommended that the trees be pruned and pollarded as recommended in the report to avoid any future liability.

In light of this information, the Committee is requested to consider a course of action.

(b) A quotation has been received to carry out works on the trees and in accordance with the Councils Financial Regulations 11.1 the Committee is requested to consider seeking an additional quotation for this work.

(c) To consider quotations received in respect of the filling of holes and the removal of associated rubbish in Gorse Wood.

11. Pond

At the last meeting of the Committee, it was resolved that advice be sought from societies and organisations willing to provide advice on further remedial work that could be carried out to the pond.

A number of societies/organisations have been contacted but to date only one offer of assistance has been received from Rick Bayne at the North West Kent Countryside Project although he is unable to visit the site until August.

The Committee is requested to consider a course of action.

12. Playgrounds

At the last meeting of the Committee, it was resolved that further advice be sought over the proposed depth of wet pour given in the quotations received for the renewal of safety surfacing below the slide at the Woodland Avenue Play Area.

The Companies involved have been contacted to confirm that the depth of wet pour stated in their quotation complies with current European Standards and it is hoped that replies will be received before the meeting.

In light of this information, the Committee is requested to consider the quotations received for the renewal of safety surfacing below the slide at the Woodland Avenue play Area.

13. Routine Maintenance Contract

To receive and note the checklist completed during the weekly inspections of the Council's open spaces for the month of May 2004. The checklists will be available for inspection at the meeting.

14. Hartley Wood

To note a letter received from the Council's solicitor in respect of the disposal of three plots of land at Hartley Wood.

15. Longfield Hill

In view of an increase in dog fouling, the Committee is asked to consider the possibility of purchasing a new dog bin to be installed at Longfield Hill.

16. Lay-by

To consider backfilling behind the logs.

17. Financial Statement

To receive and note the summary of receipts and payments indicating the net position of the Council's open spaces and Manor Field Pavilion (Annexed).

18. Date of the next meeting

Committee Membership

Cllr Barnett (ex officio)
Cllr Mrs Oxtoby
Cllr Mrs Solman
Cllr Ward

Cllr Gaywood (ex officio)
Cllr Sewell
Cllr Tremain