

THE PARISH COUNCIL OF HARTLEY

7th September 2004

Dear Councillor

You are hereby summoned to attend a meeting of the Hartley Parish Council to be held at the Pavilion, Manor Field on **MONDAY 13TH SEPTEMBER 2004** commencing at 7.30 p.m. The business to be transacted at the meeting is:

Yours sincerely

Julie Hoad
Proper Officer

To assist in the speedy and efficient despatch of business, Members wishing to obtain factual information on items included on the Agenda are asked to contact the Clerk prior to the day of the meeting.

AGENDA

1. Apologies

To receive apologies for absence.

2. Declarations of Interest

To receive Members declarations of interest.

3. Register of Interests

To update the Register of Interest, if necessary. Members are reminded they are required to update the Register of Interests within 28 days of their interest changing.

4. Minutes

(WHITE)

To approve as a correct record the minutes of the meeting of the Council held on 12th July 2004 (Annexed).

The meeting will be adjourned to receive any reports from the District Councillors.

5. Sale of Land at Manor Field

At the last meeting of the Council, it was reported that Messrs H F & J H Glover hoped to be in a position to progress negotiations in respect of the sale of land at Manor Field by the end of July. The landowner has informed the Council that he has had a meeting with his land agent and that the land agent will be contacting the Council shortly. The Council is requested to consider and agree a course of action to progress the sale of land.

6. Local Boards in Kent

To consider details of a new initiative by Kent County Council to set up a network of Local Boards in Kent (extracts from the website circulated previously)

7. Sevenoaks District Community Safety Partnership – Audit 2004

Under the Crime and Disorder Act 1998 the District Council is required to conduct an audit of crime and disorder across the District once every three years. An essential aspect of the audit will be to invite the views of Parish Councils and the University of Kent Criminal Justice Centre has been commissioned to work on the audit. The District Council has invited the Council to complete the enclosed questionnaire. However the date for the return of the questionnaire was 4th August, which fell outside the cycle of Council meetings. The District Council is hopeful that late submissions will be accepted by the University of Kent.

The Council is requested to consider the audit and a draft response has be attached for Members attention (Annexed).

8. PCSO's and Community Warden

To note the report on the current position regarding the Council's applications for a PCSO and Community Warden (Annexed).

9. Planning Committee (LIGHT YELLOW)

To adopt the minutes of the meeting of the Planning Committee held on 28th July, 11th August and 1st September 2004 and to consider any recommendations contained therein (Annexed).

10. Amenities and Open Spaces Committee (GREEN)

To adopt the minutes of the meeting of the Amenities and Open Spaces Committee held on 1st September 2004 and to consider any recommendations contained therein (Annexed).

11. Northfield

(a) To note the minutes of the meeting of the Northfield Management Committee held on 29th July 2004 (Annexed).

(b) To adopt the financial regulations in respect of the Northfield Management Committee (Annexed).

(c) To consider a proposal from Cllr Sewell that the Northfield Management Committee be requested to consider the provision of trim trail on Northfield to enhance the utilisation of the field.

12. KAPC

To receive and note Parish News no 302 and 303 (Annexed)

13. Payments

To approve the payment of the following accounts for September 2004 (Annexed).

Public Question Time

List of circulated documents

1. Minutes of the meeting of the Council held on 12th July 2004 **(WHITE)**
2. Draft response to Sevenoaks District Community Safety Partnership – Audit 2004
3. Report on PCSO's and Community Warden
4. Minutes of the meeting of the Planning Committee held on 28th July, 11th August 2004 and 1st September 2004 **(LIGHT YELLOW)**
5. Minutes of the meeting of the Amenities and Open Spaces Committee held on 1st September 2004 **(GREEN)**
6. Minutes of the meeting of the Northfield Management Committee held on 29th July 2004
7. Northfield Management Committee Financial Regulations
8. Parish News 302 and 303
9. Schedule of payments for September 2004