

THE PARISH COUNCIL OF HARTLEY

MINUTES OF THE MEETING OF THE PARISH COUNCIL HELD IN

THE PAVILION, MANOR FIELD, CHURCH ROAD

ON MONDAY 11th OCTOBER 2004 COMMENCING AT 7.30 P.M.

Present: Cllr Mr L Abraham
Cllr Mrs J Burns
Cllr Mrs Y Coutts
Cllr Mr J Gaywood (Chairman)
Cllr Mr M Harris
Cllr Mrs A Oxtoby
Cllr Mr B Ramsay
Cllr Mr V Sewell
Cllr Mrs M Solman
Cllr Mr C Ward.

In attendance: Mrs J Hoad (Proper Officer)
Cllr Mr K Tucker (Kent County Council)
3 members of the public

1. Apologies:

Apologies had been received from Cllr Mr C Alford, Cllr Mr A Barnett and Cllr Mr A Tremain.

2. Declarations of Interest

Cllr Mrs A Oxtoby declared a personal interest under minute item 15, in respect of the payments of the accounts for October 2004, as she was a recipient of one of the payments.

3. Register of Interests

Members were reminded of their duty to update the Register of Interests within 28 days of their interest changing.

4. Minutes

RESOLVED: That, the minutes of the meeting of the Parish Council held on 13th September 2004 be approved and signed by the Chairman as a correct record, subject to a correction of a spelling mistake on page 3, minute 11 (a).

The meeting was adjourned at 7.32 p.m. to receive a report from the County Councillor.

The meeting resumed at 7.42 p.m.

5. Local Boards in Kent

Each Committee, including the Northfield Management Committee, had been invited to come forward with any suggestions for projects that may be considered suitable for funding under the Local Boards initiative. The Council considered two projects; the provision of a trim trail on Northfield and the provision of an interactive speed sign on Ash Road.

RESOLVED: That, the Clerk be asked to investigate the acquisition of an interactive speed sign.

6. Sale of land at Manor Field

Further to the progress report on negotiations with the landowner in respect of the sale of land at Manor Field circulated to Members before the meeting, the Clerk updated the Council

of the current position. The District Valuer is willing to negotiate directly with the land agent acting on behalf of the landowner and contact details will be exchanged.

RESOLVED: That, the report be noted.

7. Budget and Service Prioritisation

As part of Sevenoaks District Council's work on setting its budget for 2005/06, a consultation exercise is being undertaken with its partners and the wider community on the prioritisation of services delivered by the District Council. The Council considered a draft of the completed Sevenoaks District Citizens Panel Sixth Survey.

RESOLVED: That, the Sevenoaks District Citizens Panel Sixth Survey as presented to the Council be returned to Sevenoaks District Council.

8. Planning Committee

RESOLVED: That, the minutes of the meetings of the Planning Committee held on 14th and 28th September 2004 be adopted.

9. Finance and General Purposes Committee

RESOLVED: That, the minutes of the meeting of the Finance and General Purposes Committee held on 14th September 2004 and the recommendations contained therein be received and, where necessary, approved and adopted.

10. Youth Committee

The Chairman of the Youth Committee reported that the Council had been successful with an application for funding youth equipment for under 18's in Hartley, upto a sum of £2,500.

RESOLVED: That, the minutes of the meeting of the Youth Committee held on 16th September 2004 be adopted.

11. Burial Ground and Garden of Remembrance Committee

RESOLVED: That, the minutes of the meeting of the Burial Ground and Garden of Remembrance Committee held on 22nd September 2004 and the recommendations contained therein be received and, where necessary, approved and adopted.

12. Amenities and Open Spaces Committee

RESOLVED: That, the minutes of the meeting of the Amenities and Open Spaces Committee held on 29th September 2004 and the recommendations contained therein be received and, where necessary, approved and adopted.

13. HAWK

RESOLVED: That, the minutes of the meeting of the HAWK Youth Partnership Project held on 7th September 2004 be received and noted.

14. Northfield Management Committee

(a) The Council considered minutes of the meeting of the Northfield Management Committee.

RESOVLED: That, the minutes of the meeting of the Northfield Management Committee held on 27th September 2004 be received and noted.

(b) Pursuant to the Northfield Management Committee's Standing Order 14, the Council considered a proposal to permanently vary Standing Order 9.4, as set out in minute item 9 on page 4 of the minutes of the meeting of the Northfield Management Committee held on 27th September 2004.

RESOLVED: That, the proposal to permanently vary the Northfield Management Committee's Standing Orders be approved.

(c) The Council was informed that in order for EDF Energy to continue with its plans to re lay electricity cables which currently run over head so that they run under the ground, it will

be necessary for the Parish Council, as joint leaseholder, to enter into a wayleave agreement with Ash-cum-Ridley Parish Council, New Ash Green Village Association and EDF Energy. Part of the works will involve the provision of a small substation, measuring 3 m x 3 m, to be located on Northfield close to the gate off Church Road.

The solicitor acting on behalf of the New Ash Green Village Association is willing to prepare the necessary legal documentation, but the Northfield Management Committee has been requested to contribute towards the legal costs incurred by the Association, which amount to £225.00 plus VAT, plus £8.00 Land Registry fees. Whilst in principle, the Committee has no objection to contributing towards half of the legal costs incurred by the Association, it is questioning whether EDF Energy should, in fact, bear all the legal costs.

RESOLVED: That, (1) the Council enter into a wayleave agreement with Ash-cum-Ridley Parish Council, New Ash Green Village Association and EDF Energy in order to facilitate works to relay electrical cables under the ground and that the Northfield Management Committee be asked to bear half the legal costs incurred by the freeholder and, (2) clarification be sought on the terms of the lease in respect of EDF Energy's proposals to erect a substation on Northfield.

15. Payments

RESOLVED: That, the payment of the accounts for October 2004, attached as appendix 1 to these minutes, be approved.

The meeting closed at 8.22 p.m.

Signed:..... Chairman

Date:.....

Schedule of Payments October 2004					
Chq No	Payment to	Particulars	Net	VAT	Total
103634	J Hoad	Salary 01/10/2004-31/10/2004 (prev approved) 100 x 1st class stamps 27/09/04. £26.00 from petty cash £2 owed	1,193.13	-	-
			2.00	-	<u>1,195.13</u>
103635	H Gilder	Salary 01/10/2004-31/10/2004 (prev approved)	644.13	-	644.13
103636	Inland Revenue	Month 7	605.58	-	605.58
103637	D Cunningham	Cleaning services to Pavilion October 2004 Additional works to unblock disabled toilet Pavilion, Manor Field. September	80.00	-	-
			30.00	-	<u>110.00</u>
103638	Kent County Council (KCS)	Stationery Invoice S1608484 Annual inspection/testing of fire extinguishers, fire blankets, hose reels Pavilion Manor Field Inv AS021792	29.05	5.08	-
			58.65	10.27	<u>103.05</u>
103639	Hartley Primary School	Hire of hall 13th Oct 2004 re Parish Plan Public Meeting. 3 hours @ £15 per hour + £15 for caretaker and 1.8% of total cost for insurance. Cheque for £54.97 already issued Jul 04 balance of amount owing £6.11.	6.11	-	6.11
103640	Sevenoaks District Council	Emptying of dog waste bins July - Sept 2004 Inv 2010075	182.00	31.85	213.85
103641	Mrs A Oxtoby	Travel allowance 17/09/04 from Hartley to Sevenoaks re KAPC meeting 34 miles @ 49.9p per mile	16.96	-	16.96
103642	J B Westwood	Grass cuts Inv 2386 Jul - Sept 16th 04	1,445.00	252.88	1,697.88
103643	Williams Agriculture	To cut and clear Rectory Meadow Inv 040104	250.00	43.75	293.75
103644	Mid Kent Water PLC	Standing charge and consumption charge 18/03/04-09/09/04 Bill no 26 Manor Field Pavilion Standing charge and consumption charge 09/03/04-09/09/04 Bill no 38 Allotments Woodland Avenue.	58.56	-	-
			157.02	-	<u>215.58</u>
103645	Kent Tree Warden Scheme	Donation Section 137	100.00	-	100.00

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103646	Winged Fellowship Trust	Donation Section 137	100.00	-	100.00
103647	Cash	100 x 1st & 2nd class stamps 17/09/04 11/04	49.00	-	-
		100 x 1st Class stamps 27/09/04 12/04 (£2 owed to J Hoad)	26.00	-	75.00
103648	T D Munday	Garden maintenance at Burial Ground Inv 83	119.00	-	-
		Burial Ground visual inspection Inv 85	18.00	-	-
		All Saints grass cut x 2 Inv 86	80.00	-	-
		Grass cutting Burial Ground Inv 87	125.00	-	-
		Strim grass Burial Ground, verge + duck pond Inv 87	16.00	-	-
		Grass cutting Hartley Memorial Green Inv 88	60.00	-	418.00
103649	T D Munday	Routine maintenance work Manor Field litter pick Inv 84	48.00	-	-
		Check goal posts/football pitch line marking Inv 84	20.00	-	-
		Playground inspection Inv 84	250.00	-	-
		Hartley Green litter pick Inv 84	20.00	-	-
		Pond litter pick Inv 84	20.00	-	-
		Gorse Wood litter pick Inv 84	25.00	-	383.00
103650	T D Munday	Manor Field. Level ground by footpath & covers of cesspool Inv 90	73.00	-	73.00
103651	Northfield Management Committee	2004/05 annual contribution as approved by Council 8/12/2003	4,500.00	-	4,500.00
TOTAL			10,407.19	343.83	10,751.02

Adjournment

Cllr Mr K Tucker briefly explained the new initiative from Kent County Council to set up a network of Local Boards in Kent. Each County Councillor has a sum of money to allocate to worthy projects that will benefit the whole community and provide good value for money. The scheme is open to all community groups and Parish Councils. Cllr Tucker confirmed he would be willing to support a proposal from the Parish Council for the installation of an interactive speed sign to be located on Ash Road in the vicinity of the Black Lion Public House.

Cllr Tucker reported that he had been advised that the order had been placed for the works to be undertaken to the bridge on Hartley Bottom Road, which would involve the provision of width restrictions and appropriate signage. The position of the width restrictions would be determined by the requirement to maintain access for large vehicles to the substation located on the land owned by the London Borough of Southwark.

Whilst he appreciated that a substantial area of Hoselands Green would have been used to accommodate the provision of a new roundabout at the junction of Ash Road and Wellfield, which may have proved unpopular with immediate neighbours, Cllr Tucker was nevertheless extremely disappointed with proposals to amend the traffic calming scheme. The revised scheme involves the omission of a mini roundabout at the junction of Ash Road and Wellfield. It is now proposed the traffic speed be reduced in this vicinity by reducing the width of the carriageway, increasing the width of the footpath and relocating the bus stop to improve safety.

Cllr Tucker encouraged the Parish Council to maintain pressure on Kent County Council in order to secure a Community Warden for Hartley.

Cllr Tucker confirmed he would be willing to assist with any problems that may or may not occur with the negotiations over the lease for the new Parish Office.