

THE PARISH COUNCIL OF HARTLEY

7th December 2004

Dear Councillor

You are hereby summoned to attend a meeting of the Hartley Parish Council to be held at the Pavilion, Manor Field on **MONDAY 13th DECEMBER 2004** commencing at 7.30 p.m. The business to be transacted at the meeting is:

Yours sincerely

Julie Hoad
Proper Officer

To assist in the speedy and efficient despatch of business, Members wishing to obtain factual information on items included on the Agenda are asked to contact the Clerk prior to the day of the meeting.

AGENDA

1. Apologies

To receive apologies for absence.

2. Declarations of Interest

To receive Members declarations of interest.

3. Register of Interests

To update the Register of Interest, if necessary. Members are reminded they are required to update the Register of Interests within 28 days of their interest changing.

4. Minutes

(WHITE)

(a) To approve as a correct record the minutes of the meeting of the Council held on 8th November 2004 (Annexed).

(b) To approve as a correct record the minutes of the extraordinary meeting of the Council held on 24th November 2004 (Annexed).

The meeting will be adjourned to receive any reports from the District Councillors and the County Councillor.

5. Sale of Land at Manor Field

(RED)

To receive a progress report on negotiations with the landowners in respect of the sale of two strips of land at Manor Field (Annexed).

6. Parish Plan

(LIGHT GREEN)

To receive and note the minutes of the meeting of the Hartley Parish Plan Steering Committee held on 16th November 2004 (Annexed).

- 7. Parliamentary Constituency Boundaries (WHITE)**
To receive and note the final proposal for parliamentary constituency boundaries in the counties of Kent and Medway (Annexed).
- 8. Goods Vehicle Operators Licence (PINK)**
To consider a report on an application for a goods vehicle operators licence at Chapelwood Enterprises (Annexed).
- 9. Local Bus Services**
To consider letters received since the last meeting in response to the Council's objection over the proposal to withdraw the K14 and K15 bus service to Hartley.
- 10. Office accommodation (WHITE)**
To consider a progress report on the relocation of the Parish Office.
- 11. New Garden of Remembrance**
To note the consecration of the land in respect of the new garden of remembrance will take place on 21st December 2004 at 12 noon. The Council is requested to authorise expenditure up to £50 to provide light refreshments after the service.
- 12. Finance and General Purposes Committee (LIGHT BLUE)**
To adopt the minutes of the meeting of the Finance and General Purposes Committee held on 24th November 2004 and to consider any recommendations contained therein (Annexed).
- 13. Planning Committee (YELLOW)**
To adopt the minutes of the meeting of the Planning Committee held on 9th and 30th November 2004 (Annexed).
- 14. Youth Committee (ORANGE)**
(a) To adopt the minutes of the meeting of the Youth Committee held on 2nd December 2004 and to consider any recommendations contained therein (Annexed).
(b) To consider a proposal from Cllr Tremain to make arrangements for the youth questionnaire to be returned to the Council by means of handwritten freepost at a cost of £64.80 for the licence, £41.20 for the initial deposit, plus a cost of 21p for second class postage and a handling charge of 0.5 p for each response received by the Council.
- 15. Amenities and Open Spaces Committee (DARK GREEN)**
To adopt the minutes of the meeting of the Amenities and Open Spaces Committee held on 10th November 2004 and to consider any recommendations contained therein (Annexed).
- 16. Northfield Management Committee (DARK YELLOW)**
To receive and note the minutes of the meeting of the Northfield Management Committee held on 5th November 2004 (Annexed).
- 17. Highways Working Group (PINK)**
To adopt the minutes of the meeting of the Highways Working Group held on 24th November 2004 and to consider any recommendations contained therein (Annexed).

- 18. Quality Parish Status Working Group (DARK BLUE)**
To adopt the minutes of the meeting of the Quality Parish Status Working Group held on 6th December 2004 and to consider any recommendations contained therein (To follow).
- 19. Payments (WHITE)**
To approve the payment of the following accounts for December 2004 (To follow).

Public Question Time

List of circulated documents

1. Minutes of the meeting of the Council held on 8th November 2004 **(WHITE)**
2. Minutes of the extraordinary meeting of the Council held on 24th November 2004 **(WHITE)**
3. Sale of land at Manor Field **(RED)**
4. Minutes of the meetings of the Hartley Parish Plan Steering Committee held on 16th and 30th November 2004 **(LIGHT GREEN)**
5. Final proposals for parliamentary constituency boundaries in the counties of Kent and Medway **(WHITE)**
6. Report on the application for a goods vehicle operators licence at Chapelwood Enterprises **(PINK)**
7. Report on the relocation of the Parish Office **(WHITE)**
8. Minutes of the meeting of the Finance and General Purposes Committee held on 24th November 2004 **(LIGHT BLUE)**
9. Minutes of the meeting of the Planning Committee held on 9th and 30th November 2004 **(YELLOW)**
10. Minutes of the meeting of the Youth Committee held on 2nd December 2004 **(ORANGE)**
11. Minutes of the meeting of the Amenities and Open Spaces Committee held on 10th November 2004 **(DARK GREEN)**
12. Minutes of the meeting of the Northfield Management Committee held on 5th November 2004 **(DARK YELLOW)**
13. Minutes of the meeting of the Highways Working Group held on 34th November 2004 **(PINK)**