

THE PARISH COUNCIL OF HARTLEY

MINUTES OF THE MEETING OF THE PARISH COUNCIL HELD IN

THE PAVILION, MANOR FIELD, CHURCH ROAD

ON MONDAY 13th DECEMBER 2004 COMMENCING AT 7.42 P.M.

Present: Cllr Mr A Barnett
Cllr Mrs Y Coutts
Cllr Mr J Gaywood (Chairman)
Cllr Mr M Harris
Cllr Mrs A Oxtoby
Cllr Mr B Ramsay
Cllr Mr V Sewell
Cllr Mrs M Solman
Cllr Mr A Tremain
Cllr Mr C Ward

In attendance: Mrs J Hoad (Proper Officer)
Cllr Mr K Tucker (Kent County Council)
7 members of the public

The Chairman apologised for the late start of the meeting.

1. Apologies:

Apologies had been received from Cllr Mr L Abraham, Cllr Mr C Alford and Cllr Mrs J Burns.

2. Declarations of Interest

There were no declarations of interest.

3. Register of Interests

Members were reminded of their duty to update the Register of Interests within 28 days of their interest changing.

4. Minutes

- (a) RESOLVED: That, the minutes of the meeting of the Parish Council held on 8th November 2004 be approved and signed by the Chairman as a correct record.
- (b) RESOLVED: That, the minutes of the extraordinary meeting of the Parish Council held on 24th November 2004 be approved and signed by the Chairman as a correct record.

The meeting was adjourned at 7.44 p.m. to receive reports from the County Councillor and District Councillors

The meeting resumed at 7.48 p.m.

5. Sale of Land at Manor Field

The Council considered a report setting out the current position in respect of the purchase of two strips of land at Manor Field and expressed its disappointment and frustration over the lack of progress since negotiations to purchase the land had resumed with the landowner. Members of the Council expressed a number of differing views on a proposal to set up a working party to investigate the implications for the Council in respect of this matter.

RESOLVED: That, (1) a working group be established to investigate the implications for the Council over the lack of progress in respect of the purchase of the two strips of land at Manor Field and to report back its findings to the Finance and General Purposes Committee and (2) the membership of the working group consist of five Members of the Council to be agreed jointly with the Chairman and the Vice Chairman of the Council.

6. Parish Plan

RESOLVED: That, the minutes of the meeting of the Hartley Parish Plan Steering Committee held on 16th November 2004 be noted.

7. Parliamentary Constituency Boundaries

The Council considered the final proposals for the parliamentary constituency boundaries in the counties of Kent and Medway and in particular the Boundary Commission's recommendation that the Sevenoaks District Ward of Hartley and Hodsell Street be included in the Dartford County Constituency.

RESOLVED: That, the Boundary Commission for England's final proposals for parliamentary constituency boundaries in Kent and Medway be noted.

8. Goods vehicle Operators Licence

The Council considered a report on a recent application for a licence to use Chapelwood Enterprises (known as Hemesley's Yard) as an operating centre for 6 goods vehicles and 6 trailers. The Council noted that letters were sent by the Clerk to all residents of Ash Road alerting them to the application.

RESOLVED: That, the Clerk's actions be confirmed.

9. Local Bus Services

The Council considered letters received from Dr H Storate, M.P. and Mr Richard King, Kent County Council Cabinet Member for Environment and Transport, in response to a letter sent expressing this Council's objection over the proposal to withdraw the K14 and K15 bus service to Hartley. It was reported that a copy of the Council's letter of objection had also been sent to Mr M Fallon, M.P. The Council was disappointed to note that Kent County Council cannot justify the extension of this bus service into Hartley and was extremely concerned to hear that the County Council is proposing to implement a fare increase in January on all its supported services.

RESOLVED: That, the matter be referred to the Finance and General Purposes Committee for further consideration.

10. Office Accommodation

The Council considered a progress report on the relocation of the Parish Office in Hartley Library and was pleased to note that the new Parish Office should be fully operational by the end of May 2005.

RESOLVED: That, (1) the report be noted, (2) a sum of £3,000 be forwarded to the Council's solicitor to cover the County Council's legal costs and surveyors fees in respect of the surrender and grant of a new lease to Hartley Parish Council and, (3) the B M Design Practice be appointed to visit the site during the construction period to monitor the work and resolve any queries, for a maximum fee of £1,100, at an hourly rate of £35, fixed for the duration of the contract.

11. New Garden of Remembrance

The Council noted that the consecration of the land in respect of the new garden of remembrance will be held on 21st December 2004 at 12 noon in Hartley Burial Ground.

RESOLVED: That, in accordance with powers under Section 137 of the Local Government Act 1972, expenditure upto a sum of £50 be authorised in order to provide light refreshments after the consecration service.

12. Finance and General Purposes

RESOLVED: That, the minutes of the meeting of the Finance and General Purposes Committee held on 24th November 2004 and the recommendations contained therein be received and, where necessary, approved and adopted.

13. Planning Committee

The Council expressed its disappointment over the decision to determine the planning appeal in respect of an application for a base station and telecommunication mast on land at Gay Dawn Farm by means of written representations.

It was reported that the Head of Development Services at Sevenoaks District Council was satisfied that the case met the list of indicative criteria for determining appeals by means of written representations as set out by the Planning Inspectorate and this being the case, would not be exercising its right to request the appeal be determined by a hearing or inquiry.

The meeting was adjourned at 8.48 p.m. to allow Mrs S Swift to express her views on the planning appeal in respect of the application for the erection of telecommunication equipment on land at Gay Dawn Farm.

The meeting resumed at 8.50 p.m.

RESOLVED: That, the minutes of the meetings of the Planning Committee held on 9th and 30th November 2004 and the recommendation contained therein be received and, where necessary, approved and adopted.

14. Youth Committee

- (a) RESOLVED: That, the minutes of the meeting of the Youth Committee held on 2nd December 2004, and the recommendation contained therein be received and, where necessary, approved and adopted.
- (b) RESOLVED: That, arrangements be made for the youth questionnaire to be returned to the Council by means of handwritten freepost, at a cost of £64.80 for the licence, £41.20 for the initial deposit, plus the cost of 21p for second class postage and a handling charge of 0.5p for each response received by the Council

15. Amenities and Open Spaces Committee

An amendment to the recommendation contained under minute item 13 (c), on page 4 of the minutes of the meeting of the Amenities and Open Spaces Committee held on 10th November 2004, so that it reads, "the quotation from RSS Ltd dated 30th November 2004 to supply and fit 1 no MEHO polythene frog springer top and 1 no replacements MEHO motorbike top and to repair the base lining of the roundabout including labour and carriage for the total sum of £1,183 plus VAT be accepted and that the expenditure be met from the Council's revenue reserve" was CARRIED.

RESOLVED: That, the minutes of the meeting of the Amenities and Open Spaces Committee held on 10th November 2004 and the amended recommendation be received and, where necessary, approved and adopted.

16. Northfield Management Committee

RESOLVED: That, the minutes of the meeting of the Northfield Management Committee held on 5th November 2004 be received and noted.

17. Highways Working Group

An amendment to the recommendation contained under minute item 5, on page 2 of the minutes of the meeting of the Highway Working Group held on 24th November 2004, so that it reads, "further improvements to the highways in Hartley are formulated to enable Kent County Council's Highway Department to include a bid within the next 5 year Local Transport Plan" was CARRIED.

RESOLVED: That, the minutes of the meeting of the Highway Working Group held on 24th November 2004 and the amended recommendation be received and, where necessary, approved and adopted.

18. Quality Parish Status Working Group

An amendment to the recommendation contained under minute item 6, on page 2 of the minutes of the meeting of the Quality Parish Status Working Group so that it reads, “the Council publish an Annual Report and distributes it to every household in the Parish,” was CARRIED

RESOLVED: That, the minutes of the meeting of the Quality Parish Status Working Group held on 6th December 2004 and the amended recommendation be received and, where necessary, approved and adopted.

19. Payments

RESOLVED: That, the payment of the accounts for December 2004, attached as appendix 1 to these minutes, be approved.

The meeting closed at 9.16 p.m.

Signed:..... Chairman

Date:.....

Schedule of Payments December 2004

Chq No	Payment to	Particulars	Net	VAT	Total
103674	J Hoad	Salary 01/12/2004-31/12/2004 (prev approved)	1,192.89	-	
		100 x 1st class stamps 30/11/04	28.00		
		Travel expenses 25/10/04, 10/11/04, 18/11/04, 23/11/04, 26.11.04 and 03/12/04.	90.90	-	
		100 x 2nd class stamps 10/12/04. £19 from petty cash & £2 owed	2.00	-	<u>1,313.79</u>
103675	H Gilder	Salary 01/12/2004-31/12/2004 (prev approved)	674.23	-	674.23
103676	Inland Revenue	Month 9	625.77	-	625.77
103677	D Cunningham	Cleaning services to Pavilion	80.00	-	80.00
103678	Konica Minolta Business Solutions (UK) Ltd	Copier rental 22/11/04 - 21/02/05 and copy charges 17370 @ 0.500p	243.66	42.64	286.30
103679	Stocksigns Ltd	Playground signs and goalpost signs Inv 00660187	60.98	10.67	71.65
103680	BHMtech	Call out charge Inv 1901	40.00	7.00	-
		Call out charge - internet problems with PC2 Windows ME. Inv 1997	30.00	5.25	<u>82.25</u>
103681	NRS Technical Services Ltd	Supply & install socket and PIR light Manor Field Pavilion Inv DMP/00/51	100.00	17.50	117.50
103682	Ash-cum-Ridley Parish Council	Agreed contribution to HAWK Project for the financial year ending 31/03/05.	1,350.00	-	1,350.00
103683	Austin Treework	Treework in Gorse Wood Inv 6063	440.00	77.00	517.00
103684	J B Westwood	Rotary grass cut of 2 football pitches @ Manor Field Inv 2410	50.00	8.75	58.75
103685	Kent County Council (KCS)	Stationery Invoice S1653959	22.90	4.01	-
		Stationery Invoice S1651474	22.05	3.86	-
		Stationery Invoice S1669415	13.69	2.40	-
		Mr Muscle all purpose cleaner Inv S1657289	8.45	1.48	<u>78.84</u>
103686	Allianz Cornhill Insurance PLC	Additional premium, payment re increase in fidelity guarantee cover	53.78	-	53.78
103687	Cash	100 x 1st class stamps 19/11/04 16/04	28.00	-	-

		100 x 1st class stamps 30/11/04 17/04	28.00	-	
		100 x 2nd class stamps 10/12/04 18/04 (£2 owed to J Hoad)	19.00	-	<u>75.00</u>
103688	T D Munday	Garden Maintenance at Burial Ground. Inv 98	119.00	-	-
		Turf for graves. Inv 98	9.80	-	-
		Peat for graves. Inv 98	4.00	-	-
		Burial Ground visual inspection. Inv 100	22.50	-	-
		New garden of remembrance. 12 no new 75mm sq treated posts fixed to metposts drilled with new rope. Inv 02.	216.81	-	<u>372.11</u>
103689	T D Munday	Manor Field pick up litter. Empty bins etc. Inv 03	60.00	-	-
		Check goal posts and football pitch line marking. Inv 03	60.00	-	-
		Cut back beech hedge. Inv 03	110.00	-	-
		Open spaces. Pick up litter and inspect playground equipment. Inv 03	200.00	-	-
		Hartley Greens. Pick up litter. Inv 03	24.00	-	-
		Pond. Pick up litter. Inv 03	25.00	-	-
		Gorse Wood. Pick up litter. Inv 03	20.00	-	<u>499.00</u>
103690	T D Munday	Woodland Avenue recreation ground. Fit 2 new flat swing seats. Inv 01	94.00	-	-
		Labour charge re above. Inv 01	10.00	-	-
		Longfield Play Area. Erect 1 dog bin. Inv 01	10.00	-	-
					<u>114.00</u>
103691	Sevenoaks District Council	4000 gallons from cesspool on 29 & 30/11/04. Inv 41105	186.00	-	186.00
103692	Swanley and District Volunteer Bureau	Donation Section 137	100.00	-	100.00
103693	Martin Tolhurst Partnership	Kent County Council's legal fees re surrender and grant of a new lease to the Parish Council re the new Parish Office in Hartley Library.	3,000.00	-	3,000.00
103694	Post Office Limited	600 x 2nd class stamps. 200 for newsletter & 400 for Health Needs Assessment Survey	126.00	-	126.00

103695	Information Commissioner	Data Protection Act 1998 renewal fee	35.00	-	35.00
TOTAL			9,636.41	180.56	9,816.97

Adjournment

The County Councillor reported that he had been informed that the repairs to the bridge on Hartley Bottom Road is due to commence on 4th January 2005.

The application for the interactive sign is due to be taken forward, along with a number of others, to the Local Board for further consideration.

It was brought to the Council's attention that in the recent edition of the District Council's "In Shape" a report on the allocation of Community Wardens next year had failed to include Hartley as one of the recipients of a warden. The County Councillor was asked to investigate.

The District Councillors had nothing to report.