

THE PARISH COUNCIL OF HARTLEY

1st February 2005

Dear Councillor

You are hereby summoned to attend a meeting of the Hartley Parish Council to be held at the Pavilion, Manor Field on **MONDAY 7th FEBRUARY 2005** commencing at 7.30 p.m. The business to be transacted at the meeting is:

Yours sincerely

Julie Hoad
Proper Officer

To assist in the speedy and efficient despatch of business, Members wishing to obtain factual information on items included on the Agenda are asked to contact the Clerk prior to the day of the meeting.

AGENDA

1. Apologies

To receive apologies for absence.

2. Declarations of Interest

To receive Members' declarations of interest.

3. Register of Interests

To update the Register of Interest, if necessary. Members are reminded they are required to update the Register of Interests within 28 days of their interest changing.

4. Minutes

(WHITE)

To approve as a correct record the minutes of the meeting of the Parish Council held on 10th January 2005 (Annexed).

The meeting will be adjourned to receive any reports from the District Councillors and the County Councillor.

Public Question Time

5. Planning Committee

(DARK YELLOW)

To adopt the minutes of the meetings of the Planning Committee held on 11th and 18th January and 1st February 2005 and to consider any recommendations contained therein. (Annexed – minutes of the 1st February to follow).

6. Finance and General Purposes Committee

To adopt the minutes of the meeting of the Finance and General Purposes Committee held on 2nd February 2005 and to consider any recommendations contained therein. (To follow).

7. Amenities and Open Spaces Committee (PINK)

To adopt the minutes of the meeting of the Amenities and Open Spaces Committee held on 26th January 2005 and to consider any recommendations contained therein (Annexed).

8. Burial and Garden of Remembrance Committee (ORANGE)

To adopt the minutes of the meeting of the Burial Ground and Garden of Remembrance Committee held on 19th January 2005 and to consider any recommendations contained therein. (Annexed).

9. Youth Committee (GREEN)

To adopt the minutes of the meeting of the Youth Committee held on 20th January 2005 and to consider any recommendations contained therein. (Annexed).

10. Northfield Management Committee (CREAM)

To receive and note the minutes of the meeting of the Northfield Management Committee held on 7th January 2005 (Annexed).

11. Highways Working Group (LIGHT BLUE)

To adopt the minutes of the meetings of the Highways Working held on 10th and 31st January 2005 and to consider any recommendations contained therein (Annexed – minutes of the 31st January to follow).

12. Quality Parish Status Working Group (RED)

To adopt the minutes of the meeting of the Quality Parish Status Working Group held on 17th January 2005 (Annexed).

13. Parish Plan (YELLOW)

To receive and note the minutes of the meeting of the Hartley Parish Plan Steering Committee held on 4th January 2005 (Annexed).

14. Sevenoaks District Community Safety Partnership (WHITE)

The Council has been invited to complete and return a questionnaire on the aims and objectives contained in the consultation draft of the Sevenoaks District Community Safety Partnership 2005-08 Strategy and Action Plan (Annexed). Consultation period ends on 16th February 2005.

Completion of the questionnaire has been drafted for the Council's consideration. (Annexed).

15. Conservation Areas

The Council has been advised that the District Council is considering its long term conservation programme following a report to the Environment Select Committee on 11th January 2005 on a number of proposed new conservation areas. The report identified two areas in Hartley that may be suitable for consideration as new conservation areas, Hartley Court and Hartley Green. However, the District Council is enquiring whether the

Council wishes any other areas within the parish to be considered as a new conservation. The Council has written to the Parish Plan Steering Committee asking for its views on the matter.

The Council is requested to this matter due consideration.

16. KAPC (WHITE)

(a) To receive and note Parish News issue no 306 (Annexed).

(b) To authorise the Clerk's attendance at the following training days

(i) "New Legislation Information Day" to be held on 23rd February 2005 at Harrietsham at a cost of £47.00 plus VAT.

(ii) "Clerks' Information Day" to be held on 17th May 2005 at Teynham, cost to be confirmed.

17. Kent Village of the Year

The Council has been informed of the Kent Village of the Year 2005 competition. The competition includes six categories: Building Community Life, Business, Young People, Older People, Environmental Action and Information Technology. Entry forms must be returned by 31st March 2005.

The Council is requested to consider whether it wishes to enter the competition and if so, under which category.

18. Payments (LIGHT BLUE)

To approve the payment of the following accounts for February 2005 (Annexed).

List of circulated documents

1. Minutes of the meeting of the Council held 10th January 2005 **(WHITE)**
2. Minutes of the meeting of the Planning Committee held on 11th and 18th January 2005 **(DARK YELLOW)**
3. Minutes of the meeting of the Amenities and Open Spaces Committee held on 26th January 2005 **(PINK)**
4. Minutes of the meeting of the Burial Ground and Garden of Remembrance Committee held on 19th January 2005 **(ORANGE)**
5. Minutes of the meeting of the Youth Committee held on 20th January 2005 **(GREEN)**
6. Minutes of the meeting of the Northfield Management Committee held on 7th January 2005 **(CREAM)**
7. Minutes of the meeting of the Highways Working Group held on 10th January 2005 **(LIGHT BLUE)**
8. Minutes of the meeting of the Quality Parish Status Working Group held on 17th January 2005 **(RED)**
9. Minutes of the meeting of the Parish Plan Steering Committee held on 4th January 2005 **(YELLOW)**
10. Community Safety Strategy and Action Plan 2005 – 08 Consultation draft **(WHITE)**
11. Parish News issue 306 **(WHITE)**