

THE PARISH COUNCIL OF HARTLEY
MINUTES OF THE MEETING OF THE PARISH COUNCIL HELD IN
THE PAVILION, MANOR FIELD, CHURCH ROAD
ON MONDAY 14th MARCH 2005 COMMENCING AT 7.30 P.M.

Present: Cllr Mr A Barnett
Cllr Mrs Y Coutts
Cllr Mr J Gaywood (Chairman)
Cllr Mr M Harris
Cllr Mrs A Oxtoby
Cllr Mr B Ramsay
Cllr Mr V Sewell
Cllr Mrs M Solman
Cllr Mr A Tremain
Cllr Mr C Ward (*arrived at 7.31 p.m.*)

In attendance: Mrs J Hoad (Proper Officer)
Cllr Mr K Tucker (Kent County Council)
6 members of the public

1. Apologies:

Apologies had been received from Cllr Mr L Abraham, Cllr Mr C Alford, and Cllr Mrs J Burns.
Cllr Mr C Ward arrived at 7.31 p.m.

2. Declarations of Interest

Cllr Mrs A Oxtoby declared a personal and prejudicial interest under minute item 7, in respect of the recommendation of the Amenities and Open Spaces Committee contained in the minutes of the meeting held on 23rd February 2005 (page 2, minute item 7) on matters relating to Hartley Wood, as her private residence adjoins the wood and withdrew from the meeting during discussion and voting on the matter.

Cllr Mrs A Oxtoby declared a personal interest under minute item 12 relating to Payments, as she was a recipient of one of the payments.

Cllr Mr V Sewell declared a personal interest on matters relating to Hartley Primary School, as the minor authorities representative on the School's Governing Body.

Cllr Mr J Gaywood declared a personal interest under minute item 7, in respect of the minutes of the meeting of the Amenities and Open Spaces Committee held on 10th March 2005 (page 5, item 7) on matters relating to Hartley Green, as his private residence overlooks the Green.

3. Register of Interests

Members were reminded of their duty to update the Register of Interests within 28 days of their interest changing.

4. Minutes

RESOLVED: That, the minutes of the meeting of the Parish Council held on 7th February 2005 be approved and signed by the Chairman as a correct record, subject to the following corrections:

page 1, line 4, delete "7.42 p.m." and insert "7.30 p.m."

page 1, line 13, delete “Cllr Mr A Tremain” on the list of attendees.

RESOLVED: That, a correction to the minutes of the meeting of the Parish Council held on 10th January 2005 on page 1, line 4, to show that the meeting commenced at 7.30 p.m. and not 7.42 p.m. be approved.

The meeting was adjourned at 7.34 p.m. to receive a report from the County Councillor and District Councillors and to allow a public question time.

The meeting resumed at 7.55 p.m.

5. Planning Committee

RESOLVED: That, the minutes of the meetings of the Planning Committee held on 15th, 22nd February and 10th March 2005 and the recommendations contained therein be received and, where necessary, approved and adopted.

6. Finance and General Purposes Committee

RESOLVED: That, the minutes of the meeting of the Finance and General Purposes Committee held on 24th February 2005 be received and adopted.

7. Amenities and Open Spaces Committee

An amendment to the recommendation contained in the minutes of the meeting of the Amenities and Open Spaces Committee held on 23rd February 2005 (page 2, item 7) relating to Hartley Wood, so that the words “*confirming that the Council wishes to proceed with the transfer of title of the three plots of land in Hartley Wood on the basis that the land is to be gifted to the Council*” be deleted and the words “*asking him to obtain written confirmation from Mr Mainprize’s solicitor that the three plots of land in Hartley Wood will be donated to the Council*” be inserted was CARRIED.

RESOLVED: That, the minutes of the meetings of the Amenities and Open Spaces Committee held on 23rd February and 10th March 2005 and the recommendations contained therein, including the amended recommendation, be received and, where necessary, approved and adopted.

8. Parish Plan

RESOLVED: That, the minutes of the meetings of the Hartley Parish Plan Steering Committee held on 25th January and 15th February 2005 be received and noted.

9. Sale of land at Manor Field

It was reported that no response had been received from the landowner or his land agent, other than an acknowledgement of receipt of the Council’s letter offering to purchase the two strips of land including the access way.

RESOLVED: That, no reply has been received from Messrs Glover to the offer from the Parish Council asking for a reply with 28 days, therefore the Council assumes the landowner no longer wishes to proceed with the sale of the two strips of land bordering Manor Field. The Council proposes to withdraw its offer to purchase the two strips of land for £10,000 and will instruct the District Valuer to cease negotiations. The Council will now investigate alternative means to provide a new burial ground.

10. Neighbourhood Plan

RESOLVED: That, a report on West Kent Housing Association’s initiative to improve the neighbourhood at Wellfield was received and noted.

11. Society of Local Council Clerks

RESOLVED: That, the Clerk and Cllr Mrs A Oxtoby be authorised to attend a regional one day conference on 6th April 2005 at Crawley, West Sussex at a cost of £33.00 each.

12. Payments

RESOLVED: That, the payment of the accounts for March 2005, attached as appendix 1 to these minutes, be approved.

The meeting closed at 8.50 p.m.

Signed:..... Chairman

Date:.....

Schedule of Payments March 2005

Chq No	Payment to	Particulars	Net	VAT	Total
103731	J Hoad	Salary 01/03/2005 - 31/03/2005 (prev approved)	1,193.11	-	-
		Travel allowance Hartley to Harrietsham re training day 23/02/05. 46 miles @ 50.5p per mile.	23.23	-	
		Key cut for hall cupboard at Pavilion for Mr Cunningham 07/03/05	4.00	-	1,220.34
103732	H Gilder	Salary 01/03/2005 - 31/03/2005 (prev approved)	699.14	-	699.14
103733	Inland Revenue	Month 12	642.26	-	642.26
103734	D Cunningham	Cleaning services to Pavilion	80.00	-	80.00
103735	Austin Treework	Emergency work at Rectory Meadow felling dangerous and wind blown trees. Inv no 6181	100.00	17.50	117.50
103736	Seeboard Energy Limited	Electricity used Pavilion, Manor Field	77.54	6.70	84.24
103737	I.S Carpentry and Building Services	Fix toilet door @ Pavilion. Fix cupboard door in hall and fix 4 x fire extinguisher brackets.	210.00	-	210.00
103738	Sevenoaks District Council	2000 gallons from cesspool on 07/02/05 Inv 43181	95.00	-	95.00
103739	Mrs A Oxtoby	Travel allowance Hartley to Boxley PC re Quality Parish Status 11/02/05 34 miles @ 50.5p per mile.	17.17	-	17.17
103740	Konica Minolta Business Solutions (UK) Ltd	Rental from 22/02/05 to 21/05/05 plus 17370 chargeable copies from 21/11/04 to 21/02/05. Inv 762598	243.66	42.64	286.30
103741	KAPC	1 pack of Annual Parish Meeting notices and 2 pkts of 10 Next Meeting notices. Inv 04/05 - 670	10.06	1.58	-

		New Legislation Information Day at Harrietsham Village Hall 23/02/05	47.00	-	58.64
103742	Hartley Parish Plan Steering Committee	Donation towards the Hartley Parish Plan. Approved by the Council 08/11/04 8(b) (2)	100.00	-	100.00
103743	Recreational Supply Services Ltd	Chantry Avenue playground repair works. Frog & motorbike springers and roundabout base lining repair. Inv 28214	1,183.00	207.04	-
		Chantry Avenue Record Daffodil Roundabout - Supply & fit 1 no steel section beneath platform to replace missing. Inv 28202	180.00	31.50	1,601.54
103744	Campaign to Protect Rural England	Annual subscription valid until 28/02/06	25.00	-	25.00
103745	Claridge Consultancy Limited	Provision of name registration and hosting for 1 year. Inv 298	175.00	30.63	205.63
103746	J Morgan	PAT Testing Pavilion & Parish Office 18 items	73.30	-	73.30
103747	Playground Management Limited	Annual playground inspection and disabilities access audit. Inv 596402	277.50	48.56	326.06
103748	Kent County Council (KCS)	3 x fire extinguisher brackets Inv AS026746	2.55	0.45	-
		Pitch marker 15L & carriage Inv TS823017	28.07	4.91	-
		Stationery Inv S1703843	4.49	0.79	-
		Stationery Inv S1701509	76.74	13.43	-
		Ribmaster mat Inv TS828191	72.04	12.61	216.08
103749	Brian Lee	To re fit existing roof tile above fire exit at Pavilion	10.00	-	10.00
103750	Ash Setting and Printing	To print February Hartley Herald Inv no 8405	250.00	-	250.00

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103751	Kent County Council	Annual rent of Parish Office 23/02/05-22/02/06 Inv 944726	600.00	-	600.00
103752	Cash	100 x 1st class stamps 24/04 9th Feb 2005	28.00	-	-
		Registered delivery 25/04 9th Feb 2005	3.75	-	-
		150 x 2nd class stamps 26/04 24th Feb 2005	31.50	-	63.25
103753	SLCC	Regional one day conference 06/04/05	33.00	-	33.00
103754	NALC	Subscription to Direct Information Service	100.00	-	100.00
103755	T D Munday	Minor repairs to playgrounds. Chantry Avenue, Woodland Ave and Longfield Hill. Inv 26	62.50	-	-
		Burial Ground layby Put in metal stakes to hold back logs and back fill with soil. Inv 25	80.00	-	-
		Manor Field. Take down weather vane, repair and reinstate. Inv 24	15.00	-	-
		Closed churchyard. Erect a handrail on both sides of sloping footpath linking closed churchyard to burial ground. Inv 23	58.50	-	-
		Billings Hill Shaw. Cut back trees overhanging footpath and cut down 1 dead tree. Inv 22	82.00	-	-
		Routine maintenance work. Burial Ground visual inspection. Inv 21	18.00	-	316.00
103756	T D Munday	Routine maintenance work. Manor Field pick up litter, empty bins, sweep paths etc. inv 20	48.00	-	-
		Football pitch line marking and checking of goal posts Inv 20	40.00	-	-
		Playground equipment inspection Inv 20	200.00	-	-
		Hartley Greens pick up litter Inv 20	24.00	-	-

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		Pond pick up litter Inv 20	20.00	-	-
		Gorse Wood pick up litter Inv 20	20.00	-	-
		Garden maintenance at Burial Ground Inv 19	119.00	-	471.00
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103757	Kent County Council	Pension Contributions October 2004 - March 2005	1,685.40	-	1,685.40
103758	J B Westwood	Gang mowing at Manor Field. Contracted for 22 cuts. 18 cuts paid for. £50 per cut	200.00	-	200.00
103759	Hartley Primary School	Hire of hall re Annual Parish Meeting 18/03/05. 4 hours @ £15 + caretakers fee £15 + insurance @1.8% £1.35	76.35	-	76.35
103760	SLCC	Attend regional one day conference 6/4/05	33.00		33.00
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		TOTAL	9,477.86	418.34	9,896.20
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Adjournment

The County Councillor reported that the Lullingstone Visitors Centre was to be taken over by Kent County Council as a Country Park.

The District Councillor, Cllr Ramsay, reported on recent decisions taken by Sevenoaks District Council to refuse planning permission on proposed developments at Kilndown Gorsewood Road and Southdown, Manor Drive

Questions were raised by members of the public on matters relating to the new Parish Office, trim trail on Northfield, Hartley Wood, litter and fly tipping, graffiti.

Cllr Harris reported on recent correspondence from Dr Stoate in respect of the proposal to withdraw the K14 and K15 route into Hartley. Kent County Council has reviewed its decision to withdraw the bus service, but does not consider it appropriate to retain this link.