

## HARTLEY PARISH COUNCIL

Clerk to the Council: Mrs J Hoad  
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6th June 2005

Dear Councillor

You are invited to attend a meeting of the Planning Committee to be held on Friday 10th June 2005 commencing at 10.00a.m. at the Pavilion, Manor Field.

Yours sincerely

Helen Gilder  
Assistant Clerk to the Council

**Note: Members of the Committee to assemble in the Pavilion at 9.15 a.m. in order to carry out any site meetings as may be deemed necessary by the Chairman or Vice-Chairman of the Planning Committee.**

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### AGENDA

#### 1. Apologies

To receive apologies for absence

#### 2. Minutes of the previous meeting

To approve the minutes of the meeting of the Planning Committee held on 26th May 2005. (Circulated).

#### 3. Declarations of Interest

To receive Members declarations of interest.

#### 4. Planning Applications

To consider the following applications:

Application no	Site	Description
SE/05/01124/FUL	31, Fairby Lane	AMENDED CONSULTATION: Amendment to approved plans SE/02/02113 with additional first floor extension over garage. <i>Revised drawings confirming 1m setback on proposed first floor level.</i>
SE/05/01308/FUL	11, Round Ash Way	Single storey side extension.
SE/05/01315/FUL	Southdown, Manor Drive	Three new houses replacing existing bungalow.

SE/05/01316/FUL	Glebe Cottage, Ash Road	Erection of a two storey extension.
SE/05/01343/FUL	4, Tates Orchard	Single storey rear extension.

### **5. Draft Kent Design Guide – Public Consultation**

To consider the Draft Kent Design Guide – Public Consultation.

An updated Kent Design Guide has been produced in draft for people to comment on. The Parish Council has asked to be included in the consultation process for the Guide and comments should be submitted by the 1st July 2005.

Note: Due to the size of this document it has not been possible to circulate it with the agenda . The draft document is available to download from the Kent Design website [www.kent.gov.uk/kent\\_design](http://www.kent.gov.uk/kent_design). Alternatively the document may be viewed at the Parish Office.

### **6. Member Engagement in Planning Matters**

At the meeting of the Planning Committee held on 10th March 2005, the Clerk was requested to seek further advice on member engagement in planning matters to assist the Parish Council in the adoption of a formal procedure.

The Committee is requested to note a letter received from the Kent Association of Parish Councils in response to the Clerk's enquiry. (Circulated)

### **7. Date of next meeting**

#### **List of circulated documents**

**Copies of all documents listed below are available for inspection in the Parish Office**

1. Minutes of the meeting held on 26th May 2005
2. Letter from KAPC dated 20th May 2005

Committee membership  
Cllr Abraham  
Cllr Alford  
Cllr Barnett (ex officio)  
Cllr Mrs Coutts

Cllr Gaywood (ex officio)  
Cllr Harris  
Cllr Ramsay  
Cllr Mrs Solman