

THE PARISH COUNCIL OF HARTLEY
MINUTES OF THE MEETING OF THE PARISH COUNCIL HELD IN
THE PAVILION, MANOR FIELD, CHURCH ROAD
ON MONDAY 13th JUNE 2005 COMMENCING AT 7.30 P.M.

Present: Cllr Mr C Alford
Cllr Mr A Barnett
Cllr Mrs J Burns
Cllr Mrs Y Coutts (*arrived at 7.32 p.m.*)
Cllr Mr J Gaywood (Chairman)
Cllr Mr M Harris
Cllr Mrs A Oxtoby
Cllr Mr B Ramsay
Cllr Mr V Sewell
Cllr Mrs Solmon
Cllr Mr A Tremain

In attendance: Mrs J Hoad (Proper Officer)
Cllr Mr D Brazier (Kent County Council)
13 members of the public

1. Apologies:

Apologies had been received from Cllr Mr L Abraham and Cllr Mr C Ward.

2. Declarations of Interest

Cllr Mr A Tremain declared a personal and prejudicial interest under minute item 5, in respect of matters relating to the cricket fees for 2005 contained in the minutes of the meetings of the Amenities and Open Spaces Committee held on 25th May 2005, (page 1, minute item 2) and 2nd June 2005, (page 3, minute item 8), as he is member of the Hextable Cricket Club and withdrew from the meeting during discussion and voting on the matter.

Cllr Mr A Tremain declared a personal and prejudicial interest under minute item 5, in respect of matters relating to Gorse Wood contained in the minutes of the meeting of the Amenities and Open Spaces Committee held on 2nd June 2005, (page 3, minute item 10), as his private residence is located adjacent to the wood and withdrew from the meeting during discussion and voting on the matter.

Cllr Mr V Sewell declared a personal interest on matters relating to Hartley Primary School as he serves on the governing body of the school.

3. Register of Interests

Members were reminded of their duty to update the Register of Interests within 28 days of their interest changing.

4. Minutes

RESOLVED: That, the minutes of the Annual meeting of the Parish Council held on 9th May 2005 be approved and signed by the Chairman as a correct record.

Cllr Mrs Y Coutts arrived at the meeting.

The meeting was adjourned at 7.32 p.m. to receive reports from the County Councillor and District Councillors and to allow a public question time.

The meeting resumed at 7.40 p.m.

5. Amenities and Open Spaces Committee

RESOLVED: That, the minutes of the special meeting of the Amenities and Open Spaces Committee held on 25th May 2005, the minutes of the ordinary meeting of the Amenities and Open Spaces Committee held on 2nd June 2005 and the recommendations contained therein at both meetings be received and, where necessary, approved and adopted.

6. Planning Committee

RESOLVED: That, the minutes of the meetings of the Planning Committee held on 12th and 26th May 2005 and be received and adopted.

7. Youth Committee

RESOLVED: That, the minutes of the meeting of the Youth Committee held on 8th June 2005 and the recommendations contained therein be received and, where necessary, approved and adopted.

8. New Burial Ground Working Group

RESOLVED: That, the minutes of the meeting of the New Burial Ground Working Group held on 6th June 2005 and the recommendation contained therein be received and, where necessary, approved and adopted.

9. Quality Parish Status Working Group

RESOLVED: That, minutes of the meeting of the Quality Parish Status Working Group held on 23rd May 2005 and the recommendations contained therein be received and, where necessary, approved and adopted.

10. Northfield Management Committee

RESOLVED: That, the minutes of the meeting of the Northfield Management Committee held on 6th May 2005 be received and noted.

11. Annual Report 2004/05

RESOLVED: That, the Annual Report 2004/05 be received and noted and the Clerk's action to make the necessary arrangements for its distribution to every household in Hartley be confirmed.

12. Parish Office

RESOLVED: That, the report on the progress of the building works to relocate the Parish Office in Hartley Library be noted.

13. Highways

RESOLVED: That, the letter from Kent Highway Services informing of proposals to introduce a programmed schedule of works, which would be determined by Parish Councils be noted and that the Clerk be nominated as the "Lengthsman Co-ordinator" to liaise with the local highway Division as required.

14. Payments

RESOLVED: That, the payment of the accounts for June 2005, attached as appendix 1 to these minutes, be approved.

The meeting closed at 8.10 p.m.

Signed:..... Chairman

Date:.....

Schedule of Payments June 2005

Chq No	Payment to	Particulars	Net	VAT	Total
103810	J Hoad	Salary 01/06/2005 - 30/06/2005 (prev approved)	1,385.58	-	-
		Land Reg fee	4.00	-	-
		Declaration fees re Parish Office lease. Sharpe & Perl Solicitors	15.00	-	-
		100 x 2nd class stamps re newsletter 01/06/05	21.00	-	<u>1,425.58</u>
103811	H Gilder	Salary 01/06/2005 - 30/06/2005 (prev approved) + backdated pay re salary increase Apr and May.	744.75	-	744.75
103812	Inland Revenue	Month 3	779.00	-	779.00
103813	D Cunningham	Cleaning services to Pavilion	80.00	-	80.00
103814	Kent County Council (KCS)	Bench re Hartley Green Inv TS838972	469.11	82.09	-
		Stationery Inv S1753585	22.90	4.01	-
		Stationery Inv S1748763	2.90	0.51	-
		60mm plastic cap re goal post sockets @Manor Field Inv TS837352	24.64	4.31	-
		Stationery Inv S1762197	0.70	0.12	<u>611.29</u>
103815	Sevenoaks District Council	60 bundles of garden sacks Inv 44542	120.00	-	-
		60 bundles of garden sacks Inv 45234	120.00	-	-
		60 bundles of garden sacks Inv 45338	120.00	-	<u>360.00</u>
103816	Sevenoaks District Council	Building regulations inspection fee re Parish Office Inv 2012041	172.36	30.16	202.52
103817	Konica Minolta Business Solutions (UK) Ltd	Copier rental 22/05/05 - 21/08/05 and chargeable copies 17370 @ 0.500p Inv 799529	243.66	42.64	286.30
103818	Seeboard Energy Limited	Electricity @ Pavilion, Manor Field + standing charge	129.53	6.48	136.01
103819	Austin Treework	Treework in Rectory Meadow Inv 6284	480.00	84.00	-
		Emergency felling of vandalised silver birch tree in Gorse Wood. Inv 6290	60.00	10.50	<u>634.50</u>

103820	Calor Gas Limited	Bulk propane delivery 18/05/05 Inv 13320176			
			392.18	19.61	411.79
103821	I S Carpentry and Building Services	Supply and fit 1no door closure at Pavilion.	102.00	-	102.00
103822	Monitor Pest Control Ltd	Treatment for moles at Manor Field. Inv 5044	200.00	35.00	235.00
103823	South Eastern Plumbers	Investigation of non operation of boiler at Pavilion & to reinstate boilers after delivery of propane gas.	55.00	-	55.00
103824	Williams Agriculture	To cut and clear grass @ Rectory Meadow	285.00	49.88	334.88
103825	Sevenoaks District Council	Licence to use and occupy land at Woodland Avenue & Larksfield (allotments) Inv 2011938	100.00	-	100.00
103826	J B Westwood	Grass cuts and rolling as per schedule. Inv 2463	975.00	170.63	1,145.63
103827	Sevenoaks District Council	1 pack of blue trade sacks	27.00	4.72	31.72
103828	BMDP Ltd	Professional services 16 May - 3 June 2005 re Parish Office alterations. Periodic visits to site to monitor work & resolve queries.	630.00	110.25	740.25
103829	T D Munday	Burial Ground visual inspection Inv 42	22.50	-	-
		All Saints grass cut Inv 43	120.00	-	-
		Grass cutting @ Burial Ground Inv 44	125.00	-	-
		Strim grass BG, verge and duck pond Inv 44	16.00	-	-
		Grass cutting at Hartley Memorial Green Inv 45	60.00	-	-
		Woodland Ave recreation ground repair fence Inv 46	90.00	-	<u>433.50</u>
103830	T D Munday	Routine maint Manor Field. Pick up litter etc. Inv 41	60.00	-	-
		Inspect playground equipment Inv 41	200.00	-	-
		Pick up litter - Hartley greens Inv 41	30.00	-	-
		Pick up litter - pond Inv 41	25.00	-	-
		Pick up litter - Gorse Wood Inv 41	40.00	-	-
		Garden maintenance at Burial Ground Inv 40	119.00	-	<u>474.00</u>
103831	Cash	10/05/05 Postage re RPA application form 02/05	2.05	-	<u>-</u>

		11/05/05 100 x 1st & 2nd class stamps 03/05	51.00	-	-
		10 x stakes to mark boundary @ Manor Field			
		04/05	14.90	-	<u>67.95</u>
103832	Post Office Limited	100 x 1st class stamps	30.00	-	-
		100 x 2nd class stamps			
			21.00	-	<u>51.00</u>
103833	C H Construction Services (S.E) Ltd	Parish Council Office alteration. Building works.	16,233.75	2,840.90	19,074.65
 TOTAL			<hr/> 25,021.51	3,495.81	28,517.32 <hr/>

Adjournment

The County Councillor explained the funding opportunity available to each County Council member through the Member Community Grant. Each County member has a sum of £10,000 to support suitable local projects,

Cllr Ramsay, local District Council member congratulated Cllr Gaywood on his appointment as Chairman of the Overview and Scrutiny Board. He also reported that the flooding problem at the end of Springcroft is to be considered by the Environment Committee at its next meeting and that the appeal on the outline consent at Baldwin's Yard, Hartley Hill for the erection of a building for "End of Life Vehicles" had been dismissed.

A question was raised by a member of public in respect of the new Burial Ground.