

HARTLEY PARISH COUNCIL

The Parish Council Office, Hartley Library, Ash Road, Hartley, Longfield, Kent DA3 8EL
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E mail mail@hartleyparishcouncil.org.uk

21st June 2005

Dear Councillor

You are invited to attend a meeting of the Highways Working Group to be held on Thursday 30th June 2005 at 7.30 p.m. at Hartley Library, Ash Road, Hartley, Longfield, Kent, DA3 8EL.

Yours sincerely

Julie Hoad
Proper Officer

AGENDA

1. Apologies for Absence

To receive apologies for absence.

2. Election of Chairman

To elect a Chairman of the Highways Working Group until the Annual Meeting of the Council in May 2006.

3. Election of Vice Chairman

To elect a Vice Chairman of the Highways Working Group until the Annual Meeting of the Council in May 2006.

4. Declarations of Interest

To receive Members declarations of interest.

5. Minutes

To approve the minutes of the Highway Working Group held on 31st January 2005 (Annexed).

6. Terms of Reference

To review the Terms of Reference of the Highways Working Group, as approved by the Council at its Annual Meeting on 9th May 2005, attached as appendix 1.

7. Flooding at Springcroft

To receive a progress report on discussions with the Sevenoaks District Council in respect of the flooding problem at Springcroft.

8. Ash Road

To note a letter sent by the Clerk to Kent County Council on various issues and to receive a report on feedback received (Annexed – Letter dated 9th June 2005 and attached report from Highway Working Group).

9. Proposed interactive Sign – Ash Road

To receive a progress report on the proposed interactive sign on Ash Road (Annexed – Letter dated 29th April 2005 from Kent Highways Service).

10. Fairby Lane

To consider a letter from a resident of Fairby Lane expressing his concern over the use of the private section of Fairby Lane by members of the public and his wish for the junction of Ash Road and Fairby Lane to be closed to vehicles. The resident of Fairby Lane has handed the Parish Council a petition containing the signatures of 39 residents of Fairby Lane and 18 parents escorting children to Hartley Primary School supporting the proposal to close the end of Fairby Lane to vehicles.

10. Prohibition of Driving Temporary Order – D116 Castle Hill

To note a letter received from Kent Highway Services giving notice of a Prohibition of Driving Temporary Order 2005 prohibiting the use by traffic (except for access to premises therein) on the D116 Castle Hill between its junction with C269 Fawkham Road and its junction with C252 Ash Road.

The Order will become effective on 27th June 2005 and will continue in force for a period not exceeding 18 months at such times and to such extent as shall be indicated by traffic signs.

The Council has been advised that the will be carried out by McNicholas Construction Services to undertake vital communication systems work and will take approximately three weeks. Further information on when the closure is likely to take place is awaited from the District Council's Street Works Co-ordinator.

12. Castle Hill

To consider correspondence received from a resident of Springcroft concerning problems encountered whilst using Castle Hill (Annexed – extract of letter)

11. County Lengthsman

To consider a letter dated 13th May 2005 from Kent Highway Services in respect of a new scheme to deal with small highway problems (Annexed). At the Council it was resolved that, the letter from Kent Highway Services informing of proposals to introduce a programmed schedule of works, which would be determined by Parish Councils be noted and that the Clerk be nominated as the "Lengthsman Co-ordinator" to liaise with the local highway Division as required.

13. Date of the next meeting.

List of circulated documents

1. Minutes of the meeting of the Highway Working Group held on 31st January 2005
2. Letter dated 9th June 2005 and attached report from Highway Working Group
3. Letter dated 29th April 2005 from Kent Highways Service
4. Extract of letter in respect of problems associated with Castle Hill
5. Letter dated 13th May 2005 from Kent Highway Service in respect of new County Lengthsmen scheme

Committee Membership

Cllr Mr M Harris
Cllr Mr B Ramsay
Cllr Mrs M Solman

Cllr Mr V Sewell
Cllr Mr C Ward

APPENDIX 1

Highways Working Group

Terms of Reference

1. To determine the problems and assess the priorities associated with the volume and speed of traffic using the Ash Road.
2. To formulate a strategy to overcome the problems associated with the traffic on Ash Road and report back to the Council with its findings and recommendations.
3. To meet from time to time as deemed necessary by members of the working party.
4. The working party to be dissolved on submission of its findings and recommendations to the Council.
5. To co opt, for such time as is necessary, members of the public to the working group.
6. To examine and make proposals to the Council on issues affecting highways and byways within the Parish.