

THE PARISH COUNCIL OF HARTLEY
MINUTES OF THE MEETING OF THE PARISH COUNCIL HELD IN
THE PAVILION, MANOR FIELD, CHURCH ROAD
ON MONDAY 11th JULY 2005 COMMENCING AT 7.30 P.M.

Present: Cllr Mr L Abraham
Cllr Mr C Alford
Cllr Mr A Barnett
Cllr Mrs J Burns
Cllr Mr J Gaywood (Chairman)
Cllr Mrs A Oxtoby
Cllr Mr B Ramsay
Cllr Mr V Sewell
Cllr Mrs M Solman
Cllr Mr C Ward

In attendance: Mrs J Hoad (Proper Officer)
5 members of the public

Before the start of the meeting the Council and members of the public in attendance observed a one minute silence in memory of those affected by the events in London on 7th July 2005.

1. Apologies:

Apologies had been received from Cllr Mrs Y Coutts, Cllr Mr M Harris, Cllr Mr A Tremain and the County Councillor.

2. Declarations of Interest

Cllr Mr A Barnett declared a personal interest under minute item 10 (b), as the proposal to name the Community Woodland on Northfield, Barnetts Wood, was in recognition of the work undertaken by Cllr Barnett in planting the new woodland.

Cllr Mr V Sewell declared a personal interest on any matter relating to Hartley Primary School as he serves as a Community Governor on the School's Governing Body.

3. Register of Interests

Members were reminded of their duty to update the Register of Interests within 28 days of their interest changing.

4. Minutes

RESOLVED: That, the minutes of the meeting of the Parish Council held on 13th June 2005 be approved and signed by the Chairman as a correct record, subject to a spelling correction in respect of Cllr Mrs Solman's name on the attendance list.

The meeting was adjourned at 7.35 p.m. to receive reports from the District Councillors and to allow a public question time.

The meeting resumed at 7.54 p.m.

5. Burial Ground and Garden of Remembrance Committee

RESOLVED: That, the minutes of the meeting of the Burial Ground and Garden of Remembrance Committee held on 14th June 2005 and the recommendation contained therein be received and, where necessary, approved and adopted.

6. Planning Committee

RESOLVED: That, the minutes of the meetings of the Planning Committee held on 10th June and 1st July 2005 and be received and adopted.

7. Youth Committee

The Council invited all Committees and Working Groups, where appropriate, to come forward with any schemes or projects they considered suitable for funding through the Kent County Council Member Community Grant Scheme for consideration by the Council at its next ordinary meeting in September.

RESOLVED: That, (1) the recommendation contained in the minutes of the meeting of the Youth Committee held on 27th June 2005, page 3, item 7, be deferred; and (2) the minutes of the meeting of the Youth Committee held on 27th June 2005, excluding the aforementioned recommendation, be received and adopted.

8. New Burial Ground Working Group

RESOLVED: That, the minutes of the meeting of the New Burial Ground Working Group held on 5th July 2005 and the recommendations contained therein be received and, where necessary, approved and adopted.

9. Highway Working Group

RESOLVED: That, the minutes of the meeting of the Highway Working Group held on 30th June 2005 and the recommendations contained therein be received and, where necessary, approved and adopted.

10. Northfield Management Committee

(a) RESOLVED: That, the minutes of the meeting of the Northfield Management Committee held on 17th June 2005 be received and noted.

(b) RESOLVED: That, the new Community Woodland on Northfield be named "Barnetts Wood" and Cllr Mr A Barnett be thanked for his work on the project.

11. HAWK Youth Partnership Project

(a) RESOLVED: That, the minutes of the Annual meeting of the HAWK Youth Partnership Project held on 7th June 2005 be received and noted.

(b) RESOLVED: That, the Annual Report, April 2004 to March 2005 and the Treasurer's Report for the year end 31st March 2005 be received and noted.

12. Parish Plan Steering Committee

RESOLVED: That the meeting of the Parish Plan Steering Committee held on 19th May 2005 be received and noted.

13. Parish Office

RESOLVED: That, (1) the report on the progress of the relocation of the Parish Office be noted; (2) the installation of a new blind from Hillarys for the sum of £175.00 inclusive of VAT be approved; (3) the supply and installation of new signage on the internal glazed door and glazed side panel for the sum of £198.75 VAT, as set out in the aforementioned report, be approved; and (4) the Clerk be delegated authority, in consultation with the Chairman of the Finance and General Purposes Committee, to purchase additional furniture for the Parish Office.

14. Payphone provision in Hartley

The Council considered payphone provision in Hartley as proposed by BT in a letter dated 21st June 2005.

RESOLVED: That, (1) BT be informed the Council requires further information on the current usage of the existing three payphones, seeks clarification on which phones are proposed to be converted to a cashless payment option and requests more time to respond to the review in order that residents may be consulted over the proposals; and (2) if BT is not willing to extend the consultation period the Clerk, in consultation with the Chairman of the Finance and General Purposes Committee, be delegated authority to respond on behalf of the Council to BT's proposals.

15. Station Ticket Opening

The Council considered proposals from South Eastern Trains Ltd (SET) to review staff deployment at stations and on trains, and in particular proposals to reduce the opening hours of local station ticket offices and in doing so, took note a report presented to the Cabinet at Dartford Borough Council.

RESOLVED: That, the Council responds to South Eastern Trains to object to the company's staffing review and particularly the impact on ticket office opening times at stations and that the response be supported by the following points:

- It is premature to undertake such a review within months of the appointment of a new franchise operator. The time and effort taken to make these changes could well be wasted and may actually run counter to proposals by the incoming franchisee;
- The proposals do not appear to take account of stations such as Farningham Road, where existing SET staff undertake much more than their basic duties in order to provide a quality service to its users. This "added value" will not be picked up just by analysis of staff's booked hours and tasks;
- There is a real risk that the proposals will not result in the benefits that SET hope for. The Council doubts that the changes will result in reduced risk of fare evasion, anti-social behaviour or vandalism;
- SET should consult carefully with the local Community Safety Partnership (which involves the Council, Kent Police and the British Transport Police) and with the Police Crime Reduction Unit as soon as possible, in order to ensure that proper account is taken of known issues and the potential risks associated with the company's proposals.
- SET need to reassure the Council that, if the proposed changes go ahead, all "customer-facing" staff resources will be covered in a varied franchise agreement, in order to ensure a proper commitment to a minimum level of overall customer service; and
- SET should do more to provide security at times when stations cannot be staffed directly. More machine-based passenger help points should be provided. CCTV should be monitored in real time, rather than just recorded for possible examination later.

16. Kent Association of Parish Councils

RESOLVED: That, Parish News issue no 309 be received and noted.

17. Payments

RESOLVED: That, the payment of the accounts for July and August 2005, attached as appendix 1 and 2 to these minutes, be approved.

The meeting closed at 8.55 p.m.

Signed:..... Chairman

Date:.....

Schedule of Payments July 2005					
Chq No	Payment to	Particulars	Net	VAT	Total
103834	J Hoad	Salary 01/07/2005 - 31/07/2005 (prev approved)	1,383.98	-	-
		Travelling allowance 34 miles @ 50.5p per mile. Health & Safety seminar @ Sevenoaks. 21/06/05	17.17	-	-
		Parking fee 21/06/05 re Health & Safety seminar @ Sevenoaks DC	1.00	-	1,402.15
103835	H Gilder	Salary 01/072005 - 31/07/2005 (prev approved)	685.93	-	685.93
103836	Inland Revenue	Month 4	741.90	-	741.90
103837	D Cunningham	Cleaning services to Pavilion	80.00	-	80.00
103838	Sevenoaks District Council	60 bundles garden waste sacks Inv 46147	120.00	-	-
		2000 gallons from cesspool Inv 46096	105.00	-	225.00
		60 bundles garden waste sacks Inv 46675	120.00	-	120.00
103839	Association of Burial Authorities	Annual Subscription for year commencing 1st July 2005	78.00	-	78.00
103840	Sevenoaks District Council	Emptying dog bins April - June 2005 Inv 2012190	182.00	31.85	213.85
103841	Kent Wildlife Trust	Annual subscription	38.00	-	38.00
103842	Mr G Glidewell	Woodlands Avenue Play area signboard Inv 90	110.00	-	-
		Repair spur at Banckside Inv 90	35.00	-	-
		Supply new sign & posts at Manor Field Inv 90	185.00	-	-
		Protective perspex & security screws for above sign Inv 90	30.00	-	360.00
103843	Above The Canopy	Treeworks at Gorsewood Road Inv I0530.1023	372.77	65.23	438.00

103844	Ash Setting & Printing	To print A4 size Hartley Heralds June Inv 8449	168.00	-	-
		Delivery of Hartley Heralds June Inv 8449	22.33	-	-
		To print Annual Report A3 size Inv 8449	250.00	-	-
		Delivery of Annual Report Inv 8449	43.89	-	484.22
103845	Glasdon UK Limited	Fido 25 dog bin Inv 489192	71.62	12.53	84.15
103846	Mrs Y Coutts	Travelling allowance 40 miles @ 50.5p per mile. Seminar at County Hall, Maidstone.			20.20
			20.20	-	
103847	BMDP Ltd	Professional services 4th June - 17th June 2005 inc.	210.00	36.75	246.75
103848	Kent County Council (KCS)	Stationery Invoice no S1779983	144.80	25.34	-
		Stationery Invoice no S1778801	23.50	4.11	197.75
103849	Royal Mail Group PLC	Reducing balance payment re freepost Invoice 1100144180	40.00	-	40.00
103850	Cash	100 x 1st class & 100 x 2nd class stamps 27/06/05 05/05 Underpaid postage 03/06/05 on letter sent to Cllr Harris	51.00	-	-
			1.05	-	52.05
103851	T D Munday	Garden maintenance at Burial Ground June 2005 inv 50	119.00	-	
		Burial Ground visual inspection June 2005 inv 52	18.00	-	
		Cut grass All Saints 2 x cuts June 2005 inv 53	80.00	-	
		Cut grass Burial Ground 4 x cuts June 2005 inv 54	100.00	-	
		Strim grass burial ground verge and pond 1 x cut June 2005 inv 54	16.00	-	333.00
103852	T D Munday	Routine maint M/F, litter pick, strim entrance, weedkiller inv 51	103.00	-	
		Inspect play equipment June 2005 inv 51	250.00	-	

		Pick up litter Hartley Greens June 2005 inv 51	24.00	-	
		Pick up litter pond June 2005 inv 51	20.00	-	
		Pick up litter Gorse Wood June 2005 inv 51	50.00	-	447.00
103853	T D Munday	Cut grass at Hartley Green June 2005 inv 55	60.00	-	
		Repair to ground at entrance to M/F inv 56	20.00	-	
		Erect bench at Hartley Green inv 57	25.00	-	105.00
103854	BHMtech	Relocate computers to new office and s/f new router	111.06	19.43	130.49
103855	J B Westwood	Grass cutting 12th May to 1st July inv 2481	1,235.00	216.13	1,451.13
103856	KAPC	Next meeting notices inv 05/06 - 417	6.71	1.05	7.76
		TOTAL	7,569.91	412.42	7,982.33

Schedule of Payments August 2005							
Chq No	Payment to	Particulars	Net	VAT	Total		
103857	J Hoad	Salary 01/08/2005 - 31/08/2005 (prev approved)	1,384.19	-	1,384.19		
103858	H Gilder	Salary 01/08/2005 - 31/08/2005 (prev approved)	744.77	-	744.77		
103859	Inland Revenue	Month 5	782.00	-	782.00		
103860	D Cunningham	Cleaning services to Pavilion	80.00	-	80.00		
103861	T D Munday	Garden maint at Burial Ground July 2005 inv 59	119.00	-	119.00		
		Burial Ground visual inspection July 2005 inv 61	18.00	-	18.00		
		Cut grass All Saints July 2005 inv 62	80.00	-	80.00		
		Cut grass Burial Ground 4 x cuts July 2005 inv 63	100.00	-	100.00		
		Strim grass Burial Ground verge & pond July 05 inv 63	16.00	-	16.00		
		Woodland Avenue - Relocate kissing gate inv 65	113.30	-	113.30		
		103862	T D Munday	Cut grass Hartley Green July 2005 inv 64	60.00	-	60.00
				Routine maint M/F July 2005 - Litter pick, strim grass inv 60	78.00	-	78.00
				Inspect playgrounds July 2005 inv 60	200.00	-	200.00
				Hartley Green - litter pick up July 2005 inv 60	24.00	-	24.00
		Pond - litter pick up July 2005 inv 60	20.00	-	20.00		
		Gorse Wood - litter pick up July 2005 inv 60	40.00	-	40.00		
TOTAL			3,859.26	-	3,859.26		

Adjournment

Cllr Ramsay reported that at the next meeting of the District Council's Social Affairs Committee, he will be meeting with Supt Hewitt of the North Kent Police and invited Councillors and members of the public to come forward via the Clerk with any policing issues or matters of concern in relation to the Police for discussion with the Superintendent.

Cllr Gaywood expressed his concern and frustration over the lack of progress from Kent County Council to alleviate flooding at the end of Springcroft.

Members of the public raised questions in relation to the pond and the possibility of holding a festival, similar to that held recently in Longfield.