

## THE PARISH COUNCIL OF HARTLEY

5th July 2005

Dear Councillor

You are hereby summoned to attend a meeting of the Hartley Parish Council to be held at the Pavilion, Manor Field on **MONDAY 11th JULY 2005** commencing at 7.30 p.m. The business to be transacted at the meeting is:

Yours sincerely

Julie Hoad  
**Proper Officer**

**To assist in the speedy and efficient despatch of business, Members wishing to obtain factual information on items included on the Agenda are asked to contact the Clerk prior to the day of the meeting.**

### AGENDA

**1. Apologies**

To receive and approve, if necessary, any apologies for absence.

**2. Declarations of Interest**

To receive Members declarations of interest.

**3. Register of Interests**

To update the Register of Interest, if necessary. Members are reminded they are required to update the Register of Interests within 28 days of their interest changing.

**4. Minutes**

**(WHITE)**

To approve as a correct record the minutes of the Meeting of the Council held on 13th June 2005 (annexed).

***The meeting will be adjourned to receive any reports from the County Councillor and District Councillors.***

***Public Question Time***

**5. Burial Ground and Garden of Remembrance Committee**

**(ORANGE)**

To adopt the minutes of the meeting of the Burial Ground and Garden of Remembrance Committee held on 14th June 2005 and to consider any recommendations contained therein (annexed)

**6. Planning Committee**

**(DARK YELLOW)**

To adopt the minutes of the meetings of the Planning Committee held on 10th June and 1st July 2005 (annexed).

- 7. Youth Committee (RED)**  
To adopt the minutes of the meeting of the Youth Committee held on 27th June 2005 and to consider any recommendations contained therein (annexed).
- 8. New Burial Ground Working Group (ORANGE)**  
To adopt the minutes of the meeting of the New Burial Ground Working Group held on 5th July 2005 and to consider any recommendations contained therein (to follow).
- 9. Highway Working Group (DARK BLUE)**  
To adopt the minutes of the meeting of the Highway Working Group held on 30th June 2005 and to consider any recommendations contained therein (annexed).
- 10. Northfield Management Committee (ORANGE)**  
(a) To receive and note the minutes of the meeting of the Northfield Management Committee held on 17th June 2005 (annexed).  
(b) To consider the Northfield Management Committee's recommendation contained in the minutes of the meeting held on 17<sup>th</sup> June 2005 on page 2, minute item 6.7, that the new community woodland be named "Barnetts Wood".
- 11. HAWK Youth Partnership Project (LIGHT YELLOW)**  
(a) To receive and note the minutes of the Annual meeting of the HAWK Youth Partnership Project held on 7th June 2005 (annexed). A HAWK Partnership Agreement is being drafted by Kent County Council and will be presented to all partners of the HAWK Youth Partnership Project for ratification once the final draft has been completed. A copy of the draft is circulated for Members information. Please note this document is still under discussion at the HAWK Youth Partnership Project meetings.  
(b) To receive and note the Annual Report April 2004 to March 2005 and the Treasurer's Report for the year end 31<sup>st</sup> March 2005 (annexed).
- 12. Parish Plan Steering Committee (DARK GREEN)**  
To receive and note the minutes of the meeting of the Parish Plan Steering Committee held on 19<sup>th</sup> May 2005 (annexed)
- 13. Parish Office (RED)**  
To consider a report on the progress of the relocation of the Parish Office (annexed).  
*Please note ordinarily agenda items 13 and 14 would be considered by the Finance and General Purposes Committee. However, there is no meeting of the Council scheduled to be held during August and the Finance and General Purposes Committee will not be meeting before the July Council meeting. This being the case, consideration of matters relating to payphone provision in Hartley and station ticket office opening times have been brought directly to the attention of the Council.*
- 14. Payphone provision in Hartley (DARK YELLOW)**  
To consider a letter dated 21st June 2005 from BT in respect of proposals to realign payphone provision in Hartley to meet consumer demand (annexed). The deadline for the return of comments is 23rd August 2005.

- 15. Station Ticket Opening (PINK)**  
To consider the proposed changes to the opening hours of local station ticket offices (annexed – extract from papers circulated to the Cabinet Members of Dartford Borough Council)
- 16. Kent Association of Parish Councils (WHITE)**  
To receive and note the Parish News issue no 309 (annexed).
- 17. Payments (LIGHT BLUE)**  
To approve the payment of the following accounts for July and August 2005 (annexed).

**List of circulated documents**

1. Minutes of the meeting of the Council held on 13th June 2005 **(WHITE)**
2. Minutes of the meeting of the Burial Ground and Garden of Remembrance Committee held on 14th June 2005 **(ORANGE)**
3. Minutes of the meetings of the Planning Committee held on 10th June and 1st July 2005 **(DARK YELLOW)**
4. Minutes of the meeting of the Youth Committee held on 27th June 2005 **(RED)**
5. Minutes of the meeting of the Highway Working Group held on 30th June 2005 **(DARK BLUE)**
6. Minutes of the meeting of the Northfield Management Committee held on 17th June 2005 **(ORANGE)**
7. Minutes of the Annual meeting of the HAWK Youth Partnership Project held on 7th June 2005 **(LIGHT YELLOW)**
8. Draft HAWK Partnership Agreement **(LIGHT YELLOW)**
9. Treasurer's Report for the financial year 1<sup>st</sup> April 2004 to 31<sup>st</sup> March 2005 **(LIGHT YELLOW)**
10. HAWK Youth Partnership Project April 2004 to March 2005 **(PINK)**
11. Minutes of the meeting of the Hartley Parish Plan Steering Committee held on 19<sup>th</sup> May 2005 **(DARK GREEN)**
12. Report on the progress of the Parish Office **(RED)**
13. Letter dated 21st June 2005 from BT **(DARK YELLOW)**
14. Extract from Dartford BC's Cabinet papers of 24<sup>th</sup> May 2005 **(PINK)**
15. Parish News issue 309 **(WHITE)**
16. Schedule of payments for the accounts for July and August 2005 **(LIGHT BLUE)**