

## HARTLEY PARISH COUNCIL

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14<sup>th</sup> July 2005

Dear Councillor/Sports Club Representative

You are invited to attend a meeting of the Amenities and Open Spaces Committee to be held on Wednesday 20<sup>th</sup> July 2005 commencing at 7.30 p.m. at the Pavilion, Manor Field.

Yours sincerely

Julie Hoad  
Proper Officer

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### AGENDA

#### 1. Apologies

To receive apologies for absence.

#### 2. Declarations of Interest

To receive Members declarations of interest.

#### 3. Minutes

(WHITE)

To approve the minutes of the meeting of the Amenities and Open Spaces Committee held on 2<sup>nd</sup> June 2005 as a correct record (Annexed).

#### 4. Football at Manor Field

(a) To receive a report from the Hartley De Sales FC.

(b) To consider the setting out of a new football pitch in front of the Pavilion. Hartley De Sales FC has advised the Council that it requires a pitch of not less than 90 yards by 60 yards or greater than 110 yards by 70 yards. Landscape Services has advised that the area in front of the Pavilion is not large enough to layout a pitch of 90 yards by 60 yards. Hartley De Sales FC has requested the Council give consideration to the purchase of a new set of football posts for the new pitch. The cost of the new football posts through Kent County Supplies is £384.05 plus VAT and includes 4 no new metal sockets and delivery.

(c) To consider a quotation from Kent County Council's Landscape Services for various works to the football pitches in readiness for the new season, as set out below:

(i) Set out and mark 2 no pitches with sockets already in place for the sum of £95.00 plus VAT.

(ii) Set out and mark 1 no new pitch for the sum of £60.00 plus VAT.

(iii) Set into the ground 4 no new sockets (sockets to be supplied by others) for the new pitch for the sum of £200.00 plus VAT.

## **5. Cricket at Manor Field**

To receive reports from New Ash Green and Hartley Cricket Club and Hextable Cricket Club.

## **6. Cricket at Longfield Hill**

To receive a report from Meopham Cricket Club. The Clerk and Mr Wade, Meopham CC met a representative from EDF Energy on 1<sup>st</sup> July 2005 to discuss arrangements for the provision of an electrical supply to the container. EDF Energy has provided details of the housing for the termination of its electrical supply and this will be available at the meeting.

## **7. Financial Report**

To receive and note a financial report indicating the net position of the allotments, open spaces and Pavilion as at 14<sup>th</sup> July 2005 (Annexed).

## **8. Health and Safety**

(a) To receive and note the time sheets in respect of the routine maintenance contract for the months of March, April and May 2005. The sheets will be available for inspection at the meeting.

(b) To receive and note the playground inspection reports from 10<sup>th</sup> February to 5<sup>th</sup> May 2005. The report will be available for inspection at the meeting.

## **9. Kent County Council Member Community Scheme**

Each County Councillor is able to recommend up to £10,000.00 per year to be spent on local projects or initiatives and this being the case, the Committee is requested to consider whether there are any projects that it would like the Council to consider under the Member Community Scheme.

## **10. Hartley Wood**

(a) To note an e mail dated 14<sup>th</sup> June 2005 received from the Council's insurers confirming that they are able to offer public liability cover in respect of the three donated plots of land whilst all matters, as set out in the minutes of the meeting held on 2<sup>nd</sup> June 2005, page 5, minute item 15, are being addressed by the Council and that such cover will be subject to their standard policy terms, conditions, exclusions and the limit of indemnity of £5,000,000.

(b) To receive a verbal report on a meeting with a company of land surveyors in respect of establishing the boundaries of the plots of land in Hartley Wood.

(c) To consider a letter dated 20<sup>th</sup> June 2005 from Ben Larkham Associates Ltd in respect of an arboricultural survey of trees in Hartley Wood (annexed).

(d) To receive a progress report on the Council's application for possessory title of the plots of land in Hartley Wood where there are no known owners.

(e) To receive a progress report on the application to designate part of Hartley Wood as a village green.

## **11. Football Fees 2005/06**

To consider fees to be charged to Hartley De Sales FC for the use of the ground at Manor Field for the 2005/06 season. The fees charged to the club last year were £280 for U18, U16 and U 15 teams and £250 for the U14 team.

## **12. Manor Field**

(a) To consider replacing the dilapidated stile located on SD 215 between Manor Field and the adjoining cultivated field with a new kissing gate. The Public Rights of Way Officer has informed the Council that this may be funded by Kent County Council, but due to width constraints the new gate will have to be offset by about 45 degrees into Manor Field. Please note the new gate would be located on land owned by Messrs H F & J H Glover but that the Parish Council is responsible for the maintenance of the boundary fence.

(b) To consider reducing the beech hedge around the periphery of the car park by 2 feet, in conjunction with the removal of maple seedlings.

## **13. Pavilion**

(a) To consider a report and quotation from RNID in respect of the supply and installation of an induction loop system in the Manor Field Pavilion (annexed). In order to comply with Financial Regulation 11.1(b), which states two written quotations should be sought for contract values of £301 upto £3,000, it will be necessary to seek a further quotation.

(b) To consider the redecoration of the home and away changing rooms in the Pavilion.

(c) The Pavilion has recently been subjected to a graffiti attack and the Committee is requested to consider undertake, by means of a patch test, an application of a graffiti resistant chemical to the brickwork and the window to establish whether it would provide any protection against any future graffiti.

## **14. Chantry Avenue**

To consider a letter received from the resident of The Bramleys, Ash Road expressing concern over the condition of the boundary fence between the recreation ground and his property.

## **15. Hartley Green**

(a) To consider repairs to the damaged bollard on Hartley Green. The manufacturers of the existing bollards, Woodscape, have quoted a sum of £70.60 for a 175 mm sq bollard, 900 mm high, plus £6.00 for a reflective band, if required, plus delivery and VAT. Fitting would be an additional cost.

(b) In light of the recent problems associated with the works undertaken by contractors employed by British Telecommunications, the Committee is requested to consider improvements to Hartley so that in future contractor's vehicles and plant will be prevented from gaining access to the Green.

## **16. Pond**

To consider a course of action with regard to the pond.

## **17. Date of next meeting**

**List of circulated documents**

**Copies of all documents listed below are available for inspection in the Parish Office**

1. Minutes of the meeting held on 2<sup>nd</sup> June 2005 (WHITE)
2. Financial report as at 14<sup>th</sup> July 2005 (WHITE)
3. Letter dated 20<sup>th</sup> June 2005 from Ben Larkham Associates Ltd
4. Report and quotation dated 1<sup>st</sup> June 2005 from RNID

Committee Membership

Cllr Barnett (ex officio)  
Cllr Mrs Oxtoby  
Cllr Mrs Solman  
Cllr Ward

Cllr Gaywood (ex officio)  
Cllr Sewell  
Cllr Tremain

