

HARTLEY PARISH COUNCIL

The Parish Council Office, Hartley Library, Ash road, Hartley, Longfield, Kent DA3 8EL
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E mail mail@hartleyparishcouncil.com

15th July 2005

Dear Councillor

You are invited to attend a meeting of the Burial Ground and Garden of Remembrance Committee to be held on **Thursday 21st July 2005** commencing at **6.00 p.m.** at the **Hartley Library, Ash Road.**

Yours sincerely

Julie Hoad
Proper Officer

Please meet in the burial ground at 5.15 p.m. to carry out an inspection of the burial ground, gardens of remembrance and closed church yard.

AGENDA

1. Apologies for absence

To receive apologies for absence.

2. Declarations of Interest

To receive Members' declarations of interest.

3. Minutes

To approve the minutes of the meeting of the Burial Ground and Garden of Remembrance Committee held on 14th June 2005 as a correct record (annexed).

4. Financial Report

To receive and note a report indicating the current net position of the Burial Ground and Garden of Remembrance Committee as at 15th July 2005 (annexed).

5. Health and Safety

To receive and note the burial ground, garden of remembrance and closed churchyard visual inspection checklist from 24th January 2005 to 11th April 2005. The checklist will be made available for inspection at the meeting.

6. Burial Ground

(a) To consider any matters arising from the site inspection.

(b) To consider a quotation for the removal of spoil in the burial ground, as set out below:

- (i) Hire of lorry with grab, capacity 18 yards, for the sum of £285 plus VAT (to be arranged by MDH contractors)

By way of comparison, the hire of a 6 yard skip from Pinbins is £98.00 plus VAT.

- (ii) Labour to assist spoil removal 5 hours @ £17.00 per hour, total sum of £85.00 plus VAT

7. Garden of Remembrance

(a) To consider a letter dated 29th June 2005 and accompanying report and plans from the Hartley & District Horticultural Society in respect of the replanting of the garden of remembrance.

To consider any other matters arising from the site inspection.

8. New Garden of Remembrance

To consider any matters arising from the site inspection.

9. Closed Church Yard

(a) To consider a request from the PCC concerning the spoil from the archaeological dig. The dig has created a great delay of spoil and the PCC does not wish to double handle it in order to keep the site clean and tidy. This being the case, they have requested that the excess spoil be used to level off the area of uneven ground between the graves to the north of the churchyard and have stated that they will make good the area around the excavation and the new build at a convenient time.

(b) To consider any matters arising from the site inspection.

10. New Burial Ground

To consider a report on the design and layout of the New Burial Ground Working Group and further to this to agree a course of action as required (annexed).

11. Kent County Council Member Community Scheme

Each County Councillor is able to recommend up to £10,000 per year to be spent on local projects or initiatives and this being the case, the Committee is requested to consider whether it wishes to put forward any projects for consideration by the Council as a submission for funding under the Kent County Council Member Community Scheme.

12. Correspondence

To receive and note ABA info number 30 April – June 2005

13. Date of the next meeting

List of circulated documents

1. Minutes of the meeting of the Burial Ground and Garden of Remembrance Committee held on 14th June 2005
2. Financial report indicating the Committee's net position at 15th July 2005
3. Letter dated 29th June 2005 and accompanying report and plans from the Hartley & District Horticultural Society
4. Report on the New Burial Ground
5. Minutes of the meeting of the New Burial Ground Working Group held on 5th July 2005
6. ABA info no 30 April to June 2005

Committee membership

Cllr Mr A Barnett (ex-officio)
Cllr Mrs Y Coutts
Cllr Mrs A Oxtoby

Cllr Mrs J Burns
Cllr Mr J Gaywood (ex-officio)

