

**MINUTES OF THE MEETING OF THE YOUTH COMMITTEE HELD ON
1st SEPTEMBER 2005 AT 8.00 p.m. AT THE HARTLEY LIBRARY, ASH ROAD**

Present: Cllr Mr A Barnett
Cllr Mrs J Burns
Cllr Mr M Harris
Cllr Mr V Sewell (Chairman)
Cllr Mrs M Solman

In attendance: Mrs H Gilder (Assistant Clerk)
Sasha Harrison (West Kent Housing Association) arrived at 8.20p.m.

1. Apologies for absence

Apologies for absence had been received from Cllr Tremain and Glenn Walsh (Youth Worker)

2. Declarations of Interest

There were no declarations of interest.

3. Minutes of the Previous Meeting

RESOLVED: That, the minutes of the meeting of the Youth Committee held on 27th July 2005 be approved and signed as a correct record.

4. Youth Workers Report

There was no report from the Youth Worker as he was not present at the meeting.

5. Order of Business

RESOLVED: That,
pursuant to Standing Order 26 (d), the order of business was varied and item 6 on the agenda Youth Activity Day was brought forward.

6. Youth Activity Day

(a) At the last meeting of the Youth Committee the Assistant Clerk informed the Committee that no response had been received from the local primary schools following the Parish Council's request for them to design a poster advertising the event. Cllr Burns reported that Hartley Primary School have confirmed that the children will design posters advertising the Youth Activity Day. The Committee agreed that rather than choose one poster, a selection of the posters received should be displayed in local shops etc and the school sent a selection of sweets to thank the children involved.

The Committee considered the arrangements for the Youth Activity Day and identified the areas requiring action.

RESOLVED: That,
1) The Assistant Clerk be requested to contact Glenn Walsh the Youth Worker to ask whether he or Kathy Craig (Youth Worker) would be available to supervise the youth on the mini bus.
2) The Clerk be requested to provide Sevenoaks District Council with a schedule detailing times and pick up points for the mini bus.
3) Cllr Sewell be appointed Site Manager to oversee the event and to carry out a risk assessment on the morning of the event.
4) Flyers be distributed through the local primary schools (Hartley Primary, Our Lady of Hartley and Langafel) and through the coach companies used to transport young people to secondary schools outside the district.

5) Posters received from Hartley Primary School be displayed in local shops and the Clerk be requested to purchase a selection of sweets to be distributed by the school as a thank you to those children involved with the production of posters.

6) Cllrs Harris and Sewell meet at Manor Field to produce a site plan, schedule of events and to discuss the marking out of the demonstration area.

(b) The Committee considered a Risk Assessment for the Youth Activity Day.

RESOLVED: That,
the Risk Assessment attached as appendix 1 to these minutes be approved and carried out by the Site Manager on the morning of the event.

(c) The Committee noted that Pizza Hut had donated a prize voucher for the Youth Activity Day.

The Committee agreed that if the Youth Worker has not already organised a prize, the voucher should be given as a prize in the MC event. If a prize has already been obtained, it was agreed that a prize draw should be held on the day.

RESOLVED: That,
1) The Clerk be requested to contact the Youth Worker to find out whether a prize has been organised for the MC event.

7. Wellfield 8 – 12's Project

The Chairman welcomed Sasha Harrison from West Kent Housing Association.

Sasha Harrison explained that following a recent resident/tenant satisfaction survey carried out by West Kent Housing in the Wellfield area of Hartley, the resultant Neighbourhood Action Plan identified a great lack of provision of activities for 8-12 year olds.

Sasha informed the Committee that West Kent Housing Association plan to set up an 8-12's club which will be based in the lounge of the sheltered housing accommodation at Wellfield which is part of West Kent Housings' sheltered scheme for older people. It is also anticipated that the neighbouring Woodlands Avenue Recreation Ground will be used as a major resource. The 8-12's club will be run on Friday evening each week after school during term time from 6.00p.m. – 8.00p.m. and also run monthly educational outings for the local children.

The project will be led by two paid workers and a team of local/parent volunteers. It will have its own voluntary management committee. An 8-12's project is already up and running in Swanley which has been very successful.

Sasha explained that West Kent Housing Association have obtained funding for two internet ready computers not only for children's use but for the elderly residents who use the lounge on a regular basis.

Sasha confirmed that funding of just over twenty thousand pounds has been received from Sevenoaks District Council towards the provision of the 8-12's project but that funding would still be required from other sources.

The Committee considered a draft budget prepared by West Kent Housing's Youth Worker.

Sasha explained that it was hoped that one or more members of the Parish Council would be willing to sit on the Management Committee.

Sasha told the Committee that it had been hoped that the project would be up and running by September but it is now more likely to start in January with the Project Leader from Swanley running a pre Christmas activity in Wellfield involving the young people and some of the older residents of the sheltered housing accommodation.

Sasha explained that it would be helpful if the Parish Council were able to contribute towards the annual cost of a Sessional Worker at £1,006.00 per annum.

The Committee agreed that it was very much in support of the proposed project.

RECOMMENDED: That,
the Parish Council be requested to make available the sum of £1,006.00 per annum for a period of 2 years to fund one Sessional Worker for the 8-12's Project at Wellfield after which the situation should be re-evaluated.

8. Budget 2006/07

The Committee considered the youth budget for the financial year 2006/07 and agreed that any remaining funds from this years budget be allocated to funding ongoing youth projects in the Parish. The Committee also considered the possibility of funding subsidised trips for the youth from next years budget.

The Committee agreed that if the provision of a youth shelter proved to be a success, it would be keen to consider the provision of skateboarding facilities at the Woodland Avenue recreation ground.

At the meeting of the Youth Committee on 27th June it was recommended that 'the Council gives consideration to submitting an application for funding of £10,000.00 through the Kent County Council Member Community Grant Scheme as a contribution towards the provision of skateboarding facilities at the Woodland Avenue recreation ground.' The Committee discussed the possibility of looking for match funding should this bid be successful.

RESOLVED: That,
the budget for the year 2006/07 be increased to £5,000.00 and that this figure be considered by the Finance Committee at its next meeting.

6. Date of Next Meeting

Thursday 20th October 2005 at 8.00p.m. at Hartley Library.

The meeting closed at 10.00p.m.

Signed:.....

Date:.....