

THE PARISH COUNCIL OF HARTLEY

6th September 2005

Dear Councillor

You are hereby summoned to attend a meeting of the Hartley Parish Council to be held at the Pavilion, Manor Field on **MONDAY 12th SEPTEMBER 2005** commencing at 7.30 p.m. The business to be transacted at the meeting is:

Yours sincerely

Julie Hoad
Proper Officer

To assist in the speedy and efficient despatch of business, Members wishing to obtain factual information on items included on the Agenda are asked to contact the Clerk prior to the day of the meeting.

AGENDA

1. Apologies

To receive and approve, if necessary, any apologies for absence.

2. Declarations of Interest

To receive Members declarations of interest.

3. Register of Interests

To update the Register of Interest, if necessary. Members are reminded they are required to update the Register of Interests within 28 days of their interest changing.

4. Minutes

(WHITE)

To approve as a correct record the minutes of the Meeting of the Council held on 11th July 2005 (annexed).

The meeting will be adjourned to receive any reports from the County Councillor and District Councillors.

Public Question Time

5. Amenities and Open Spaces Committee

(LIGHT GREEN)

To adopt the minutes of the meeting of the Amenities and Open Spaces Committee held on 20th July 2005 and to consider any recommendations contained therein (annexed).

- 6. Burial Ground and Garden of Remembrance Committee (PINK)**
To adopt the minutes of the meetings of the Burial Ground and Garden of Remembrance Committee held on 21st July and 30th August 2005 (annexed) and to consider any recommendations contained therein.
- 7. Planning Committee (LIGHT YELLOW)**
To adopt the minutes of the meetings of the Planning Committee held on 15th July, 28th July, 12th August and 1st September 2005 (annexed) and to consider any recommendations contained therein.
- 8. Youth Committee (RED)**
To adopt the minutes of the meetings of the Youth Committee held on 27th July 2005 (annexed) and 1st September 2005 (to follow) and to consider any recommendations contained therein.
- 9. Community Facilities Working Group (CREAM)**
To adopt the minutes of the meeting of the Community Facilities Working Group held on 16th August 2005 (annexed) and to consider any recommendations contained therein
- 10. Special Projects Working Group (DARK GREEN)**
To adopt the minutes of the meeting of the New Burial Ground Working Group held on 4th August 2005 (annexed) and to consider any recommendations contained therein.
- 11. Council's Working Groups (DARK BLUE)**
To consider a report on a proposal to amalgamate the Newsletter and Website Group and to extend the scope of the newly formed group to improve communication with residents (annexed).
- 12. Northfield Management Committee (DARK YELLOW)**
To receive and note the minutes of the meeting of the Northfield Management Committee held on 29th July 2005 (annexed).
- 13. Parish Plan Steering Committee (DARK GREEN)**
To receive and note the minutes of the meeting of the Parish Plan Steering Committee held on 27th June and 1st August 2005 (annexed)
- 14. Kent Association of Parish Councils (WHITE)**
(a) To receive and note the Parish News issue no 310 (annexed).
(b) To receive and note the minutes of the meeting of the KAPC Sevenoaks Area Committee held on 3rd June 2005 (annexed).
- 15. Sustainable Energy Partnership (PINK)**
To consider a request from the Sustainable Energy Partnership to support its campaign to move a closure motion to end the debate on the Climate Change and Sustainable Energy Bill and Management of Energy in Buildings Bill scheduled to take place in Parliament on 11th November 2005 (annexed – information sheet entitled “help stop climate change and protect the environment”)

16. Wildlife Gardening Celebration Evening (LIGHT YELLOW)

To consider a report on an invitation to attend the Wildlife Gardening Celebration Evening on Thursday 29th September from 6.30 p.m. at Sevenoaks Community Centre to celebrate the success of the “Go Wild in the Garden (annexed).

17. Payments (LIGHT BLUE)

To approve the payment of the following accounts for September 2005 (to follow).

List of circulated documents

1. Minutes of the meeting of the Council held on 11th July 2005 **(WHITE)**
2. Minutes of the meeting of the Amenities and Open Spaces Committee held on 20th July 2005 **(LIGHT GREEN)**
3. Minutes of the meetings of the Burial Ground and Garden of Remembrance Committee held on 21st July and 30th August 2005 **(PINK)**
4. Minutes of the meetings of the Planning Committee held on 15th July, 28th July, 12th August and 1st September 2005 **(LIGHT YELLOW)**
5. Minutes of the meeting of the Youth Committee held on 27th July and 1st September 2005 **(RED)**
6. Minutes of the meeting of the Community Facilities Working Group held on 16th August 2005 **(CREAM)**
7. Minutes of the meeting of the Special Projects Working Group held on 4th August 2005 **(DARK GREEN)**
8. Report on a proposal to form a new Communication Working Group **(DARK BLUE)**
9. Minutes of the meeting of the Northfield Management Committee held on 29th July 2005 **(DARK YELLOW)**
10. Minutes of the meetings of the Hartley Parish Plan Steering Committee held on 27th June and 1st August 2005 **(DARK GREEN)**
11. Parish News issue 310 **(WHITE)**
12. Minutes of the meeting of the KAPC Sevenoaks Area Committee held on 3rd June 2005 **(WHITE)**
13. Information sheet entitled “help stop climate change and protect the environment” published by the Sustainable Energy Partnership **(PINK)**
14. Report on the Wildlife Gardening Celebration Evening **(LIGHT YELLOW)**
15. Schedule of payments for the accounts for September 2005 **(LIGHT BLUE)**

