

THE PARISH COUNCIL OF HARTLEY
MINUTES OF THE MEETING OF THE PARISH COUNCIL HELD IN
THE PAVILION, MANOR FIELD, CHURCH ROAD
ON MONDAY 10th OCTOBER 2005 COMMENCING AT 7.30 P.M.

Present: Cllr Mr L Abraham
Cllr Mr A Barnett
Cllr Mrs J Burns
Cllr Mr J Gaywood (Chairman)
Cllr Mr M Harris
Cllr Mrs A Oxtoby
Cllr Mr B Ramsay
Cllr Mr V Sewell
Cllr Mrs M Solman
Cllr Mr A Tremain

In attendance: Mrs J Hoad (Proper Officer)
Cllr Mr D Brazier (County Council)
10 members of the public

1. Apologies:

Apologies had been received from Cllr Mr C Alford, Cllr Mrs Y Coutts and Cllr Mr C Ward.

2. Declarations of Interest

Cllr Mrs A Oxtoby declared a personal and prejudicial interest under minute item 5 and minute item 15 in respect of matters relating to Hartley Wood, as her private residence is located adjacent to the wood and withdrew from the meeting during discussion and voting on both items.

Cllr Mr V Sewell declared a personal interest in respect of matters relating to Hartley Primary School, as he serves on the School's Governing Body as a Community Governor.

Cllr Mr A Barnett declared a personal and prejudicial interest under minute item 6 in respect of matters relating to the allotments contained in the minutes of the meeting of the Amenities and Open Spaces Committee held on 21st September 2005, (page 6, minute item 15) as he is an allotment holder and withdrew from the meeting during discussion and voting on the matter.

3. Register of Interests

Members were reminded of their duty to update the Register of Interests within 28 days of their interest changing.

4. Minutes

RESOLVED: That, the minutes of the meeting of the Parish Council held on 12th September 2005 be approved and signed by the Chairman as a correct record.

The meeting was adjourned at 7.32 p.m. to receive reports from the County Councillor and District Councillors.

The meeting resumed at 7.37 p.m.

5. Hartley Wood

The Council considered correspondence received from the Council's solicitor and the Land Registry in respect of the registration of the purchase of three plots of land located in Hartley Wood that are being gifted to the Council. The correspondence informed the Council that the parts of the land, as indicated on the plan accompanying the letter dated 28th September 2005 from the Land Registry, cannot be included in the Council's title as it is already registered in other titles. The Land Registry pointed out that there is a right to apply for rectification of the those aforementioned other titles, but the Council's solicitor advised that the application for rectification is unlikely to be successful as the owners of the other titles have been registered from many years.

RESOLVED: That,

(1) no action be taken by the Council to seek rectification of the areas of land shaded green and mauve on the plan accompanying the letter dated 28th September 2005 from the Land Registry and,

(2) the title of the area of land marked yellow on the plan accompanying the letter dated 28th September 2005 from the Land Registry be accepted by the Council, but no action be taken to seek rectification of the two areas of land hatched green and cross hatched blue on the aforementioned plan from the Land Registry.

6. Amenities and Open Spaces Committee

RESOLVED: That,

(1) the minutes of the meeting of the Amenities and Open Spaces Committee held on 21st September 2005 and the recommendation contained therein be received and where necessary approved and adopted,

(2) the fee of £1,595 for the use of the ground and the Pavilion by the New Ash Green and Hartley Cricket Club during the 2006 cricket season be approved,

(3) responsibility for the repairs to be undertaken to the cricket square at the end of the 2005 season be accepted by the Council and the quotation for the sum of £864 plus VAT from Landscape Services for the end of season repairs be accepted and,

(4) the offer from the New Ash Green and Hartley Cricket Club to pay a sum of £864 in advance for next year's fee be accepted and that the remaining fee of £731 due for the 2006 season be collected from the cricket club during the 2006 season in line with current arrangements.

7. Burial Ground and Garden of Remembrance Committee

RESOLVED: That, the minutes of the meetings of the Burial Ground and Garden of Remembrance Committee held on 6th October 2005 and the recommendations contained therein be received and where necessary approved and adopted.

8. Planning Committee

RESOLVED: That, the minutes of the meetings of the Planning Committee held on 22nd September and 6th October 2005 and the recommendations contained therein be received and where necessary approved and adopted.

9. Communications Working Group

RESOLVED: That, the Cllrs Abraham, Alford, Mrs Burns, Harris and Mrs Oxtoby be appointed to serve on the newly established Communication Working Group.

10. Northfield Management Committee

(a) It was reported the minutes of the meeting of the Northfield Management Committee held on 30th September 2005 were not available.

RESOLVED: That, consideration of the minutes be deferred.

(b) The Council considered a proposal from Ash-cum-Ridley Parish Council to name the ancient woodland located on Northfield, "New House Shaw".

RESOLVED: That, the name, "New House Shaw" for the ancient woodland located in Northfield be approved.

11. Highways Working Group

RESOLVED: That, the minutes of the meeting of the Highways Working Group held on 15th September 2005 be adopted.

12. HAWK Youth Partnership Project

(a) RESOLVED: That, the minutes of the meeting of the Hawk Youth Partnership Project held on 6th September 2005 be received and noted.

The Council expressed some concern over the arrangements for redundancy payments for the full time HAWK youth worker and in particular the potential cost to the Council in the event of any redundancy. The Council was also concerned about the amount of time allocated to Hartley and requested an audit of the number of hours expended by the youth workers in Hartley.

(b) RESOLVED: That,

(1) the HAWK Partnership Agreement be approved and,

(2) the concerns expressed by the Council in respect of the potential cost to the Council in the event of any redundancy and the amount of time allocated to Hartley be taken forward to the HAWK Youth Partnership.

13. Parish Plan Steering Committee

RESOLVED: That, the minutes of the meetings of the Parish Plan Steering Committee held on 22nd August and 8th September 2005 be received and noted.

14. Kent Association of Parish Councils

RESOLVED: That, Parish News issue no 311 be received and noted.

15. Kent County Council Member Community Grant Scheme

The Council examined a report setting out three projects that could be considered for possible submission for funding under the KCC Member Community Grant scheme. The three projects contained in the report were (1) the provision of a skateboard park @ Woodland Avenue recreation ground, (2) the purchase of equipment for the Speedwatch scheme and (3) improvement works to Hartley Pond. It was also suggested that the Council may wish to apply for funding under the KCC Member Community Grant scheme for further developments in Hartley Wood to support the Council's work to obtain absolute title on the area of land in Hartley Wood being gifted to the Council and to secure possessory title of the plots of land located in Hartley Wood where there are no known owners. Securing possession of these various plots of land in Hartley Wood, the Council could ensure this part of Hartley Wood would be protected, maintained and managed for the benefit and enjoyment of the community.

The meeting was briefly adjourned to seek information from the County Councillor about the grant scheme. The County Councillor confirmed that provided expenditure was committed, it would be possible to carry over funds to the following financial year and that his total grant allocation had to be divided between all parishes in his ward, i.e. Ash-cum-Ridley, Fawkham, Hartley and West Kingsdown. This being the case, the likely allocation to Hartley would be a

sum in the region of £2,000 to £3,000 and that any funds provided by Kent County Council would have to be match funded by the Parish.

RESOLVED: That, an application for funding through the Kent County Council Member Community Grant Scheme for further development works in Hartley Wood.

16. Quality Parish Status

The Chairman of the Council reported that Hartley Parish Council had been awarded Quality Parish Status and thanked the Clerk, Assistant Clerk, the Chairman of the Quality Parish Status Working Group and the remaining Members of the Council for their efforts to ensure the application was successful.

The Chairman proposed that the occasion should be marked in some way and suggested the Chairman of Kent County Council be invited to present the certificate to the Council. It was further suggested that this presentation could be done in conjunction with an official opening of the Parish Office.

RESOLVED: That the Clerk be requested obtain costings for the installation of a new "Hartley Parish Council" sign containing the Quality Parish logo, to be fitted to the external wall of the Parish Office and that the necessary consents for such works be obtained from Kent County Council.

17. Payments

RESOLVED: That, the payment of the accounts for October 2005, attached as appendix 1 to these minutes, be approved.

The meeting closed at 9.28 p.m.

Signed:..... Chairman

Date:.....

Schedule of Payments October 2005

Chq No	Payment to	Particulars	Net	VAT	Total
103897	J Hoad	Salary 01/10/05-31/10/05 (prev approved)	1,384.20	-	-
		Gift voucher from Woodlands Garden Centre re presentation	30.00		<u>1,414.20</u>
103898	H Gilder	Salary 01/10/05-31/10/05 (prev approved)	691.28	-	691.28
103899	Inland Revenue	Month 7	745.34	-	745.34
103900	D Cunningham	Clean Pavilion	80.00	-	80.00
103901	Castle Marquees	Hire of 1 portable toilet for use by the probation service whilst clearing Gorse Wood. (Clearance to take 2 days)	60.00	10.50	70.50
103902	Castle Marquees	Hire of 1 portable toilet for use by the probation service whilst clearing Gorse Wood. (Clearance to take 2 days)	60.00	10.50	70.50
103903	Pin Bins	Hire of 1 no 8 yard skip for clearance of Gorse Wood. (Clearance to take 2 days)	121.00	21.17	142.17
103904	Pin Bins	Hire of 1 no 8 yard skip for clearance of Gorse Wood. (Clearance to take 2 days)	121.00	21.17	142.17
103905	Northfield Management Committee	Contribution to Northfield Management Committee	3,000.00	-	3,000.00
103906	Kent County Council (KCS)	4 drawer filing cabinet for Parish Office inv RS078395	251.00	43.93	-
		Stationery inv S1830951	24.54	4.29	-
		Stationery inv S1840209	11.90	2.08	-
		Stationery inv S1825111	0.70	0.12	<u>338.56</u>
103907	Sevenoaks District Council	Emptying dog waste bins July - Sept 05. Inv 2012924	182.00	31.85	213.85
103908	Mr I Paternoster	Dig out and re set bollard in concrete @ Hartley Green Inv 1249	20.00	3.50	23.50
103909	Ash Setting & Printing	To print September Hartley Herald and deliver. Inv 8477	190.33	-	190.33

103910	Sevenoaks District Council	Surfacing @ Manor Field car park inv 46266	605.00	105.88	-
		30 bundles of garden waste sacks inv 48474	60.00	-	-
		To treat wasps nest at the Pavilion. Inv 48470	45.00	7.88	-
					<u>823.76</u>
103911	Mrs A Oxtoby	Travelling allowance re KAPC meeting @ Sevenoaks Town Council Offices 16/09/05 & delivery of Quality Parish application @ Folkestone 23/09/05	67.67	-	67.67
103912	Royal Bank of Scotland Commercial Services	To supply and install 1 x Quad Astro pod youth shelter including base. Inv no 5235/2689 Park Leisure.	5,447.00	953.23	6,400.23
103913	Williams Agriculture	To cut and clear wild flower meadow. Inv 050078	385.00	67.38	452.38
103914	Scribe 2000	Scribe 2000 annual licence renewal. Inv 55143	245.00	-	245.00
103915	Cash	To reimburse petty cash re 12/05 12/09/05 Purchase of sweets for Hartley Primary School re posters for Youth Activity Day	7.98	-	-
		To reimburse petty cash re 13/05 21/09/05 100 x 1st class stamps	30.00	-	<u>37.98</u>
103916	Kent County Council (KCS)	Pitch Marker x 3 + carriage Inv TS853819	76.66	13.42	-
		Printer cartridge Inv S1844755	19.95	3.49	<u>113.52</u>
103917	T D Munday	Clear litter at Manor Field Inv 77	48.00	-	-
		Football pitch line marking & goal post check Inv 77	30.00	-	-
		Inspect playground equipment Inv 77	250.00	-	-
		Litter pick Hartley Greens Inv 77	24.00	-	-
		Litter pick at the pond Inv 77	20.00	-	-
		Litter pick at Gorse Wood Inv 77	50.00	-	-
					<u>422.00</u>
103918	T D Munday	Grass cutting at Hartley Memorial Green Inv 81	75.00	-	-
		Grass cutting at Burial Ground Inv 80	100.00	-	-
		Strim grass at Burial Ground and duck pond Inv 80	16.00	-	-
		Grass cutting at All Saints Inv 79	80.00	-	-

	Burial Ground visual inspection Inv 78	18.00	-	-
	Garden maintenance at Burial Ground inv 76	119.00	-	
				<u>408.00</u>
103919 T D Munday	Pick up brick rubble and rubbish etc at Chantry Avenue Inv 82	15.00	-	
				15.00
TOTAL		14,807.55	1,300.39	16,107.94

Adjournment

The Council meeting was adjourned at 7.32 p.m.

County Councillor and District Councillor reports

The County Councillor reported on the current position with regard to the application from residents of Fairby Lane to close the road at its junction with Ash Road to vehicular traffic. He explained the reply from Kent Highways had been rather complex, but it appeared that the Highway Authority had no obligation to maintain the road and that due to its record of usage it would be illegal to close the road. Notwithstanding, Kent Highways has agreed to look into a scheme whereby this junction would be closed to all but pedestrians and bicycles.

He informed the Council that Mr Paul Carter had been elected Leader of Kent County Council.

He referred to a newspaper report contained in the Kent on Sunday on 9th October in respect of the Government's intervention to prevent the plans to set up a new mobile speed camera site on Ash Road and Hartley Road. This matter had just been brought to his attention and he would be looking into it further.

There were no reports from the District Councillors.

The Council meeting resumed at 7.37 p.m.

Public question time

(after the close of the meeting)

Public question time commenced at 9.28 p.m.

The retired County Councillor informed the Council of its obligations with regard to the plot of land owned by the Council in Hartley Wood and the legal status with regards to rights of access to land at the rear of Dulce Domum. He also suggested the Council extend its current byelaws to encompass the Council's land in Hartley Wood.

Questions were raised on matters relating to the condition of the pond, the riding of motorbikes and quad bikes in Gorse Wood and Hartley Wood, the proposed changes to RPG 9 relating to waste and minerals, Hartley Wood and the Green Belt.

Public question time concluded at 9.45 p.m.

