

HARTLEY PARISH COUNCIL

Clerk to the Council: Mrs J Hoad
The Parish Council Office, Hartley Library, Ash Road, Hartley, Longfield, Kent DA3 8EL
Tel/fax 01474 709441
E mail mail@hartleyparishcouncil.org.uk

4th November 2005

Dear Councillor

You are invited to attend a meeting of the Planning Committee to be held on Thursday 10th November 2005 commencing at 10.00 a.m. at the Pavilion, Manor Field.

Yours sincerely

**Helen Gilder
Assistant Clerk to the Council**

Note: Members of the Committee to assemble in the Pavilion at 9.15 a.m. in order to carry out any site meetings as may be deemed necessary by the Chairman or Vice-Chairman of the Planning Committee.

AGENDA

1. Apologies

To receive apologies for absence

2. Minutes of the previous meeting

To approve the minutes of the meeting of the Planning Committee held on 1st November 2005. (Annexed).

3. Declarations of Interest

To receive Members declarations of interest.

4. Terms of Reference

To consider a draft change to the Planning Committee's Terms of Reference. (Annexed)

5. Guidelines on Procedure at meetings of the Planning Committee

At the last meeting of the Planning Committee it was agreed that the Guidelines on Procedures at meetings of the Planning Committee be reviewed.

The Committee is requested to review the Guidelines and consider whether any changes may be necessary. (Annexed)

6. Planning Applications

To consider the following applications:

Application no	Site	Description
SE/05/01315/FUL	Southdown, Manor Drive	AMENDED CONSULTATION: Three new houses replacing existing bungalow. As amended by letter and plan dated 19/10/05. <i>Amended plan showing resiting, amended vehicular access and tree details.</i>

7. Date of next meeting

List of circulated documents

1. Minutes of the meeting held on 1st November 2005
2. Terms of Reference as approved by the Council at its Annual Meeting on 9th May 2005.
3. Draft changes to the Planning Committee's Terms of Reference.
4. Guidelines on Procedure at Meetings of the Planning Committee.

Committee membership
Cllr Abraham
Cllr Alford
Cllr Barnett (ex officio)
Cllr Mrs Coutts

Cllr Gaywood (ex officio)
Cllr Harris
Cllr Ramsay
Cllr Mrs Solman