

**MINUTES OF THE MEETING OF THE
BURIAL GROUND AND GARDEN OF REMEMBRANCE COMMITTEE
HELD ON 24th NOVEMBER 2005 AT 6.00 p.m. AT HARTLEY LIBRARY, ASH ROAD**

Present : Cllr Mr A Barnett
Cllr Mrs J Burns
Cllr Mrs Y Coutts (*arrived at 6.10 p.m.*)
Cllr Mrs A Oxtoby (Chairman)

In attendance : Mrs J Hoad (Clerk)

A visual inspection of the Burial Ground, Gardens of Remembrance and Closed Churchyard had been undertaken on 24th November 2005 at 9.45 a.m. in the presence of Cllr Barnett and the Clerk.

1. Apologies for absence

Apologies had been received from Cllr Mr J Gaywood.

2. Declarations of Interests

There were no declarations of interests.

3. Minutes of the last meeting

RESOLVED: That, the minutes of the meeting of the Burial Ground and Garden of Remembrance Committee held on 6th October 2005 be approved and signed as a correct record.

4. Financial Report

The Committee examined a financial report indicating the current net position of the Burial Ground and Garden of Remembrance Committee as at 17th November 2005.

RESOLVED: That, the financial report, attached as appendix 1 to these minutes, be noted.

5. Burial Ground

(a) During the site inspection undertaken earlier in the day, two graves had been identified in need of turfing.

RESOLVED: That, arrangements be made for the graves of the late Pauline Joyce and Jan Bienkov, grave number 220 and William Wilson Brown, grave number 222 to be turfed.

(b) The Committee considered correspondence received in respect of the turfing of the graves of the late J and J T Hitchin and E C Cheesmur. The letters expressed the deceased family's agreement to the turfing and thanked the Council for making the necessary arrangements.

RESOLVED: That, the letters be noted.

Cllr Mrs Y Coutts arrived at the meeting at 6.10 p.m.

6. Garden of Remembrance

(a) During the site inspection undertaken earlier in the day, it was noted that one of the pine trees located at the rear of the Garden of Remembrance did not look healthy.

RESOLVED: That, advice be sought from a local tree surgeon.

(b) The Committee considered a quotation to repair the two lectern style notice boards located in the Garden of Remembrance.

RESOLVED: That, the quotation from Mr Glidewell to repair the two lectern style notice boards located in the Garden of Remembrance for the sum of £25.00 each be accepted.

(c) A planting scheme for the old Garden of Remembrance was circulated to the Committee for consideration. The scheme included the provision of 7 new shrubs, the removal of 4 shrubs, repositioning 5 shrubs, digging over the ground with fertiliser and top dressing with wood chippings. The cost of the proposed scheme was estimated at approximately £120 for the purchase of the new plants and other materials, plus labour. The Committee noted that the proposed scheme would not disturb the remains of those interred in the Garden of Remembrance.

RESOLVED: That, new planting scheme be implemented and a quotation be sought from Mr Munday to undertake the necessary work.

7. New Garden of Remembrance

During the site inspection undertaken earlier in the day, it had been noted that there were a number of worm casts present in the new Garden of Remembrance. It was also noted that the grass was beginning to encroach over the edge of the tablets marking the position of the interments of ashes in the new Garden of Remembrance.

RESOLVED: That, (1) investigations be undertaken to establish whether it would be possible to apply a suitable chemical in the new Garden of Remembrance for the control of worms and (2) Mr Munday be asked to form a channel around each tablet to discourage the growth of grass over the tablets.

8. Closed church yard

During the site inspection undertaken earlier in the day, it had been noted that a branch of tree located next to the highway was hanging down into the closed churchyard and may require removing.

RESOLVED: That, advice be sought from a local tree surgeon.

9. New Burial Ground

It was reported that the land survey of Manor Field will be undertaken during week commencing 5th December 2005.

RESOLVED: That, the report be noted.

10. Date of the next meeting

Tuesday 7th February 2006 at 6.00 p.m. at Hartley Library.

A site inspection will take place on 7th February 2006 at 10.00 a.m. in the Hartley Burial Ground.

The meeting closed at 6.32 p.m.

Signed:.....
Chairman

Date:.....

Hartley Parish Council
Summary of Receipts and Payments
 Cost Centre 4 Burial Grounds

Code	Title	Receipts		Payments		Net Position
		Estimated	Actual	Estimated	Actual	Underspend (+) /Overspend (-)
90	Grass cutting General			800.00	887.00	-87.00
91	maintenance Maintenance			600.00	345.00	255.00
92	contract			1,800.00	1,105.00	695.00
93	Spoil removal			300.00	375.00	-75.00
94	Plinth					0.00
95	Graves/interments	1,520.00	1,080.00			-440.00
96	Interment of ashes	560.00	420.00			-140.00
97	Memorials	360.00	155.00			-205.00
98	Plaques	140.00	385.00			245.00
99	New B/G grass cut New B/G advance			125.00	100.00	25.00
100	wks			1,000.00	144.90	855.10
101	All/St grass cut			600.00	600.00	0.00
102	All/St gen main			500.00		500.00
103	Health and Safety			500.00		500.00
104	Lay by					0.00
105	Blue Sacks			50.00	27.00	23.00
NET TOTAL		2,580.00	2,040.00	6,275.00	3,583.90	2,151.10
V.A.T.			0.00		148.23	
GROSS TOTAL			2,040.00		3,732.13	

