

HARTLEY PARISH COUNCIL

Clerk to the Council: Mrs J Hoad
The Parish Council Office, Hartley Library, Ash Road, Hartley, Longfield, Kent DA3 8EL
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24th November 2005

Dear Councillor

You are invited to attend a meeting of the Finance & General Purposes Committee to be held on Wednesday 30th November 2005 commencing at 10.00 a.m. at Hartley Library, Ash Road.

Yours sincerely

Julie Hoad
Proper Officer

AGENDA

1. Apologies

To receive apologies for absence.

2. Declarations of interest

To receive Members' declarations of interest.

3. Minutes

(WHITE)

To approve as a correct record the minutes of the meeting of the Finance and General Purposes Committee held on 19th October 2005 (annexed).

4. Half year internal audit

(YELLOW)

A half year audit was carried out on 8th November 2005. To consider the half year internal audit report for the audit year 2005/06, if available at the meeting.

Background documents

Half year internal audit report for the audit year 2005/06

5. Income and expenditure

(PINK)

To review the Council's income and expenditure from 1st April to 24th November 2005 (Annexed – Financial report indicating the Council's net position at 24th November 2005 and bank reconciliation)

6. Hartley Wood

To consider a report on Hartley Wood (annexed).

7. Longfield Hill recreation ground

To consider a report on the Council's request for a financial contribution towards the maintenance of the playground at Longfield Hill (annexed).

8. Donations

(a) To consider requests for donations from the following organisations:

(i) Victim Support Kent to help support victims of crime, witnesses their families friends both emotionally and practically. The organisation is asking Parish Councils to consider making a donation when putting together their budget for 2006/07 and asks if Councils' have any surplus funds at the end of the current financial year they consider making a donation to Victim Support.

(ii) Kent Wildlife Trust to enhance the wildlife at Sandwich and Pegwell Bay

9. Clean Neighbourhoods and Environment Act 2005

The Department for Environment, Food and Rural Affairs (DEFRA) has issued a consultation paper on proposed guidance related to the Clean Neighbourhoods and Environment Act 2005. As most of the consultation document is not relevant to Parish Council, NALC has prepared a briefing note on the legislation (annexed). The Committee is requested to consider the briefing note and agree a response on behalf of the Council.

10. Noticeboards

To consider a quotation for the sum of £25 to replace the vandalised perspex sheet on the noticeboard located at Wellfield.

11. Date of the next meeting

List of circulated documents

1. Minutes of the meeting of the Finance and General Purposes Committee held on 19th October 2005 (WHITE)
2. Financial report indicating the Council's net position at 24th November 2005
3. Bank reconciliation
4. Report on Hartley Wood
5. Report on Longfield Hill recreation ground
6. NALC briefing note on CNEA 2005

Committee membership
Cllr Abraham
Cllr Barnett (ex officio)
Cllr Ramsay

Cllr Alford
Cllr Gaywood (ex officio)