

**MINUTES OF THE MEETING OF THE
SPECIAL PROJECTS WORKING GROUP
HELD ON 15th DECEMBER 2005 AT 8.00 p.m. AT HARTLEY LIBRARY**

Present : Cllr Mr C Alford
Cllr Mr A Barnett
Cllr Mr J Gaywood (Chairman)
Cllr Mrs A Oxtoby
Cllr Mr A Tremain

In attendance : Mrs J Hoad (Clerk)
2 members of the public

1. Apologies for absence

Apologies had been received from Cllr Mr B Ramsay.

2. Declarations of Interest

There were no declarations of interest.

3. Minutes

RESOLVED: That, the minutes of the meeting of the Special Projects Working Group held on 4th August 2005 be approved and signed by the Chairman as a correct record.

4. Access to Manor Field

The Working Group examined a report detailing the quotations received in respect of the works to improve the entrance arrangements at Manor Field. The Working Group agreed that the works should include the provision of a collapsible bollard to be installed on the field side of the gate and estimated that 10 sets of keys would be required for distribution to the various sports clubs and to the Council's contractors undertaking regular maintenance work on the field. The Working Group considered whether the cost of the works should be met from the Council's capital or revenue accounts, but was satisfied there would be sufficient reserves in the revenue budget at the end of the current financial year to meet the cost of works from the revenue account.

RECOMMENDED: That,

(1) the quotation from I J Paternoster for the total sum of £3,345.00 plus VAT for improvement works to the access arrangements at Manor Field as detailed in the Council' schedule of works be accepted,

(2) that arrangements be made for (a) the collapsible bollard to be supplied with 10 sets of key and (b) the supply and installation of an additional slamming post so that the field gate may be secured in an open position, and that the costs for the aforementioned additional items of work be contained upto a sum of £250 and,

(3) the cost of the works be met from the Council's revenue budget.

5. Date of the next meeting

To be confirmed.

The meeting closed at 8.30 p.m.

Signed:.....
Chairman

Date:.....

