

## HARTLEY PARISH COUNCIL

Clerk to the Council: Mrs J Hoad  
The Parish Council Office, Hartley Library, Ash Road, Hartley, Longfield, Kent DA3 8EL  
Tel/fax 01474 709441  
E mail [mail@hartleyparishcouncil.org.uk](mailto:mail@hartleyparishcouncil.org.uk)

20<sup>th</sup> January 2006

Dear Councillor

You are invited to attend a meeting of the Finance & General Purposes Committee to be held on Thursday 26<sup>th</sup> January 2006 commencing at 9.00 a.m. at the Pavilion, Manor Field, Church Road.

Yours sincerely

Julie Hoad  
Proper Officer

---

### AGENDA

**1. Apologies**

To receive apologies for absence.

**2. Declarations of interest**

To receive Members' declarations of interest.

**3. Minutes**

**(WHITE)**

To approve as a correct record the minutes of the meeting of the Finance and General Purposes Committee held on 30<sup>th</sup> November 2005 (annexed).

**4. Income and expenditure**

**(DARK BLUE)**

To review the Council's income and expenditure from 1<sup>st</sup> April 2005 to 20<sup>th</sup> January 2006 (Annexed – Financial report indicating the Council's net position at 20<sup>th</sup> January 2006 and bank reconciliation)

**5. Hartley Wood**

**(WHITE)**

To consider a quotation in respect of stage 3 of the land survey work to be undertaken in Hartley Wood (annexed – Letter dated 5<sup>th</sup> January 2006 and enclosures).

**6. Parish Office**

**(RED)**

To consider a report on progress regarding the lease on the new Parish Office (annexed).

**7. Strategic Health Authority**

The Council is invited to comment on proposals to develop new roles and geographical boundaries for the Strategic Health Authority and Primary Care Trusts covering Kent and Medway. The Committee is requested to consider the consultation documents, (1) consultation on new Strategic Health Authority and Primary Care Trust arrangements in Kent and Medway – ensuring a patient-led NHS and summary leaflet and (2) configuration of NHS Ambulance Trusts in England. Consultation period expires on 22<sup>nd</sup> March 2006. (Annexed - consultation on new Strategic Health Authority and Primary Care Trust arrangements in Kent and Medway – ensuring a patient-led NHS and summary. Consultation document for configuration of the NHS Ambulance Trusts in England may be viewed on [www.dh.gov.uk/PublicationsAndStatistics/Publications/fs/en](http://www.dh.gov.uk/PublicationsAndStatistics/Publications/fs/en))

**8. Audit Fees (LIGHT BLUE)**

To receive and note proposed alterations to the scale of audit fees for local councils in England for the period 2006 – 2011. (Annexed). The audit fees for this Council will reduce from £650 to £550 due to the proposal to extend the threshold for the basic limited assurance audit from £100,000 to £200,000.

**9. Revaluation of the Pavilion (CREAM)**

To consider a quotation from the Valuation Office to re value the Pavilion for insurance purposes at a cost of £250 plus VAT (annexed – insurance notes on valuations published by the Valuation Office).

**10. Donations**

To consider requests for donation received from

(1) WRVS to support their fundraising activities for the next few years

(2) Open Spaces Society to support the work of the Society to campaign for the best deal for commons and greens contained in new legislation being laid before Parliament.

**11. Standards of Conduct in English Local Government : The Future (PINK)**

To consider a discussion paper setting out the vision for a future comprehensive conduct regime for local authority members and employees (annexed – letter dated 15<sup>th</sup> December 2005 from the ODPM and discussion paper entitled Standards of Conduct in English Local Government : The Future).

**12. Kent Infrastructure Development Plan**

To consider the consultation draft of the Kent Infrastructure Development Plan which outlines the first steps towards developing a stronger and sustainable infrastructure for the voluntary and community sector in Kent. (Annexed). Comments on the draft to be returned by 13<sup>th</sup> March 2006.

**13. Kent Village of the Year**

To consider whether the Council wishes to enter the 2006 Kent Village of the Year. Closing date for entrants is 31<sup>st</sup> March 2006.

**14. SEEDA Rural Towns Programme (DARK BLUE)**

To consider a report on the SEEDA Rural Towns Programme (annexed).

**15. Date of the next meeting**

**List of circulated documents**

1. Minutes of the meeting of the Finance and General Purposes Committee held on 30<sup>th</sup> November 2005 (WHITE)
2. Financial report indicating the Council's net position at 20<sup>th</sup> January 2006 (DARK BLUE)
3. Bank reconciliation (DARK BLUE)
4. Letter dated 5<sup>th</sup> January 2006 from Glen Surveys Ltd and enclosures (WHITE)
5. Report on the progress regarding the lease on the new Parish Office (RED)
6. Consultation on new Strategic Health Authority and Primary Care Trust arrangements in Kent and Medway – Ensuring a patient led NHS and summary leaflet.
7. Local councils – proposed fee scales 2006 – 2001 (Limited assurance scheme – consultation November 2005) (LIGHT BLUE)
8. Insurance note on valuations published by the Valuation Office (CREAM)
9. Letter dated 15<sup>th</sup> December 2005 from the ODPM (WHITE) and discussion paper entitled Standards of Conduct in English Local Government : The Future
10. Kent Infrastructure Development Plan
11. SEEDA Rural Towns Programme (DARK BLUE)

Committee membership  
Cllr Abraham  
Cllr Barnett (ex officio)  
Cllr Ramsay

Cllr Alford  
Cllr Gaywood (ex officio)