

**MINUTES OF THE MEETING OF THE
SPECIAL PROJECTS WORKING GROUP
HELD ON 3rd FEBRUARY 2006 AT 10.30 a.m. AT PAVILVION, MANOR FIELD**

Present : Cllr Mr C Alford
Cllr Mr A Barnett
Cllr Mr J Gaywood (Chairman)
Cllr Mrs A Oxtoby
Cllr Mr B Ramsay

In attendance : Mrs J Hoad (Clerk)
4 members of the public

1. Apologies for absence

Apologies had been received from Cllr Mr A Tremain.

2. Declarations of Interest

There were no declarations of interest.

3. Minutes

RESOLVED: That, the minutes of the meeting of the Special Projects Working Group held on 15th December 2005 be approved and signed by the Chairman as a correct record.

4. Access to the new Burial Ground

The Working Group considered a drawing showing draft proposals regarding access arrangements to the new Burial Ground and provision of a utility area within the new Burial Ground.

The Working Group believed access to the new Burial Ground should be provided by means of a 2 metre wide footpath close to boundary of land owned by Messrs H F & J H Glover behind the Calor Gas compound and the storage container and that a gate be provided at the entrance to the new Burial Ground. The Working Group considered a number of options regarding the screening of the access to the new Burial Ground.

The Working Group favoured the provision of a means of access in the north east corner of the new Burial Ground for maintenance vehicles and the provision of a pedestrian access along the western boundary of the new Burial Ground.

The Working Group was reminded that the Council's gravedigger had confirmed it would be feasible to transport the spoil relating to burials in the new Burial Ground to the existing spoil heap located in the existing Burial Ground, thus avoiding the need for large vehicles to gain access to the new Burial Ground to remove spoil. The Working Group suggested that the shed could be sited at some point along the southern boundary.

The Working

RECOMMENDED: That, (1) the views expressed by the Special Projects Working Group on the detail of the planning application be put forward to the Burial Ground and Garden of Remembrance Committee and, (2) the Burial Ground and Garden of Remembrance Committee be asked to proceed with the with the planning application for approval by the Council.

5. Access to Manor Field

The Working Group considered a letter dated 13th January 2006 from Messrs H F & J H Glover and the response dated 23rd January 2006 from the Clerk. The Chairman informed

the Working Group of a subsequent letter dated 25th January 2006 from Messrs H F & J H Glover. The Working Group noted that Messrs H F & J H Glover appeared to have no objection to the Council making provision for a new Burial Ground on land known as the Orchard. In their letter of the 25th January, Messrs H F & J H Glover had raised two enquires relating to use of their land to gain access to the new Burial Ground and future charges relating to the new Burial Ground. The Working Group confirmed that access to the new Burial Ground could be achieved within the curtilage of land owned by the Council and that there would be a charge for the grant of exclusive right burial in the new Burial Ground in accordance with normal practice.

The Working Group expressed concerns over the presence of bramble along the western and southern boundaries of Manor Field and was mindful that the Council had a responsibility to maintain the boundary fences, which it was prevented from doing so due to the proliferation of bramble. In addition, the Working Group expressed concern that the public right of way running along the western of boundary of Manor Field was obstructed by bramble and suggested that, in consultation with Messrs H F & J H Glover, the bramble be progressively cleared.

The Working Group noted that the corner of Manor Field immediately adjacent to the garages of neighbouring properties had been cleared of trees and vegetation and as a result looked untidy.

RECOMMENDED: That,

- (1) letters dated 13th January 2006 and 25th January 2006 from Messrs H F & J H Glover be noted,
- (2) the Clerk's response in a letter dated 23rd January 2006 be confirmed,
- (3) the comments contained in the letter dated 25th January 2006 from Messrs H F & J H Glover be welcomed and the Clerk be asked to respond to the enquiries raised in their letter of the 25th,
- (4) Messrs H F & J H Glover be asked whether they had any objection to the boundaries at Manor Field being cleared of bramble.
- (5) the Amenities and Open Spaces Committee be asked to look at tidying up the area on Manor Field adjacent to neighbouring properties recently cleared of trees and vegetation.

6. Date of the next meeting

To be confirmed.

The meeting closed at 11.30 a.m.

Signed:.....
Chairman

Date:.....

