

THE PARISH COUNCIL OF HARTLEY

MINUTES OF THE MEETING OF THE PARISH COUNCIL HELD IN

THE PAVILION, MANOR FIELD, CHURCH ROAD,

ON MONDAY 6th FEBRUARY 2006 AT 7.30 P.M.

Present : Cllr Mrs Y Coutts (*arrived at 7.35 p.m.*)
Cllr Mr J Gaywood (Chairman)
Cllr Mr M Harris
Cllr Mrs A Oxtoby
Cllr Mr Ramsay
Cllr Mrs M Solman
Cllr Mr C Ward

In attendance: Mrs J Hoad (Proper Officer)
Cllr Mr D Brazier (Kent County Council)
9 members of the public

1. Apologies

Apologies had been received from Cllr Mr L Abraham due to family commitments, Cllr Mr C Alford due to family commitments, Cllr Mr A Barnet due to illness, Cllr Mrs J Burns due to family commitments, Cllr Mr V Sewell who was convalescing after an operation and Cllr Mr A Tremain due to work commitments.

RESOLVED: That, the absences of Cllr Mr L Abraham, Cllr Mr C Alford, Cllr Mr A Barnett, Cllr Mrs J Burns, Cllr Mr V Sewell and Cllr Mr A Tremain be accepted and approved by the Council.

2. Declarations of Interest

Cllr Mrs A Oxtoby declared a personal and prejudicial interest under Council minute item 6 in respect of matters relating to Hartley Wood contained in the minutes of the meeting of the Finance and General Purposes Committee held on 26th January 2006, (page 2, minute item 5), as her private residence was adjacent to the wood and withdrew from the meeting during discussion and voting on the item.

Cllr Mr B Ramsay declared a personal interest under Council minute item 15 in respect of the payment to MAP Environmental & Building Services as the proprietor of the company had undertaken work for him.

Cllr Mr M Harris declared a personal interest under Council minute item 15 in respect of the payment for the purchase of a replacement light switch in the gents' toilet at the Pavilion as he was the recipient of the payment.

Cllr Mrs Y Coutts arrived at 7.35 p.m.

3. Register of Interest

Members were reminded of their duty to update the Register of Interest within 28 days of their interest changing.

4. Minutes

RESOLVED: That, the minutes of the meeting of the Parish Council held on 9th January 2006 be approved and signed by the Chairman as a correct record.

5. Amenities and Open Spaces Committee

RESOLVED: That, the minutes of the meeting of the Amenities and Open Spaces Committee held on 19th January 2006 be received and adopted.

6. Finance and General Purposes Committee

RESOLVED: That, the minutes of the meeting of the Finance and General Purposes Committee held on 26th January 2006 and the recommendations contained therein be received and where necessary approved and adopted.

7. Planning Committee

RESOLVED: That, the minutes of the meeting of the Planning Committee held on 17th and 26th January 2006 and the recommendation contained therein be received and where necessary approved and adopted.

8. Youth Committee

RESOLVED: That, the minutes of the meeting of the Youth Committee held on 26th January 2006 and the recommendation contained therein be received and where necessary approved and adopted.

9. Highways Working Group

The Chairman of the Council proposed an amendment to the recommendation contained in the minutes of the meeting of the Highway Working Group held on 31st January 2006, (page 4, minute item 11), in respect of the proposal to seek parking restrictions at the entrances to Hartley Primary School, to insert the words, “led by the Highway Working Group”, so that the recommendation reads, “that, the e mail dated 9th January 2006 from the Senior Parking Officer at Sevenoaks District Council be noted and representations, led by the Highway Working Group, be made to the Highway Authority to introduce parking restrictions at the two entrances to Hartley Primary School in Round Ash Way and Fairby Lane.” The amendment was CARRIED.

RESOLVED: That, the minutes of the meeting of the Highway Working Group held on 31st January 2006 and the recommendations contained therein, including the amended recommendation, be received and where necessary approved and adopted.

10. Special Projects Working Group

RESOLVED: That, the minutes of the meeting of the Special Projects Working Group held on 3rd January 2006 and the recommendations contained therein be received and where necessary approved and adopted.

11. Northfield Management Committee

It was reported that the minutes of the meeting of the Northfield Management Committee held on 27th January 2006 were not yet available for consideration.

12. Parish Plan

RESOLVED: That, the minutes of the meeting of the Parish Plan Steering Committee held on 16th January 2006 be received and noted.

13. Request for a separate parish for Hextable

The Council considered a letter dated January 2006 from Sevenoaks District Council inviting the Parish Council’s comments in respect of a request submitted by Hextable Residents

Association for a review of the existing Swanley Parish with a view to creating a new parish of Hextable.

RESOLVED: That, Sevenoaks District Council be advised that Hartley Parish Council has no comment regarding the request for the creation of a new civil parish for Hextable.

14. Kent Association of Parish Councils

RESOLVED: That, Cllr Mrs A Oxtoby be authorised to attend the KAPC Chairmanship training day on 29th March 2006.

15. Payments

RESOLVED: That, the payment of the accounts for February 2006, attached as appendix 1 to these minutes, be approved.

The meeting was adjourned at 8.03 p.m. to receive a report from the County Councillor.

The County Councillor apologised for arriving late to the meeting and informed the Council he had nothing to report.

The meeting resumed at 8.04 p.m.

The Chairman closed the meeting.

The meeting closed at 8.04 p.m.

Signed:.....

Date:

Chairman of the Council

Schedule of Payments February 2006

Chq No	Payment to	Particulars	Net	VAT	Total
103987	J Hoad	Salary 01/02/06 - 28/02/06 (prev approved)	1,389.25	-	1,389.25
103988	H Gilder	Salary 01/02/06 - 28/02/06 (prev approved)	669.80	-	669.80
103989	Inland Revenue	Month 11	716.70	-	716.70
103990	Kent County Council	Employers & Employees pension contributions Feb 2005	376.12	-	376.12
103991	D Cunningham	Clean Pavilion	80.00	-	80.00
103992	Calor Gas Limited	Standing Charge Inv 14213242	18.33	0.92	19.25
103993	South Eastern Plumbers	Re-seat & change washer in cold basin tap in ladies toilets @ Pavilion	14.00	-	14.00
103994	British Telecommunications	Charges in advance for BT Business Broadband 01/01/06-31/03/06	89.97	15.74	-
		Cost of calls 11/10/05-10/01/06 & Service charges 01/01/06-31/03/06	82.00	14.35	<u>202.06</u>
103995	MAP Environmental & Building Services	Fix sign to outside of Parish Office. Inv 11	20.00	-	20.00
103996	Kent County Council (KCS)	Stationery invoice S1909480	57.97	10.14	-
		Pitch marker 15ltr x 3 + carriage charge inv TS870405	76.66	13.42	<u>158.19</u>
103997	M Harris	Replacement light switch in gents toilets @ Pavilion.	27.28	-	27.28
103998	Claridge Consultancy	Repair to navigation structure of website. Inv 319	70.00	12.25	82.25
103999	Post Office Limited	200 x 2nd class stamps re March newsletter	42.00	-	42.00
104000	Cash	09/01/06 Underpaid travel allowance 15/06/05 Cllr Mrs Y Coutts. 19/05	0.88	-	-
		18/01/06 100 x 1st & 100 x 2nd class stamps 20/05	51.00	-	-

		20/01/06 Purchase of Sevenoaks Chronicle re Rectory Meadow Public Notice. 21/05	0.60	-	-
		27/01/06 48 x 2nd class stamps & 100 x 1p stamps 22/05	11.08	-	-
		Bank error Dec 2005. Petty cash received from bank £2 short. Amount recredited to account.	2.00	-	-
					<u>65.56</u>
104001	T D Munday	Manor Field litter pick inv 03	60.00	-	-
		Football pitch line marking and goal post check inv 03	60.00	-	-
		Inspect playground equipment inv 03	200.00	-	-
		Hartley Greens litter pick inv 03	24.00	-	-
		Pond litter pick inv 03	20.00	-	-
		Gorse Wood litter pick inv 03	40.00	-	-
					<u>404.00</u>
104002	T D Munday	Garden maintenance at Burial Ground inv 02	119.00	-	-
		Burial Ground visual inspection inv 04	18.00	-	-
					<u>137.00</u>
104003	WRVS	Donation Section 137	30.00	-	-
					30.00
104004	Open Spaces Society	Donation Section 137	50.00	-	-
					50.00
TOTAL			4,416.64	66.82	4,483.46