

THE PARISH COUNCIL OF HARTLEY

30th January 2006

Dear Councillor

You are hereby summoned to attend a meeting of the Hartley Parish Council to be held at the Pavilion, Manor Field on **MONDAY 6TH FEBRUARY 2006** commencing at 7.30 p.m. The business to be transacted at the meeting is:

Yours sincerely

Julie Hoad
Proper Officer

To assist in the speedy and efficient despatch of business, Members wishing to obtain factual information on items included on the Agenda are asked to contact the Clerk prior to the day of the meeting.

Members are requested to note a variation to the normal agenda. A public question time will be held before the start of the Council meeting and will commence at 7.15 p.m.

AGENDA

1. Apologies

To receive and approve, if necessary, any apologies for absence.

2. Declarations of Interests

To receive Members' declarations of interests.

3. Register of Interests

To update the Register of Interest, if necessary. Members are reminded they are required to update the Register of Interests within 28 days of their interest changing.

4. Minutes

(WHITE)

To approve as a correct record the minutes of the Meeting of the Council held on 9th January 2006 (annexed).

The meeting will be adjourned to receive any reports from the County Councillor and District Councillors.

5. Amenities and Open Spaces Committee

(GREEN)

To adopt the minutes of the meeting of the Amenities and Open Spaces Committee held on 19th January 2006 (annexed).

- 6. Finance and General Purposes Committee (DARK BLUE)**
To adopt the minutes of the meeting of the Finance and General Purposes Committee held on 26th January 2006 (to follow) and to consider any recommendations contained therein.
- 7. Planning Committee (YELLOW)**
To adopt the minutes of the meetings of the Planning Committee held on 17th January (annexed) and 31st January 2006 (to follow) and to consider any recommendations contained therein.
- 8. Youth Committee (PINK)**
To adopt the minutes of the meeting of the Youth Committee held on 26th January 2006 (to follow) and to consider the any recommendations contained therein.
- 9. Highways Working Group (RED)**
To adopt the minutes of the meeting of the Highways Working Group held on 31st January 2005 (to follow) and to consider any recommendations contained therein.
- 10. Special Projects Working Group (DARK GREEN)**
To adopt the minutes of the meeting of the Special Projects Working Group held on 3rd February 2006 (if available) and to consider any recommendations contained therein.
- 11. Northfield Management Committee (WHITE)**
To receive and note the minutes of the meeting of the Northfield Management Committee held on 27th January 2006 (if available).
- 12. Parish Plan (WHITE)**
To receive and note the minutes of the meetings of the Parish Plan Steering Committee held on 16th January 2006 (if available).
- 13. Request for a separate parish for Hextable (WHITE)**
The Council has been invited to comment on a request submitted to Sevenoaks District Council by the Hextable Residents Association to create a new parish of Hextable. Comments to be returned by 17th February 2006.

(Annexed – letter dated January 2006 from Electoral & Land Charges Manager Sevenoaks District Council and consultation paper, “Request for the formation of a new civil parish for Hextable” and survey).
- 14. KAPC**
To authorise the attendance of Cllr Mrs A Oxtoby at the KAPC Chairmanship training day on 29th March 2006.
- 15. Payments (LIGHT BLUE)**
To approve the payment of the following accounts for February 2006 (to follow).

List of circulated documents

1. Minutes of the meeting of the Council held on 9th January 2006 (**WHITE**)
2. Minutes of the meeting of the Amenities and Open Spaces Committee held on 19th January 2006 (**GREEN**)
3. Minutes of the meeting of the Finance and general Purposes Committee held on 26th January 2006 (to follow) (**DARK BLUE**)
4. Minutes of the meetings of the Planning Committee held on 17th January 2006 and 31st January 2006 (to follow) (**YELLOW**)
5. Minutes of the meeting of the Youth Committee held on 26th January 2006 (to follow) (**PINK**)
6. Minutes of the meeting of the Highways Working Group held on 31st January 2006 (to follow) (**RED**)
7. Minutes of the meeting of the Special Projects Working Group held on 3rd February 2006 (to follow) (**DARK GREEN**)
8. Minutes of the meeting of the Northfield Management Committee held on 27th January 2006 (to follow) (**WHITE**)
9. Minutes of the meeting of the Parish Plan Steering Committee held on 16th January 2006 (to follow) (**WHITE**)
10. Letter dated January 2006 from Electoral & Land Charges Manager at SDC (**WHITE**)
11. Consultation paper entitled, “Request for the formation of a new civil parish for Hextable” and survey (**WHITE**)
12. Schedule of payments for February 2006 (to follow) (**LIGHT BLUE**)