

HARTLEY PARISH COUNCIL

The Parish Council Office, Hartley Library, Ash Road, Hartley, Longfield, Kent DA3 8EL
Tel/Fax No: 01474 709441
E mail mail@hartleyparishcouncil.com

1st February 2006

Dear Councillor

You are invited to attend a meeting of the Burial Grounds and Garden of Remembrance Committee to be held on **Tuesday 7th February 2006** commencing at **6.00 p.m.** at the **Hartley Library, Ash Road.**

Yours sincerely

Julie Hoad
Proper Officer

Members of the Committee are invited to inspect the Burial Ground, Gardens of Remembrance and Closed Church Yard before the committee meeting. Please meet in the Burial Ground on **Tuesday 7th February 2006 at 10.00 a.m.**

AGENDA

1. Apologies for absence

To receive apologies for absence.

2. Declarations of Interest

To receive Members' declarations of interest.

3. Minutes

To approve the minutes of the meeting of the Burial Ground and Garden of Remembrance Committee held on 24th November 2005 as a correct record (annexed).

4. Financial Report

To receive and note a financial report indicating the current net position of the Burial Ground and Garden of Remembrance Committee as at 1st February 2006 (annexed).

5. Grass cutting and maintenance contract 2006-08

To consider a report on quotations received in respect of the grass cutting in the Burial Ground and Closed Church Yard and the general maintenance contract for the period 1st April 2006 to 31st March 2008 (annexed).

6. Burial Ground

(a) To consider any matters arising from the site inspection.

(b) To consider the advice received from a local tree surgeon in respect of the condition of two trees located in the lay by to the rear of the old garden of Remembrance and the closed church yard and to consider a quotation for the sum of £180 plus VAT to carry out the recommended tree work.

(c) To confirm the Clerk's action in respect of the replacement of two fence panels located on the boundary between the Burial Ground and Hartley Court which had fallen down due to the high winds at the beginning of December 2005.

7. Garden of Remembrance

(a) To consider any other matters arising from the site inspection.

(b) At the last meeting held on 24th November 2006 the Committee agreed a replanting scheme in the old Garden of Remembrance. It is hoped a quotation will be returned by T D Munday for consideration by the Committee at the meeting.

8. New Garden of Remembrance

To consider any matters arising from the site inspection.

9. Closed Church Yard

To consider any matters arising from the site inspection.

10. New Burial Ground

To examine the drawing of the land survey of Manor Field and to examine the drawing considered at the Special Projects Working Group in respect of the access to the new burial ground. The Committee is invited to consider the layout of the new burial ground in advance of the submission of the planning application in respect of the change of use of the land.

11. Association of Burial Authorities (ABA)

To receive and note ABA info number 32 October to December 2005 edition (annexed).

12. Date of the next meeting

List of attached documents

1. Minutes of the meeting held on 24th November 2005
2. Financial report dated 1st February 2006
3. ABA info number 32 October to December 2005

Committee membership

Cllr Mr A Barnett (ex-officio)
Cllr Mrs Y Coutts
Cllr Mrs A Oxtoby

Cllr Mrs J Burns
Cllr Mr J Gaywood (ex-officio)

