

THE PARISH COUNCIL OF HARTLEY

7th March 2006

Dear Councillor

You are hereby summoned to attend a meeting of the Hartley Parish Council to be held at the Pavilion, Manor Field on **MONDAY 13th MARCH 2006** commencing at 7.30 p.m. The business to be transacted at the meeting is:

Yours sincerely

Julie Hoad
Proper Officer

To assist in the speedy and efficient despatch of business, Members wishing to obtain factual information on items included on the Agenda are asked to contact the Clerk prior to the day of the meeting.

AGENDA

1. Apologies

To receive and approve, if necessary, any apologies for absence.

2. Declarations of Interests

To receive Members' declarations of interests.

3. Register of Interests

To update the Register of Interest, if necessary. Members are reminded they are required to update the Register of Interests within 28 days of their interest changing.

4. Minutes

(WHITE)

To approve as a correct record the minutes of the Meeting of the Council held on 6th February 2006 (annexed).

The meeting will be adjourned to receive any reports from the County Councillor and District Councillors.

Public Question Time

5. Amenities and Open Spaces Committee

(GREEN)

To adopt the minutes of the meeting of the Amenities and Open Spaces Committee held on 2nd March 2006 and to consider any recommendations contained therein (annexed).

- 6. Burial Ground and Garden of Remembrance Committee (DARK BLUE)**
To adopt the minutes of the meeting of the Burial Ground and Garden of Remembrance Committee held on 7th February 2006 and to consider any recommendations contained therein (annexed).
- 7. Planning Committee (YELLOW)**
To adopt the minutes of the meetings of the Planning Committee held on 14th February 2006 and 28th February 2006 (both annexed).
- 8. Youth Committee (PINK)**
To adopt the minutes of the meeting of the Youth Committee held on 23rd February 2006 (annexed) and to consider the any recommendations contained therein.
- 9. Communication Working Group (LIGHT BLUE)**
To adopt the minutes of the meeting of the Communications Working Group held on 2nd February 2006 (annexed).
- 10. Highways Working Group (CREAM)**
To adopt the minutes of the meeting of the Highways Working Group held on 28th February 2006 (annexed) and to consider any recommendations contained therein.
- 11. Special Projects Working Group**
To adopt the minutes of the meeting of the Special Projects Working Group held on 9th March 2006 (to follow) and to consider any recommendations contained therein.
- 12. Northfield Management Committee (WHITE)**
To receive and note the minutes of the meeting of the Northfield Management Committee held on 27th January 2006 (annexed) and 24th February 2006 (if available).
- 13. Parish Plan (WHITE)**
To receive and note the minutes of the meetings of the Parish Plan Steering Committee held on 13th February 2006 (if available).
- 14. Parish Council publication – The First Hundred Years by Frank Tate**
To consider a request from Mr K Tucker for an electronic copy of the above to be made available so that searches for historical details of particular subjects could be undertaken more easily. The Parish Council holds the copy right on the book and therefore he requires the Council's permission in order to do this.

Mr Tucker has offered to make a supply of CD roms containing the book in Acrobat Reader format and suggests that the book could be placed on his web site or the Parish Council's website, if preferred. Mr Tucker is willing to undertake this work at no cost to the Council.
- 15. KAPC**
(a) To receive and note the Parish News issue 314 (annexed).
(b) To receive and note the minutes of the meeting of the Sevenoaks Area Committee held on 18th November 2005 (annexed).

16. Calendar of meetings

At the Annual Meeting of the Council held on 9th May 2005, the date of the April meeting was left in abeyance. The Council is requested to approve the date of the next meeting as being 10th April 2006.

17. Payments (LIGHT BLUE)

To approve the payment of the following accounts for March 2006 (annexed).

List of circulated documents

1. Minutes of the meeting of the Council held on 6th February 2006 **(WHITE)**
2. Minutes of the meeting of the Amenities and Open Spaces Committee held on 2nd March 2006 **(GREEN)**
3. Minutes of the meeting of the Burial Ground and Garden of Remembrance Committee held on 7th February 2006 **(DARK BLUE)**
4. Minutes of the meetings of the Planning Committee held on 14th February 2006 and 28th February 2006 **(YELLOW)**
5. Minutes of the meeting of the Youth Committee held on 23rd February 2006 **(PINK)**
6. Minutes of the meeting of the Communication Working Group held on 2nd February 2006 **(LIGHT BLUE)**
7. Minutes of the meeting of the Highways Working Group held on 28th February 2006 **(CREAM)**
8. Minutes of the meeting of the Special Projects Working Group held on 9th March 2006 (to follow)
9. Minutes of the meeting of the Northfield Management Committee held on 27th January 2006 and 24th February 2006 (if available) **(WHITE)**
10. Minutes of the meeting of the Parish Plan Steering Committee held on 13th February 2006 (if available) **(WHITE)**
11. Parish News issue 314 **(WHITE)**
12. Minutes of the meeting of the Sevenoaks Area Committee held on 18th November 2005 **(WHITE)**
13. Schedule of payments for March 2006 **(LIGHT BLUE)**