

**THE PARISH COUNCIL OF HARTLEY**  
**MINUTES OF THE MEETING OF THE PARISH COUNCIL HELD IN**  
**THE PAVILION, MANOR FIELD, CHURCH ROAD,**  
**ON MONDAY 13<sup>th</sup> MARCH 2006 AT 7.30 P.M.**

**Present :** Cllr Mr C Alford  
Cllr Mr A Barnett (Vice Chairman – Acting Chairman)  
Cllr Mrs J Burns  
Cllr Mrs Y Coutts (*arrived at 7.37 p.m.*)  
Cllr Mr M Harris  
Cllr Mrs A Oxtoby  
Cllr Mr V Sewell  
Cllr Mrs M Solman  
Cllr Mr A Tremain

**In attendance:** Mrs J Hoad (Proper Officer)  
Cllr Mr D Brazier (Kent County Council)  
9 members of the public

#### **1. Apologies**

The Clerk reported that the Chairman, Cllr Mr J Gaywood, would not be attending the meeting due to illness.

RESOLVED: That, Cllr Mr A Barnett be appointed to preside at the meeting in the Chairman's absence.

Apologies had been received from Cllr Mr L Abraham due to family commitments, Cllr Mr J Gaywood due to illness, Cllr Mr B Ramsay due to illness and Cllr Mr C Ward due to family commitments.

#### **2. Declarations of Interest**

Cllr Mrs A Oxtoby declared a personal and prejudicial interest under Council minute item 5 in respect of matters relating to Hartley Wood contained in the minutes of the meeting of the Amenities and Open Spaces Committee held on 2<sup>nd</sup> March 2006, (page 5, minute item 14), as her private residence was located adjacent to the wood and withdrew from the meeting during discussion and voting on the item. .

#### **3. Register of Interest**

Members were reminded of their duty to update the Register of Interest within 28 days of their interest changing.

#### **4. Minutes**

RESOLVED: That, the minutes of the meeting of the Parish Council held on 6<sup>th</sup> February 2006 be approved and signed by the Acting Chairman as a correct record.

*The meeting was adjourned at 7.35 p.m. to receive a report from the County Councillor and to take questions from members of the public..*

*Cllr Mrs Y Coutts arrived at the meeting at 7.37 p.m.*

*The meeting resumed at 7.45 p.m.*

## **5. Amenities and Open Spaces Committee**

Cllr Alford proposed and Cllr Mrs Solman seconded an amendment to the recommendation contained within the minutes of the meeting of the Amenities and Open Spaces Committee held on 2<sup>nd</sup> March 2006 (page 5, minute item 14) relating to Hartley Wood, so that paragraph (2) be deleted in its entirety. The amendment was CARRIED.

RESOLVED: That, the minutes of the meeting of the Amenities and Open Spaces Committee held on 2<sup>nd</sup> March 2006 and the recommendations contained therein, including the amended recommendation, be received and where necessary approved and adopted.

Members of the Council thanked Cllr Mr A Barnett for his work to secure the designation of Rectory Meadow as a Local Nature Reserve.

## **6. Burial Ground and Garden of Remembrance Committee**

RESOLVED: That, the minutes of the meeting of the Burial Ground and Garden of Remembrance Committee held on 7<sup>th</sup> February 2006 and the recommendation contained therein be received and where necessary approved and adopted.

## **7. Planning Committee**

RESOLVED: That, the minutes of the meeting of the Planning Committee held on 14<sup>th</sup> February 2006 and 28<sup>th</sup> February 2006 be received and adopted.

## **8. Youth Committee**

RESOLVED: That, the minutes of the meeting of the Youth Committee held on 23<sup>rd</sup> February 2006 and the recommendation contained therein be received and where necessary approved and adopted.

## **9. Communication Working Group**

RESOLVED: That, the minutes of the meeting of the Communication Working Group held on 2<sup>nd</sup> February 2006 be received and adopted.

## **10. Highways Working Group**

RESOLVED: That, the minutes of the meeting of the Highway Working Group held on 28<sup>th</sup> February 2006 and the recommendation contained therein be received and where necessary approved and adopted.

## **11. Special Projects Working Group**

RESOLVED: That, the minutes of the meeting of the Special Projects Working Group held on 9<sup>th</sup> March 2006 and be received and adopted.

## **12. Northfield Management Committee**

RESOLVED: That the minutes of the meeting of the Northfield Management Committee held on 27<sup>th</sup> January 2006 and 24<sup>th</sup> February 2006 be received and noted.

## **13. Parish Plan**

The Council considered the minutes of the meeting of the Parish Plan Steering Committee and noted with interest the discussions relating to the United Reformed Church.

RESOLVED: That,

(1) the minutes of the meeting of the Parish Plan Steering Committee held on 13<sup>th</sup> February 2006 be received and noted and

(2) matters relating to the future of the United Reformed Church be referred to the Special Projects Working Group.

**14. Parish Council publication – The First Hundred Years by Frank Tate**

It was reported that Mr Tucker’s request to seek permission to copy the book, “The First Hundred Years” by Frank Tate in an electronic form had been withdrawn, but he was still willing to assist the Council with publishing the book on the Council’s website. A number of issues relating to the copyright of the book and the pictures and maps contained within the book had been raised by a member of the public.

RESOLVED: That, the publication of the book “The First Hundred Years” by Frank Tate on the Council’s website be referred to the Communications Working Group.

**15. Kent Association of Parish Councils**

RESOLVED: That,

(1) the Parish News 314 be received and noted and

(2) the minutes of the meeting of the Sevenoaks Area Committee held on 18<sup>th</sup> November 2005 be received and noted..

**16. Calendar of meetings**

RESOLVED: That, the date of the 10<sup>th</sup> April 2006 for the next ordinary meeting of the Council be approved.

**17. Payments**

RESOLVED: That, the payment of the accounts for March 2006, attached as appendix 1 to these minutes, be approved.

The meeting closed at 8.15 p.m.

Signed:.....

Date: .....

Chairman of the Council

**Schedule of Payments March 2006**

<b>Chq No</b>	<b>Payment to</b>	<b>Particulars</b>	<b>Net</b>	<b>VAT</b>	<b>Total</b>
104005	J Hoad	Salary 01/03/06 - 31/03/06 (prev approved)	1,389.02	-	1,389.02
104006	H Gilder	Salary 01/03/06 - 31/03/06 (prev approved)	744.47	-	744.47
104007	Inland Revenue	Month 12	768.46	-	768.46
104008	Kent County Council	Employers & Employees pension contributions March 2005	376.12	-	376.12
104009	D Cunningham	Clean Pavilion	80.00	-	80.00
104010	Calor Gas Limited	Bulk propane delivered 21/02/06. Inv 14375065	429.73	21.49	451.22
104011	South Eastern Plumbers	To diagnose fault on boiler in Pavilion and free seized pump. To isolate water unit on combi boiler in kitchen @ Pavilion	60.00	-	-
			75.00	-	<u>135.00</u>
104012	Seeboard Energy Limited	Electricity charges 22/11/05-23/01/06	122.80	6.14	128.94
104013	Playground Management Ltd	6 monthly playground inspection inv 696593	180.00	31.50	211.50
104014	Monitor Pest Control Ltd	Pest control treatment for moles inv 5937	200.00	35.00	235.00
104015	Glen Surveys Limited	Hartley Wood survey control and land parcel plan inv GSL2864	1,700.00	297.50	1,997.50
104016	Claridge Consultancy Limited	Provision of name registration & hosting for 1 year inv 322	175.00	30.63	205.63
104017	NALC	Direct Information Service subscription renewal	105.00	-	105.00
104018	CPRE	Membership renewal	26.00	-	26.00
104019	Mr G Glidewell	Replace perspex in notice board at Wellfield inv 5 Supply & fit 2 new lectern style noticeboards in Garden of Remembrance inv 5	50.00	-	-
			50.00	-	<u>100.00</u>

104020	Kent Association of Parish Councils	Cllr Oxtoby to attend Chairmanship Day at Lenham	45.00	7.88	52.88
104021	Sevenoaks District Council	Planning application fee re new burial ground at Manor Field	132.50	-	132.50
104022	Sevenoaks District Council	Location map fee for submission with planning application	20.00	-	20.00
104023	Kent County Council	Parish Office rent 23/02/06-22/02/07 inv 945763	600.00	-	600.00
104024	Sevenoaks District Council	2000 gallons from cesspool inv 52686	115.00	-	-
		40 bundles of garden sacks (charged for 20 as overcharged on last invoice) inv 52647	40.00	-	<u>155.00</u>
104025	Sevenoaks District Council	Emptying dog bins Jan-Mar 2006 inv 2013739	182.00	31.85	213.85
104026	Kent County Council (KCS)	Stationery inv S1919352	22.90	4.01	-
		Stationery inv S1931381	44.44	7.78	-
		Stationery inv S1898569	10.70	1.87	-
		Inspection & testing of portable electrical appliances inv AS039365	36.30	6.35	-
					<u>134.35</u>
104027	T D Munday	Garden maintenance at Burial Ground inv 06	119.00	-	-
		Burial Ground visual inspection inv 08	18.00	-	-
		Woodland Avenue - cut back bush overhanging footpath & bushes behind playground inv 09	30.00	-	-
		Woodland Avenue playground - lay paving slabs below bench & level off timber kerb around grass. Inv 10	40.00	-	-
		Manor Field - cut beech hedge and reduce height to 7 ft inv 11	175.00	-	-
		Manor Field - cut down brambles and burn at rear of Pavilion inv 12	90.00	-	-
					<u>472.00</u>
104028	T D Munday	Manor Field - Pick up litter, empty bins etc inv 07	48.00	-	-
		Football pitch line marking and goal post check inv 07	60.00	-	-
		Inspect playground equipment inv 07	200.00	-	-
		Hartley Greens - pick up litter inv 07	24.00	-	-
		Pond - pick up litter inv 07	20.00	-	-

		Gorse Wood - pick up litter inv 07	40.00	-	
					<u>392.00</u>
104029	Cash	To reimburse petty cash. 08/02/06 30 x 1st class stamps 23/05	9.00	-	-
		10/02/06 100 x 1st class stamps 24/05	30.00	-	-
		01/03/06 purchase of biscuits re Parish Office opening 25/05	6.55	-	
					<u>45.55</u>
104030	Woodland Garden Centre	1 cubic yard of topsoil	40.00	-	40.00
104031	Mr K Abraham	Part redecoration of Pavilion (changing rooms)	1,250.00	-	1,250.00
		<b>TOTAL</b>	<b>9,979.99</b>	<b>482.00</b>	<b>10,461.99</b>