

**MINUTES OF THE MEETING OF THE  
BURIAL GROUND AND GARDEN OF REMEMBRANCE COMMITTEE  
HELD ON 21st MARCH 2006 AT 6.30 p.m. AT THE PAVILION, MANOR FIELD.**

**Present :** Cllr Mr A Barnett  
Cllr Mrs J Burns  
Cllr Mrs Y Coutts  
Cllr Mrs A Oxtoby (Chairman)

**In attendance :** Mrs H Gilder (Assistant Clerk)

Members of the Committee carried out a visual inspection of the Burial Ground, Gardens of Remembrance and Closed Churchyard before the start of the meeting.

**1. Apologies for absence**

Apologies for absence had been received from Cllr Mr J Gaywood.

**2. Declarations of Interests**

There were no declarations of interests.

**3. Minutes of the last meeting**

RESOLVED: That, the minutes of the meeting of the Burial Ground and Garden of Remembrance Committee held on 7th February 2006 be approved and signed by the Chairman as a correct record.

**4. Financial Report**

The Committee examined a financial report indicating the current net position of the Burial Ground and Garden of Remembrance Committee as at 14th March 2006.

RESOLVED: That, the financial report, attached as appendix 1 to these minutes, be noted

**5. Burial Ground**

(a) The Committee considered matters arising from the visual inspection undertaken by Members of the Committee before the meeting.

RESOLVED: That,

(1) arrangements be made for the grave of the late Irena Stanislawa Sagajllo and Witold Sagajllo grave no. 70 to be turfed,

(2) a quotation be sought from Mr Munday for the digging out of the dead bush at the entrance to the Burial Ground.

(3) Cllr Barnett be requested to obtain costings for plants to replace the bush at the entrance to the Burial Ground and also for plants to screen the existing chestnut paling fence behind the grave of the late James Elvin.

(4) enquiries be made to identify the undertakers involved in the interment of the late Doreen Joyce Martin to establish when the memorial, which has been temporarily removed from the grave, is likely to be reinstated.

(5) the family of the late John Francis White g.431 be contacted and asked to repair/remove the concrete kerb. (In view of the fact that the grave owner is

untraceable, Mr Munday has been asked to provide 2 quotations. Firstly to repair the kerb and secondly to remove the kerb and turf the grave. A notice has been placed on the grave requesting the family to contact the Clerk).

(b) The Committee considered arrangements for screening the spoil heap at the Burial Ground as the grounds maintenance contractor had expressed his concerns over the proximity of a screen next to the bonfire.

The Committee agreed that to resolve these concerns, the bonfire should be moved slightly away from the proposed fence line.

RESOLVED: That,

(1) a quotation be sought from Mr Munday for the supply and installation of 8 metres of 5 foot high bamboo fencing with supporting wire and 5ft 3 x 3 met posts, to screen the existing spoil heap and,

(2) the grounds maintenance contractor be asked to move the bonfire away from the proposed fence line and to reduce the size of the bonfire by lighting it more frequently as space will be limited.

## **6. Garden of Remembrance**

(a) There were no matters arising from the site inspection undertaken before the meeting.

(b) The Committee considered a quotation for the replanting scheme in the Old Garden of Remembrance.

RESOLVED: That,

the quotation from T D Munday to carry out the replanting scheme in the Old Garden of Remembrance for the sum of £215.00, be accepted.

(c) It was reported that no quotations had been received in respect of the re pointing of the paving slabs in the Garden of Remembrance.

RESOLVED: That,

Mr Munday be invited to submit a quotation to jet wash the paving slabs and to rake out the defective pointing and re point the joints of the paving slabs where necessary.

## **7. New Garden of Remembrance**

There were no matters arising from the site inspection undertaken before the meeting.

## **8. Closed church yard**

There were no matters arising from the site inspection carried out before the meeting.

## **9. New Burial Ground**

The Chairman reported that the planning application is currently being prepared but that no further progress had been made since the last meeting.

RESOLVED: That, the report be noted.

## **10. Association of Burial Authorities**

(a) RESOLVED: That, ABA Info no 33, January to March edition, be noted.

(b) The Committee considered attendance at a Health & Safety Seminar on 16th May 2006, organised by ABA in Highgate, North London.

RESOLVED: That,  
the Clerk and Cllr Mrs A Oxtoby be authorised to attend the Health & Safety  
Seminar on 16th May 2006 at a cost of £80.00 per attendee.

**11. Date of the next meeting**

Tuesday 2nd May 2006 at 6.00 p.m. at the Pavilion.

A visual site inspection will take place on 2nd May 2006 at 5.30p.m. in the Hartley Burial  
Ground.

The meeting closed at 7.03 p.m.

Signed:.....  
Chairman

Date:.....

**Hartley Parish Council  
Summary of Receipts and Payment  
Burial Ground**

Cost Centre	Receipts		Payments		Net Position
	Estimated	Actual	Estimated	Actual	Underspend (+)/Overspend (-)
4 Burial Grounds	2,580.00	3,725.00	6,275.00	5,004.69	2,415.31
<b>NET TOTAL</b>	<b>2,580.00</b>	<b>3,725.00</b>	<b>6,275.00</b>	<b>5,004.69</b>	<b>2,415.31</b>
<b>Total for all Cost Centres</b>	<b>112,005.73</b>		<b>119,949.86</b>		
<b>V.A.T</b>	<b>8,738.85</b>		<b>8,503.58</b>		
<b>GROSS TOTAL</b>	<b>120,744.58</b>		<b>128,453.44</b>		