

THE PARISH COUNCIL OF HARTLEY
MINUTES OF THE MEETING OF THE PARISH COUNCIL HELD IN
THE PAVILION, MANOR FIELD, CHURCH ROAD,
ON MONDAY 10th APRIL 2006 AT 7.30 P.M.

Present : Cllr Mr L Abraham
Cllr Mr A Barnett
Cllr Mrs J Burns
Cllr Mrs Y Coutts
Cllr Mr M Harris
Cllr Mr J Gaywood (Chairman)
Cllr Mrs A Oxtoby
Cllr Mr B Ramsay
Cllr Mr V Sewell
Cllr Mrs M Solman

In attendance: Mrs H Gilder (Assistant Clerk)
Cllr Mr D Brazier (Kent County Council)
9 members of the public

1. Apologies

Apologies had been received from Cllr Mr C Alford due to family commitments, Cllr Mr A Tremain due to work commitments and Cllr Mr C Ward due to family commitments.

2. Declarations of Interest

Cllr Mrs A Oxtoby declared a personal and prejudicial interest under Council minute item 5 in respect of matters relating to Hartley Wood contained in the minutes of the meeting of the Amenities and Open Spaces Committee held on 4th April 2006, (page 5, minute item 12), as her private residence is located adjacent to the wood, but as there was no discussion or voting on the item, it was not necessary for her to withdraw from the meeting.

Cllr Mr A Barnett declared a personal and prejudicial interest under Council minute item 5 in respect of matters relating to the allotments contained in the minutes of the Amenities and Open Spaces Committee held on 4th April 2006 (page 6, minute item 14) as he is an allotment holder and withdrew from the meeting during discussion and voting on the matter.

Cllr Mr A Barnett declared a personal interest under minute item 14 relating to Payments as he is a recipient of one of the payments.

Cllr Mr B Ramsay declared a personal interest under minute item 14 in respect of the payment to MAP Environmental & Building Services, as the proprietor of the company had undertaken work for him. Cllr Ramsay had also assisted the proprietor with the repairs to the Pavilion that the payment related to.

3. Register of Interest

Members were reminded of their duty to update the Register of Interest within 28 days of their interest changing.

4. Minutes

RESOLVED: That, the minutes of the meeting of the Parish Council held on 13th March 2006 be approved and signed by the Chairman as a correct record.

The meeting was adjourned at 7.35 p.m. to receive a report from the County Councillor and District Councillor and to take questions from members of the public.

Cllr Mr D Brazier referred to the Parish Council's application to register land at Hartley Woods as a village green.

Cllr Mr Brazier told Members that he had received a report that the concrete bollards erected to block vehicular access to the site from Hartley Bottom Road have been removed, possibly to enable the entry of a vehicle to carry out fencing works on part of the site.

In view of the Parish Council's ongoing application, Cllr Mr Brazier has contacted Kent County Council regarding the above and is awaiting a response.

Cllr Ramsay reported that Cllr Mr J Gaywood has been appointed for formal election as next years Vice-Chairman of Sevenoaks District Council. The Council congratulated Cllr Gaywood on his appointment.

Cllr Ramsay reported that the new Benefit Surgery at Hartley Library is in its third week and has been very well attended. Cllr Ramsay thanked Mr Colin Senneck for his efforts in publicising the Surgery.

The meeting resumed at 7.40 p.m.

5. Amenities and Open Spaces Committee

RESOLVED: That, the minutes of the meeting of the Amenities and Open Spaces Committee held on 4th April 2006 and the recommendations contained therein, be received and where necessary approved and adopted.

6. Burial Ground and Garden of Remembrance Committee

RESOLVED: That, the minutes of the meeting of the Burial Ground and Garden of Remembrance Committee held on 21st March 2006 be received and adopted.

7. Planning Committee

RESOLVED: That, the minutes of the meeting of the Planning Committee held on 15th March 2006 and 28th March 2006 and the recommendation contained therein, be received and where necessary approved and adopted.

8. Youth Committee

RESOLVED: That, the minutes of the meeting of the Youth Committee held on 30th March 2006 and the recommendation contained therein be received and where necessary approved and adopted.

9. Communications Working Group

RESOLVED: That, the minutes of the meeting of the Communication Working Group held on 15th March 2006 be received and adopted.

10. Highways Working Group

RESOLVED: That, the minutes of the meeting of the Highway Working Group held on 28th March 2006 be received and adopted.

11. Parish Plan

RESOLVED: That, the minutes of the meeting of the Parish Plan Steering Committee held on 6th March 2006 be received and noted.

It was reported that the minutes of the meeting of the Parish Plan Steering Committee held on 3rd April were not available.

12. United Reformed Church

The Council considered a report of a meeting with the Synod Trust Secretary of the United Reformed Church (Southern Province) Trust Ltd and the United Reformed Church Minister.

Members of the Council present at the meeting expressed their concerns over the future of the site, many of which were shared by residents who had made representations to them and through the findings of the Parish Plan survey questionnaire. They felt that the Council should take the opportunity to investigate the feasibility of utilising the site and/or premises for the benefit of the community and suggested that the matter be referred to the Special Projects Working Group for more detailed consideration. The Clerk has sent a letter of intent informing the Trust of this proposed course of action.

RESOLVED: That,

(1) the Clerks action of sending a letter of intent informing the Trust of the proposed course of action be confirmed and

(2) the matter be referred to the Special Projects Working Group for more detailed consideration.

13. Kent Association of Parish Councils

RESOLVED: That,

(1) the Parish News 315 be received and noted and

14. Payments

RESOLVED: That, the payment of the accounts for March 2006, attached as appendix 1 to these minutes, be approved.

The meeting closed at 8.05 p.m.

Signed:.....

Date:

Chairman of the Council

Schedule of Payments April 2006

Chq No	Payment to	Particulars	Net	VAT	Total
104032	J Hoad	Salary 01/04/06 - 30/04/06 (prev approved)	1,470.00	-	1,470.00
104033	H Gilder	Salary 01/04/06 - 30/04/06 (prev approved)	698.90	-	698.90
104034	Inland Revenue	Month 1	771.49	-	771.49
104035	Kent County Council	Employers & Employees pension contributions April 2006	399.45	-	399.45
104036	D Cunningham	Clean Pavilion	80.00	-	80.00
104037	Mr G Glidewell	Replace perspex in notice board at Wellfield. Inv 10	50.00	-	50.00
104038	Kent County Council (KCS)	Stationery invoice no S1944457	38.47	6.73	-
		Stationery invoice no S1952238	25.50	4.46	<u>75.16</u>
104039	Fleet Glass	Repair broken window @ Pavilion Inv no 003792	67.27	11.77	79.04
104040	KAPC	Annual Subscription for year ending 31/03/07 inv 06/07 117	880.00	154.00	-
		Local Council Review 6 issues per annum	28.00	-	<u>1,062.00</u>
104041	The Association of North Kent Neighbourhood Watches	Subscription for the year to April 2007.	7.00	-	7.00
104042	Association of Burial Authorities	Burial Ground conference 16/05/06 J Hoad & Cllr Mrs A Oxtoby 2x£80 Alteration & improvement works to the entrance at Manor Field Inv 1303	160.00	-	160.00
104043	Mr I J Paternoster		3,433.00	600.77	4,033.77
104044	Ash Setting & Printing	Printing & delivery of the March Hartley Herald inv 8557	293.89	-	293.89
104045	Above The Canopy	Works carried out at Rectory Meadow inv HART05273.1218	1,361.70	238.30	1,600.00

104046	Playtop Ltd Sevenoaks District Council	Safety surface repair kit - black top layer inv SIN002265	52.50	9.19	61.69
104047		30 bundles of garden sacks inv 52954	60.00	-	60.00
104048	Glen Surveys Ltd Sevenoaks District Council	Re Hartley Wood - to set out plots with 38 markers inv GSL2882	1,800.00	315.00	2,115.00
104049		Non domestic rates bill 2006/07 Manor Field Pavilion bill no 6/1	532.50	-	-
		Non domestic rates bill 2006/07 Parish Office bill no 2/0	585.19	-	<u>1,117.69</u>
104050	Kent County Council	3 days volunteer work at Rectory Meadow Travel allowance from Hartley to Dartford re free tree collection 14 miles @ 52.7p per mile	450.00	78.75	528.75
104051	Mr A Barnett	To reimburse petty cash re 60 x 1st class stamps 09/03/06 26/05	7.38	-	7.38
104052	Cash	To reimburse petty cash re 100 x 1p stamps 16/03/06 27/05	18.00	-	-
		To reimburse petty cash re 100 x 1st & 2nd class stamps 24/03/06 28/05	1.00	-	-
			51.00	-	<u>70.00</u>
104053	T D Munday	Litter pick etc @ Manor Field inv 15	48.00	-	-
		Football pitch line marking and goal post check inv 15	80.00	-	-
		Inspect playground equipment inv 15	250.00	-	-
		Litter pick @ Hartley Greens inv 15	24.00	-	-
		Litter pick @ pond inv 15	20.00	-	-
		Litter pick @ Gorse Wood inv 15	50.00	-	<u>472.00</u>
104054	T D Munday	Garden maintenance @ Burial Ground inv 14	119.00	-	-
		Burial Ground visual inspection inv 16	18.00	-	-
		Manor Field level outfield with topsoil inv 17	50.00	-	-
		Cut back bramble @ Manor Field along western boundary inv 18	20.00	-	-
		Clean slabs in Garden of Remembrance by pressure jetting inv 19	75.00	-	<u>282.00</u>
104055	KAPC	Clerks Information Day 16/05/06	50.00	8.75	58.75

104056	Mr P Mansfield	Purchase of weed control substance re brambles at allotments	14.10	2.47	16.57
	MAP Environmental &	Repair broken window @ Pavilion & strengthen other glazing beads.			
104057	Building Services	To re fix fire extinguisher bracket. Inv 17	37.50	-	37.50
		TOTAL	14,177.84	1,430.19	15,608.03