

HARTLEY PARISH COUNCIL

The Parish Council Office, Hartley Library, Ash Road, Hartley, Longfield, Kent DA3 8EL

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18th May 2006

Dear Councillor

You are invited to attend a meeting of the Special Projects Committee to be held on Wednesday 24th May 2006 commencing at 7.45 p.m. at Hartley Library, Ash Road.

Yours sincerely

Julie Hoad
Proper Officer

AGENDA

1. Apologies

To receive apologies for absence.

2. Election of Chairman

To elect a Chairman of the Special Projects Committee until the Annual Meeting of the Council in May 2007.

3. Election of Vice Chairman

To consider whether the Committee wishes to elect a Vice Chairman of the Special Projects Committee and if so, to elect a Vice Chairman of the Committee until the Annual Meeting of the Council in May 2007.

4. Declarations of Interest

To receive Members' declarations of interest.

5. Minutes

To approve as a correct record the minutes of the meeting of the Special Projects Working Group held on 18th April 2006 (annexed).

6. Terms of Reference

To review the Committee's Terms of Reference, attached as appendix 1.

7. United Reformed Church

At the Annual Meeting of the Council held on the 8th May 2006 a recommendation put forward by the Special Projects Working Group (now renamed to Special Projects Committee) was approved that,

- (1) the Council investigates the possibility of entering into a legal agreement with the Trustees of the United Reformed Church to utilise the site to provide facilities for community use and in doing so, undertake a feasibility study to assess the

financial viability and sustainability of delivering the project, including the preparation of a detailed business plan and,

(2) the Council's insurers be contacted to enquiry whether they would be willing to extend the public liability cover of the Council's insurance policy to include the car park located in the front of the United Reformed after the closure of the Church, until such time as the Church has decided on the future of the site.

The Committee is requested to consider a draft of a feasibility study prepared by Cllr Harris in respect of (1) above and to consider a verbal report on the latest position regarding the use of the car park located at the front of the United Reformed Church by Members of the Women's Institute.

8. Date of the next meeting

List of circulated documents

1. Minutes of the meeting of the Special Projects Working Group held on 18th April 2006

Committee Membership

Cllr C Alford
Cllr J Gaywood
Cllr Mrs Oxtoby
Cllr A Tremain

Cllr A Barnett
Cllr Mr M Harris
Cllr B Ramsay

Special Projects Committee

Terms of Reference

1. To explore the means to provide access to the new Burial Ground at Manor Field, within the curtilage of the land owned by the Council and to undertake such investigations necessary to secure a solution.
2. To recommend to the Council final proposals for the means of access to Manor Field, including details and provisional costing of the work involved.
3. To consider any other projects referred to it by the Council and to report back after such investigations.

Note : The design and establishment of the new Burial Ground shall remain within the Terms of Reference of the Burial Grounds Committee.

Delegated Powers

1. To seek any necessary advice.
2. To spend such monies considered necessary to achieve article 1 of the Terms of Reference from the budget provision for the new Burial Ground contained in the approved estimates of the Burial Ground Committee.
3. To spend such monies as allocated by the Council for other projects.

Approved by the Council at its Annual meeting held on 8th May 2006