

THE PARISH COUNCIL OF HARTLEY

6th June 2006

Dear Councillor

You are hereby summoned to attend a meeting of the Hartley Parish Council to be held at the Pavilion, Manor Field on **MONDAY 12th JUNE 2006** commencing at 7.30 p.m. The business to be transacted at the meeting is:

Yours sincerely

Julie Hoad
Proper Officer

To assist in the speedy and efficient despatch of business, Members wishing to obtain factual information on items included on the Agenda are asked to contact the Clerk prior to the day of the meeting.

AGENDA

1. Apologies

To receive and approve, if necessary, any apologies for absence.

2. Declarations of Interests

To receive Members' declarations of interests.

3. Register of Interests

To update the Register of Interest, if necessary. Members are reminded they are required to update the Register of Interests within 28 days of their interest changing.

4. Minutes

(WHITE)

(a) To approve as a correct record the minutes of the Annual Meeting of the Council held on 8th May 2006 (annexed).

(b) To note the draft minutes of the Annual Parish Meeting held on 19th May 2006 (annexed).

The meeting will be adjourned to receive any reports from the County Councillor and District Councillors.

Public Question Time

5. Amenities and Open Spaces Committee

(GREEN)

To adopt the minutes of the meeting of the Amenities and Open Spaces Committee held on 15th May 2006 (annexed) and to consider any recommendations contained therein.

- 6. Communications Committee (PINK)**
To adopt the minutes of the meeting of the Communications Committee held on 11th May 2006 (annexed) and to consider any recommendations contained therein.
- 7. Planning Committee (YELLOW)**
To adopt the minutes of the meetings of the Planning Committee held on 17th and 26th May 2006 (both annexed) and to consider any recommendations contained therein.
- 8. Special Projects Committee (LIGHT BLUE)**
To adopt the minutes of the meeting of the Special Projects Committee held on 24th May 2006 (annexed) and to consider any recommendations contained therein.
- 9. Youth Committee (CREAM)**
To adopt the minutes of the meeting of the Youth Committee held on 11th May 2006 (annexed) and to consider the any recommendations contained therein.
- 10. Hartley Wood (PINK)**
To consider a report on the meeting with the London Borough of Southwark held on 24th May 2006 (annexed).
- 11. Northfield Management Committee (GREEN)**
(a) To receive and note the minutes of the meeting of the Northfield Management Committee held on 7th April 2006 (annexed).
(b) To consider a proposal to grant EDF Energy a sub lease on land at Northfield in order to house a sub station on the land which would be required if the works to lay high voltage cable under the land is to be pursued (refer to page 3, minute item 10.3 of the minutes of the meeting of the Northfield Management Committee held on 7th April 2006).
- 12. Hartley Parish Plan Steering Committee (WHITE)**
(a) To receive and note the minutes of the meeting of the Hartley Parish Plan Steering Committee held on 4th May 2006 (annexed).
(b) To endorse the Village Design Statement for Hartley (to follow).
- 13. HAWK Youth Partnership Project (LIGHT BLUE)**
(a) To receive and note the annual report for the HAWK Youth Partnership Project for the period April 2005 to March 2006 (annexed).
(b) To receive and note the minutes of the meeting of the HAWK Youth Partnership Project held on 7th March 2006 (annexed).
- 14. Corporate Assessment of Sevenoaks (YELLOW)**
The Audit Commission is conducting a corporate assessment of Sevenoaks and has invited all Sevenoaks stakeholders to part in the survey. The Council is requested to consider the survey as completed in its draft format and to make any amendments to the survey as required (annexed).
- 15. KAPC (WHITE)**
(a) To receive and note the minutes of the meeting of the Sevenoaks Area Committee held on 10th March 2006 (annexed).
(b) To receive and note the Parish News issue no 316 (annexed)

16. Hoselands Green

Hoselands Green is owned and maintained by Sevenoaks District Council. The Parish Council has been informed by the District Council that it intends to cut the grass at Hoselands Green on three occasions during the growing season. The Parish Council is requested to consider whether this is sufficient and if not to consider what action should be taken.

17. Payments

(LIGHT BLUE)

To approve the payment of the following accounts for June 2006 (annexed).

List of circulated documents

1. Minutes of the Annual meeting of the Council held on 8th May 2006 **(WHITE)**
2. Draft minutes of the Annual Parish Meeting held on 19th May 2006 **(WHITE)**
3. Minutes of the meeting of the Amenities and Open Spaces Committee held on 15th May 2006 **(GREEN)**
4. Minutes of the meeting of the Communications Committee held on 11th May 2006 **(PINK)**
5. Minutes of the meetings of the Planning Committee held on 17th and 26th May 2006 **(YELLOW)**
6. Minutes of the meeting of the Special Projects Committee held on 24th May 2006 **(LIGHT BLUE)**
7. Minutes of the meeting of the Youth Committee held on 11th May 2006 **(CREAM)**
8. Report on the meeting with the London Borough of Southwark held on 24th MAY 2006 **(PINK)**
9. Minutes of the meeting of the Northfield Management Committee held on 7th April 2006 **(GREEN)**
10. Minutes of the meeting of the Hartley Parish Plan Steering Committee held on 4th May 2006 **(WHITE)**
11. Annual report for the HAWK Youth Partnership Project **(LIGHT BLUE)**
12. Minutes of the meeting of the HAWK Youth Partnership Project held on 7th March 2006 **(LIGHT BLUE)**
13. Draft survey in respect of the corporate assessment of Sevenoaks **(YELLOW)**
14. Minutes of the meeting of the Sevenoaks Area Committee held on 10th March 2006 **(WHITE)**
15. Parish News issue 316 **(WHITE)**
16. Schedule of payments for June 2006 **(LIGHT BLUE)**