

HARTLEY PARISH COUNCIL

The Parish Council Office, Hartley Library, Ash Road, Hartley, Longfield, Kent DA3 8EL

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7th June 2006

Dear Councillor

You are invited to attend a meeting of the Highways Committee to be held on Tuesday 13th June 2006 at 7.30 p.m. at Hartley Library, Ash Road

Yours sincerely

Julie Hoad
Proper Officer

AGENDA

1. Apologies for Absence

To receive apologies for absence.

2. Election of Chairman

To elect a Chairman of the Highways Committee until the Annual Meeting of the Council in May 2007.

3. Election of Vice Chairman

To elect a Vice Chairman of the Highways Committee until the Annual Meeting of the Council in May 2007.

4. Membership of the Committee

To approve the re appointment of Cllr Mr D Brazier as a co-opted member of the Highway Committee

5. Declarations of Interest

To receive Members declarations of interest.

6. Minutes

To approve the minutes of the Highway Working Group held on 2nd May 2006 as a correct record (annexed).

7. Terms of Reference

To review the Committee's Terms of Reference, attached as appendix 1.

8. Meeting with Kent Highway Services

To consider a report on a meeting with Kent Highway Services held on 5th June 2006 (annexed).

9. Castle Hill

To consider a request from a resident for the top half of Castle Hill, from "Woodview" to Hartley Green to be resurfaced.

The resident informed the Council that in the year 2000 she requested Castle Hill be considered for the “Quiet Lane” initiative, but whilst Castle Hill appeared to meet all the required criteria she was informed the initiative was in its infancy and only experimental locations were being planned.

10. Councillor’s Reports

To receive any reports from Councillors on issues and concerns regarding highways within the parish.

Cllr Mrs Oxtoby has reported a hedge overhanging the footpath on Ash Road next to Northfield.

11. Date of the next meeting.

Public Question Time

A period of 15 minutes will be set aside to receive any queries or concerns raised by members of the public.

List of circulated documents

1. Minutes of the meeting of the Highway Working Group held on 2nd May 2006
2. Terms of Reference as approved by the Council at its Annual Meeting held on 8th May 2006
3. Report on the meeting with Kent Highway Services held on 5th June 2006

Committee Membership

Cllr Mr J Gaywood
Cllr Mr B Ramsay
Cllr Mrs M Solman
Cllr Mr D Brazier (co-opted – to be confirmed)

Cllr Mr M Harris
Cllr Mr V Sewell
Cllr Mr C Ward

Highways Committee

Terms of Reference

1. To determine the problems and assess the priorities associated with the volume and speed of traffic using the Ash Road.
2. To formulate an ongoing strategy to overcome the problems associated with the traffic on Ash Road and report back to the Council with its findings and recommendations, as necessary.
3. To meet from time to time as deemed necessary by members of the working party.
4. To co opt, for such time as is necessary, members of the public to the working group.
5. To examine and make proposals to the Council on issues affecting highways and byways within the Parish.