

**MINUTES OF THE MEETING OF THE
BURIAL GROUNDS AND GARDENS OF REMEMBRANCE COMMITTEE
HELD ON 27th JUNE 2006 AT 6.00 p.m. AT THE PAVILION, MANOR FIELD.**

Present : Cllr Mr A Barnett
Cllr Mrs J Burns
Cllr Mrs Y Coutts
Cllr Mrs A Oxtoby (Chairman)

In attendance : Mrs J Hoad (Clerk)

Members of the Committee carried out a visual inspection of the Burial Ground, Gardens of Remembrance and Closed Churchyard before the start of the meeting.

1. Apologies for absence

Apologies for absence had been received from Cllr Mr J Gaywood and Cllr Mr M Harris.

2. Election of Chairman

RESOLVED: That, Cllr Mrs A Oxtoby be elected Chairman of the Burial Grounds and Gardens of Remembrance Committee until the Annual meeting of the Council in May 2007.

3. Election of Vice Chairman

RESOLVED: That, Cllr Mr A Barnett be elected Vice Chairman of the Burial Grounds and Gardens of Remembrance Committee until the Annual meeting of the Council in May 2007.

4. Declarations of Interests

There were no declarations of interests.

5. Minutes of the last meeting

RESOLVED: That, the minutes of the meeting of the Burial Grounds and Gardens of Remembrance Committee held on 2nd May 2006 be approved and signed by the Chairman as a correct record, subject to a correction on page 1, minute item (b), paragraph 2, Beach Blossom should read "Peach Blossom".

6. Financial Report

The Committee examined a financial report indicating the current net position of the Burial Grounds and Gardens of Remembrance Committee as at 21st June 2006.

RESOLVED: That, the financial report, attached as appendix 1 to these minutes, be noted

7. Burial Ground

(a) The Committee considered matters arising from the visual inspection undertaken by Members of the Committee before the meeting.

RESOLVED: That, arrangements be made for the graves of the late Winifred Laura Griffiths and Jeremy West to be turfed.

(b) At the meeting held on 2nd May 2006, the Committee had agreed a planting scheme for the bed located next to the main entrance to the Burial Ground, as set out below:

- 1 no Osmanihus delavayii,
- 1 no Physocarpus Diablo,
- 1 no Escallonia – Peach Blossom
- 1 no Ceanothus – Autumnal Blue.

The Committee considered a quotation to clear the bed in readiness for the re planting to be undertaken in the Autumn.

RESOLVED: That, the quotation for the sum of £70.00 from T D Munday to remove the dead bushes and dead Cherry Tree and clear the bed in readiness for replanting be accepted.

(c) The Committee considered a quotation to re plant the bed behind the grave of the late J Elvin (g. 214b).

RESOLVED: That, the quotation for the sum of £60.00 from T D Munday to clear the ground and replant the bed behind grave no 214 b with 4 no Viburnum Tinus be accepted.

(d) The Committee considered two alternative quotations in respect of the grave of the late John Francis White, (1) to repair the existing dilapidated kerb stone and (2) to remove the existing dilapidated kerb stone and turf the grave. The Committee noted that no response had been received to a notice placed on the grave of the late John Francis White on 3rd May 2006

RESOLVED: That, the quotation for the sum of £30.00 from T D Munday to remove the kerb stone and chippings and turf the grave be accepted and that Mr Munday be asked to re lay the existing inscribed tablet on the grave.

8. Garden of Remembrance

(a) There were no matters arising from the visual inspection undertaken by Members of the Committee before the meeting.

(b) The Committee considered a quotation to repair the defective pointing of the paving slabs in the Garden of Remembrance. The Committee examined details of a product known as “FEB Geofix jointing compound” which according to the manufacturers could provide a quick and easy method of applying a permanent, rigid joint on all types of paving with joints over 5 mm wide.

RESOLVED: That, expenditure upto a total sum of £50.00 be approved to purchase 1 no 9 kg bag of FEB Geofix jointing compound in buff and that Mr Munday be asked to use the material to repair a small area of the paving slabs in the Garden of Remembrance as a trial.

9. New Garden of Remembrance

There were no matters arising from the site inspection undertaken before the meeting.

10. Closed church yard

There were no matters arising from the site inspection undertaken before the meeting. The Committee noted that an area of the archaeological dig to the west wall of the Church had been backfilled.

11. New Burial Ground

It was reported that the planning application submitted to the local Planning Authority had been validated and that every effort would be made for a decision to be made on the application by 18th August 2006.

RESOLVED: That, the report be noted.

11. Date of the next meeting

Tuesday 3rd October 2006 at 6.00 p.m.

A visual site inspection will take place on 3rd October 2006 at 5.30p.m. in the Hartley Burial Ground.

The meeting closed at 6.30 p.m.

Signed:.....
Chairman

Date:.....

**Hartley Parish Council
 Summary of Receipts and Payment
 Burial Grounds and Gardens of Remembrance**

Title	Receipts		Payments		Net Position
	Estimated	Actual	Estimated	Actual	Underspend (+) /Overspend (-)
Grass cutting			950.00	266.00	684.00
General maintenance			600.00		600.00
Maintenance contract			1,800.00	417.50	1,382.50
Spoil removal			400.00		400.00
Plinth			500.00		500.00
Graves/interments	1,440.00	290.00			-1,150.00
Interment of ashes	560.00	350.00			-210.00
Memorials	360.00	265.00			-95.00
Plaques	140.00	40.00			-100.00
New B/G grass cut			125.00		125.00
New B/G advance wks			500.00		500.00
All/St grass cut			700.00	200.00	500.00
All/St gen main			500.00	153.19	346.81
Health and Safety			250.00	75.00	175.00
Lay by					0.00
Blue Sacks			50.00		50.00
NET TOTAL	2,500.00	945.00	6,375.00	1,111.69	3,708.31
V.A.T.		0.00		26.81	
GROSS TOTAL		945.00		1,138.50	