

THE PARISH COUNCIL OF HARTLEY

4th July 2006

Dear Councillor

You are hereby summoned to attend a meeting of the Hartley Parish Council to be held at the Pavilion, Manor Field on **MONDAY 10th JULY 2006** commencing at 7.30 p.m. The business to be transacted at the meeting is:

Yours sincerely

Julie Hoad
Proper Officer

To assist in the speedy and efficient despatch of business, Members wishing to obtain factual information on items included on the Agenda are asked to contact the Clerk prior to the day of the meeting.

AGENDA

1. Apologies

To receive and approve, if necessary, any apologies for absence.

2. Declarations of Interests

To receive Members' declarations of interests.

3. Register of Interests

To update the Register of Interest, if necessary. Members are reminded they are required to update the Register of Interests within 28 days of their interest changing.

4. Minutes

(WHITE)

To approve as a correct record the minutes of the Meeting of the Council held on 12th June 2006 (annexed).

The meeting will be adjourned to receive any reports from the County Councillor and District Councillors.

Public Question Time

5. Standing Orders

At the Annual Meeting of the Council held on 8th May 2006 a motion to permanently vary the Council's Standing Orders so that future meetings of the Council be held at 8.00 p.m. rather than 7.30 p.m. was put before the Council. In accordance with Standing Order 77, the motion stood adjourned without discussion. The Council is requested to give this matter due consideration.

- 6. Burial Grounds and Garden of Remembrance Committee (PINK)**
To adopt the minutes of the meeting of the Burial Grounds and Garden of Remembrance Committee held on 27th June 2006 (annexed) and to consider any recommendations contained therein.
- 7. Highways Committee (LIGHT BLUE)**
To adopt the minutes of the meetings of the Highways Committee held on 13th June 2006 (annexed) and 5th July 2006 (to follow if available) and to consider any recommendations contained therein.
- 8. Planning Committee (YELLOW)**
(a) To adopt the minutes of the meetings of the Planning Committee held on 13th and 27th June 2006 (both annexed) and to consider any recommendations contained therein.
(b) To consider increasing the membership of the committee.
- 9. Youth Committee (CREAM)**
To adopt the minutes of the meeting of the Youth Committee held on 22nd June 2006 (annexed) and to consider the any recommendations contained therein.
- 10. Northfield Management Committee (GREEN)**
(a) To receive and note the minutes of the meeting of the Northfield Management Committee held on 12th May 2006 (annexed).
(b) To receive a progress report on the installation of a ground mounted substation on Northfield to facilitate the laying of high voltage cables under the ground.
- 11. Hartley Parish Plan Steering Committee (WHITE)**
(a) To receive and note the minutes of the meeting of the Hartley Parish Plan Steering Committee held on 1st and 15th June 2006 (both annexed).
(b) To consider a progress report on the Village Design Statement (annexed)
- 12. HAWK Youth Partnership Project (PINK)**
To receive and note the minutes of the Annual meeting of the HAWK Youth Partnership Project held on 8th June 2006 (annexed).
- 13. KAPC (WHITE)**
To receive and note the Parish News issue no 317 (annexed)
- 14. Hoselands Green (CREAM)**
To consider a report on future arrangements for the maintenance of Hoselands Green (annexed).
- 15. Local Air Quality Management (WHITE)**
The Council has been invited to comment on Sevenoaks District Council's proposal to designate certain areas as Air Quality Management Areas. Ordinarily such matters would be come forward to the Council by means of a recommendation from the Finance and General Purposes Committee. However the deadline for the return of comments is 28th July 2006 and therefore the Council is requested to consider the District Councils proposals as contained in a letter dated 20th June 2006 and make comment (annexed).

16. Towards 2010 Consultation

The Council has been invited to comment on a consultation document entitled "Towards 2010" which sets out how Kent County Council intends to deliver further service improvements and value for money. Ordinarily such matters would be come forward to the Council by means of a recommendation from the Finance and General Purposes Committee. However, the deadline for the return of comments is 31st July 2006 and therefore the Council is requested to consider the consultation document and make comment (annexed).

17. Gardening for Wildlife Award Scheme 2006 (WHITE)

To consider a letter dated 23rd June 2006 from Sevenoaks District Council in respect of the Gardening for Wildlife Award Scheme 2006. Last year the Council supported the event by donating a prize in the form of a garden centre voucher to the value of £30.00.

18. Office equipment

- (a) To consider the purchase of an air conditioning unit at the Parish Office.
- (b) To consider the purchase of 2 no new keyboards, 2 no new wireless mouse units, including mouse pads with wrist supports and 2 no keyboard wrist supports.

19. Payments (LIGHT BLUE)

- (a) To approve the payment of the following accounts for July 2006 (annexed).
- (b) To approve the payment of the following accounts for August 2006 (to follow).

List of circulated documents

1. Minutes of the meeting of the Council held on 12th June 2006 **(WHITE)**
2. Minutes of the meeting of the Burial Grounds and Garden of Remembrance Committee held on 27th June 2006 **(PINK)**
3. Minutes of the meetings of the Highways Committee held on 13th June 2006 and 5th July 2006 **(LIGHT BLUE)**
4. Minutes of the meetings of the Planning Committee held on 13th and 27th June 2006 **(YELLOW)**
5. Minutes of the meeting of the Youth Committee held on 22nd June 2006 **(CREAM)**
6. Minutes of the meeting of the Northfield Management Committee held on 12th May 2006 **(GREEN)**
7. Report on the negotiations with NAGVA and EDF Energy to provide a substation on Northfield. **(GREEN)**
8. Minutes of the meeting of the Hartley Parish Plan Steering Committee held on 1st and 15th June 2006 **(WHITE)**
9. Minutes of the meeting of the Annual meeting of the HAWK Youth Partnership Project held on 8th June 2006 **(PINK)**
10. Parish News issue 317 **(WHITE)**
11. Report on future arrangements for Hoselands Green **(CREAM)**
12. Letter dated 20th June 2006 from Sevenoaks District Council – “Environment Act 1995 – Local Air Quality Management.
13. Kent County Council – “Towards 2010 – Kent – your county, your future, our promises to you”.
14. Letter dated 23rd June 2006 from SDC in respect of Gardening for Wildlife Award Scheme 2006 **(WHITE)**
15. Schedule of payments for July 2006 **(LIGHT BLUE)**