

**THE PARISH COUNCIL OF HARTLEY**  
**MINUTES OF THE MEETING OF THE PARISH COUNCIL HELD IN**  
**THE PAVILION, MANOR FIELD, CHURCH ROAD,**  
**ON MONDAY 10<sup>th</sup> JULY 2006 AT 7.30 P.M.**

**Present :** Cllr Mr A Barnett  
Cllr Mrs J Burns  
Cllr Mrs Y Coutts (*arrived at 7.32 p.m.*)  
Cllr Mr M Harris  
Cllr Mr J Gaywood (Chairman)  
Cllr Mrs A Oxtoby  
Cllr Mr V Sewell  
Cllr Mrs M Solman  
Cllr Mr A Tremain

**In attendance:** Mrs J Hoad (Clerk)  
Cllr Mr D Brazier (Kent County Council)  
6 members of the public

### **1. Apologies**

Apologies had been received from Cllr Mr L Abraham due to family commitments, Cllr Mr C Alford due to family commitments, Cllr Mr B Ramsay due to family commitments and Cllr Mr C Ward due to work commitments.

RESOLVED: That, the absences of Cllr Abraham, Cllr Alford, Cllr Ramsay and Cllr Ward be accepted and approved by the Council.

### **2. Declarations of Interest**

Cllr Mrs A Oxtoby declared a personal and prejudicial interest under Council minute item 8 (a) in respect of the recommendation contained in the minutes of the meeting of the Planning Committee held on 27<sup>th</sup> June 2006 (page 4, minute item 10) relating to the designation of back gardens as brownfield sites, as she had an interest in land which was the subject of a planning application and withdrew from the meeting during discussion and voting on the matter.

Cllr Mr V Sewell declared a personal interest under Council minute item 19 (b) in respect of the approval of payments for August 2006, as he was the recipient of a payment for the purchase of jointing compound.

### **3. Register of Interest**

Members were reminded of their duty to update the Register of Interest within 28 days of their interest changing.

*Cllr Mrs Y Coutts arrived at the meeting at 7.32 p.m.*

### **4. Minutes**

RESOLVED: That, the minutes of the meeting of the Parish Council held on 12<sup>th</sup> June 2006 be approved and signed by the Chairman as a correct record.

*The meeting was adjourned at 7.35 p.m. to receive a report from the County Councillor and District Councillor and to take questions from members of the public.*

*The meeting resumed at 7.45 p.m.*

## **5. Standing Orders**

The Council considered a proposal to permanently vary its Standing Orders so that future meetings of the Council be held at 8.00 p.m. rather than 7.30 p.m. Pursuant to Standing Order 77, the motion had stood adjourned without discussion from a previous meeting of the Council.

RESOLVED: That, the Council's Standing Orders be permanently varied so that future meetings of the Council be held at 8.00 p.m.

## **6. Burial Grounds and Gardens of Remembrance Committee**

RESOLVED: That, the minutes of the meeting of the Burial Grounds and Gardens of Remembrance Committee held on the 27<sup>th</sup> June 2006 be received and adopted.

## **7. Highways Committee**

RESOLVED: That, the minutes of the meetings of the Highways Committee held on 13<sup>th</sup> June and 5<sup>th</sup> July 2006 and the recommendation contained therein be received and, where necessary, approved and adopted.

## **8. Planning Committee**

(a) RESOLVED: That, the minutes of the meetings of the Planning Committee held on 13<sup>th</sup> and 27<sup>th</sup> June 2006 and the recommendation contained therein be received and, where necessary, approved and adopted.

(b) The agenda item relating to the membership of the Planning Committee was not considered by the Council

## **9. Youth Committee**

RESOLVED: That, the minutes of the meeting of the Youth Committee held on 22<sup>nd</sup> June 2006 and be received and adopted.

## **10. Northfield Management Committee**

(a) RESOLVED: That, the minutes of the meeting of the Northfield Management Committee held on 12<sup>th</sup> May 2006 be received and noted.

(b) The Committee considered a report on proposals to install a ground mounted sub station on Northfield to facilitate the laying of high voltage cables under the ground. The report highlighted a number of difficulties that had been encountered in relation to the disposal of the land and variation to the existing lease.

RESOLVED: That, (1) the Council re confirms its commitment to laying the high voltage cables under the ground on Northfield and (2) the Clerk be authorised, in consultation with the Chairman of the Council, to progress works to lay the cables under the ground on Northfield in a manner deemed to be the most expedient for the Council.

## **11. Hartley Parish Plan Steering Committee**

(a) RESOLVED: That the minutes of the meeting of the Parish Plan Steering Committee held on 1<sup>st</sup> and 15<sup>th</sup> June 2006 be received and noted.

(b) The Council considered a progress report on the production of Hartley's Village Design Statement.

RESOLVED: That, the report be noted.

#### **12. Hawk Youth Partnership Project**

RESOLVED: That, the minutes of the Annual meeting of the HAWK Youth Partnership Project held on 8<sup>th</sup> June 2006 be received and noted.

#### **13. Kent Association of Parish Councils**

RESOLVED: That, the Parish News 317 be received and noted.

#### **14. Hoselands Green**

The Council considered a report on the future arrangements for the maintenance of Hoselands Green.

Cllr Tremain proposed and Cllr Sewell seconded that, the Council make arrangements for one cut to be undertaken on Hoselands Green, including strimming around the trees, as soon as possible, subject to Sevenoaks District Council's agreement.

Amendment by Cllr Mrs Burns, seconded by Cllr Mrs Solman that the words, "as soon as possible" be replaced with the words "...and that the work be programmed at the Clerk's discretion,..." on being put to the vote was CARRIED.

RESOLVED: That,

(1) the Council make arrangements for one cut to be undertaken on Hoselands Green, including strimming around the trees and that the work be programmed at the Clerk's discretion, subject to Sevenoaks District Council's agreement and,

(2) the Council investigates the financial implications of (a) taking ownership of the land at Hoselands Green and (b) entering into a contract with Sevenoaks District Council to take over the responsibility for cutting the grass on Hoselands Green, and that the findings be reported back to the Council.

#### **15. Local Air Quality Management**

The Council considered a letter dated 20<sup>th</sup> June 2006 from Sevenoaks District Council consulting on proposals to designate a number of areas in the District as new Air Quality Management Areas due to the levels of Nitrogen dioxide.

RESOLVED: That, the letter be noted.

#### **16. Towards 2010 Consultation**

The Council considered a consultation document entitled "Towards 2010", which sets out how Kent County Council intends to deliver service improvements and value for money over the next four years.

RESOLVED: That, the consultation document "Towards 2010" be noted.

#### **17. Gardening for Wildlife Award Scheme 2006**

The Council considered a letter dated 23<sup>rd</sup> June 2006 from Sevenoaks District Council informing of Gardening Wildlife Award Scheme 2006 and asking whether the Parish Council would be interested in supporting the event by donating a prize.

RESOLVED: That, in support of the 2006 Gardening Wildlife Scheme, a garden centre gift voucher to the value of £30 be donated by the Parish Council.

#### **18. Office Equipment**

(a) The Council considered the purchase of an air conditioning unit for the Parish Office.

RESOLVED: That, expenditure upto a sum of £500 to purchase an air conditioning unit for the Parish Office be approved.

(b) The Council considered the purchase of new computer equipment.

RESOLVED: That, the purchase of 2 no new keyboards, 2 no new mouse units, including supports and mouse pads be approved.

**19. Payments**

(a) RESOLVED: That, the payment of the accounts for July 2006, attached as appendix 1 to these minutes, be approved.

(b) RESOLVED: That, the payment of the accounts for August 2006, attached as appendix 2 to these minutes be approved.

The meeting closed at 9.00 p.m.

Signed:.....

Date: .....

Chairman of the Council

**Schedule of Payments July 2006**

<b>Chq No</b>	<b>Payment to</b>	<b>Particulars</b>	<b>Net</b>	<b>VAT</b>	<b>Total</b>
104109	J Hoad	Salary 01/07/06 - 31/07/06 (prev approved)	1,469.94	-	1,469.94
104110	H Gilder	Salary 01/07/06 - 31/07/06 (prev approved)	727.58	-	727.58
104111	Inland Revenue	Month 4	789.93	-	789.93
104112	Kent County Council	Employers & Employees pension contributions July 2006	399.45	-	399.45
104113	D Cunningham	Clean Pavilion	80.00	-	80.00
104114	Bayly Environmental Services Ltd	1 water treatment contract inv 202821	235.00	41.13	276.13
104115	Sevenoaks District Council	40 bundles of garden sacks inv 54963	120.00	-	-
		40 bundles of garden sacks inv 55284	120.00	-	-
		2000 gallons from cesspool inv 55236	115.00	-	<u>355.00</u>
104116	Sevenoaks District Council	Dog bin emptying April - June 2006 inv 2014287	182.00	31.85	213.85
104117	Kent County Council (KCS)	Photocopier copy charges 21/12/05-20/06/06 inv PR0020585	180.52	31.59	-
		Photocopier rental charge 21/12/05-20/06/06 inv PR0020327	322.92	56.51	-
		Photocopier rental charge 21/06/06-20/06/06 inv PR0020449	161.46	28.26	-
		Stationery inv S1995063	43.85	7.67	<u>832.78</u>
104118	Parish Plan Steering Committee	Grant from Sevenoaks District Council	500.00	-	500.00
104119	T D Munday	Litter pick @ Manor Field inv 46	52.00	-	-
		Strim entrance to Manor Field inv 46	10.00	-	-
		Inspect playground equipment inv 46	220.00	-	-
		Litter pick @ Rectory Meadow inv 46	55.00	-	-
		Litter pick Hartley greens inv 46	28.00	-	-

		Litter pick @ pond inv 46	20.00	-	-
		Litter pick @ Gorse Wood inv 46	55.00	-	-
					<u>440.00</u>
104120	T D Munday	Repair fence at Woodland Avenue Recreation Ground inv 45	170.00	-	-
		Grass cutting @ Hartley Memorial Green inv 44	60.00	-	-
		Grass cutting All Saints inv 43	80.00	-	-
		Grass cutting @ Burial Ground inv 42	104.00	-	-
		Strim grass at Burial Ground and pond inv 42	16.00	-	-
		Burial Ground Visual Inspection inv 41	18.50	-	-
					<u>448.50</u>
104121	T D Munday	Garden maintenance at Burial Ground inv 39	120.00	-	-
					120.00
<b>TOTAL</b>			<b>6,456.15</b>	<b>197.01</b>	<b>6,653.16</b>

**Schedule of Payments August 2006**

<b>Chq No</b>	<b>Payment to</b>	<b>Particulars</b>	<b>Net</b>	<b>VAT</b>	<b>Total</b>
104122	J Hoad	Salary 01/08/06 - 31/08/06 (prev approved)	1,469.93	-	1,469.93
104123	H Gilder	Salary 01/08/06 - 31/08/06 (prev approved)	783.94	-	783.94
104124	Inland Revenue	Month 5	828.20	-	828.20
104125	Kent County Council	Employers & Employees pension contributions August 2006	399.45	-	399.45
104126	D Cunningham	Clean Pavilion	80.00	-	80.00
104127	M D H Contractors	Remove spoil from BG & level site	465.00	81.38	546.38
104128	T D Munday	Litter pick @ Manor Field inv 51	65.00	-	-
		Strim behind pavilion inv 51	11.00	-	-
		Strim around entrance to Manor Field inv 51	10.00	-	-
		Inspect playground equipment inv 51	176.00	-	-
		Litter pick @ Rectory Meadow inv 51	44.00	-	-
		Litter pick Hartley greens inv 51	28.00	-	-
		Litter pick @ pond inv 51	25.00	-	-
		Litter pick @ Gorse Wood inv 51	44.00	-	<u>403.00</u>
104129	T D Munday	Burial Ground visual inspection inv 52	18.50	-	-
		Grass cutting at Burial Ground 5 cuts inv 53	130.00	-	-
		Strim grass at BG, verge & pond inv 53	16.00	-	-
		Grass cutting @ All Saints inv 54	120.00	-	-
		Grass cutting @ Hartley Memorial Green 4 cuts inv 55	60.00	-	-
		Garden maintenance @ Burial Ground inv 50	120.00	-	<u>464.50</u>
104130	Mr V Sewell	1 no 20kg bag of buff Geofix wide jointing compound re pointing of paving slabs in the garden of remembrance	27.61	-	27.61
104131	Association of Burial Authorities	Annual subscription	82.00	-	82.00

**TOTAL**

---

**5,003.63**

**81.38**

**5,085.01**

---

## **Adjournment**

### **County Councillor's report**

The County Councillor had nothing to report.

The Chairman of the Parish Council raised a question about responsibilities for cutting the grass verges, particularly those along Ash Road. The County Councillor agreed to look into the matter.

### **District Councillors' reports**

The Chairman of the Council reported that the District Council had recently decided not to support a proposal put to it by the Sevenoaks Playhouse and Barratt to redevelop the District Council owned theatre in the heart of Sevenoaks town.

### **Public Question Time**

Mrs Sharp asked whether the Council would be willing to consider planting a new ornamental tree on Hartley Court Green to replace the dead Cherry tree. She also enquired about when the graffiti would be removed from the Pavilion and from the road signs along Church Road. She also asked whether advice had been received on the pond.

Mrs Delf informed the Council that the Cherry tree on Hartley Court Green had been donated by the WI and suggested they may be willing to donate another tree.

Mrs Brudenell spoke in support of the proposed horse riding route on Northfield.