

HARTLEY PARISH COUNCIL

The Parish Council Office, Hartley Library, Ash Road, Hartley, Longfield, Kent DA3 8EL
Tel/fax: 01474 709441
E mail: mail@hartleyparishcouncil.org.uk

12th July 2006

Dear Councillor/Sports Club Representative

You are invited to attend a meeting of the Amenities and Open Spaces Committee to be held on Tuesday 18th July 2006 commencing at 7.30 p.m. at the Pavilion, Manor Field.

Yours sincerely

Julie Hoad
Proper Officer

AGENDA

1. Apologies

To receive apologies for absence.

2. Declarations of Interest

To receive Members' declarations of interest.

3. Minutes

(WHITE)

To approve the minutes of the meeting of the Amenities and Open Spaces Committee held on 15th May 2006 as a correct record (annexed).

4. Cricket at Manor Field

(a) To receive a report from New Ash Green and Hartley Cricket Club.

(b) To confirm the fees due from New Ash Green and Hartley Cricket Club for the 2006 season.

5. Cricket at Longfield Hill

(a) To receive a report from Meopham Cricket Club.

(b) To receive a report on damage to the fence along the western boundary caused as a result of tree work undertaken on adjoining land.

6. Football at Manor Field

(a) To note that Hartley De Sales has confirmed its usage of Manor Field for the 2006/07 season. The club will be fielding 4 teams

2 x U 18 teams – on senior pitch

1 no U 14 and 1 no U 13 team on junior pitch in front of the Pavilion

(b) To consider a quotation to set out 2 no football pitches on Manor Field for the 2006/07 season.

(c) To consider the charge for the use of football pitches for the 2006/07 season.

7. Financial Report

(LIGHT BLUE)

To receive and note a financial report indicating the net position of the allotments, open spaces and Pavilion as at 12th July 006 (annexed).

8. Playgrounds

(PINK)

(a) To consider the use of chemicals in the Council's three playgrounds, instead of strimming around the inside face of the fencing surrounding the play areas. The grass cutting contracts require the contractor to trim these areas in conjunction with the general grass cutting contract. However the contractor has asked whether it would be acceptable to use the chemical "Roundup". RoSPA's Play Safety Information Sheet no 30 – Use of chemicals on play areas is enclosed for Members attention.

(b) To consider a letter dated 31st May 2006 from RoSPA (annexed) advising of amendments to the play area safety inspection report undertaken on 13th February 2006, amended on 31st May 2006 (annexed).

(c) To consider report on action taken by the Council in respect of the playground safety inspection undertaken by RoSPA on 13th February 2006 (Annexed).

9. Manor Field

(a) To receive and note a letter dated 16th May 2006 from Messrs H F & J H Glover confirming that on this occasion they had no objection to the application to seek a temporary events notice submitted to the District Council by the Arthritis Research Campaign to allow the organisers to set up a "Pimms and Chardonnay" stall at the charity event held on Manor Field on 16th June 2006.

(b) To consider a quotation from Mr Westwood for the sum of £100.00 to flail mow the area of land known as the Orchard at Manor Field, including an area of land to the east of Manor Field adjacent to Foxborough Wood.

(c) To consider spraying for the eradication of bramble and weed around and behind the Pavilion.

10. Pavilion

(GREEN)

(a) In light of the recent application for a temporary events notice submitted by the Arthritis Research Campaign it has been suggested that the terms and conditions of hire be amended. To consider a draft of the proposed amendments to the conditions of hire (annexed).

(b) To consider a letter dated 3rd July 2006 from Calor Gas Ltd advising of the Health and Safety Executive requirements regarding the inspection and maintenance of pipes buried under the ground (annexed).

11. Rectory Meadow

(YELLOW)

(a) To consider a letter dated 28th June 2006 from the Rural Development Service enclosing a guidance sheet entitled "Educational Access Group Visit Criteria: Guidance for Agreement Holders".

(b) To receive and note a letter dated 1st June 2006 from the Kent Wildlife Trust enclosing an updated schedule and information sheet on Rectory Meadow, Site of Nature Conservation Interest, ref no SE45.

(c) To note that confirmation has been received that Rectory Meadow will receive a payment of £19.91 under the Single Payment Scheme.

12. Hartley Wood

(CREAM)

(a) To consider a letter dated 26th June 2006 from Martin Tolhurst Partnership in respect of the Council's possessory title claim on land where there is no known owner in Hartley Wood (annexed).

(b) To consider quotations received in respect of a Quantified Risk Assessment of the trees on land owned by the Parish Council in Hartley Wood.

(c) To receive a report on the new kissing gate to be installed on the north side of the subway at the end of Gorsewood Road (annexed).

13. Billings Hill Shaw

To consider a quotation from Austin Treework to remove a dead tree and grind out the stump for the sum of £80.00 plus VAT, if undertaken in conjunction with treework at Hartley Court Green.

14. Woodland Avenue recreation ground

(a) To confirm the Clerk's action to make arrangements for the vandalised post and rail fence located on the boundary of the recreation ground opposite the recycling centre to be repaired at a cost of £170.00. The damage was reported to the Police on 28th June 2006.

(b) To receive a verbal report on the damaged section of post and rail fence located at behind the recreation ground next to the kissing gate leading to the car park off Porchester Close.

15. Pond

(DARK BLUE)

(a) To consider a quotation dated 7th July 2006 from Blackwood Bayne for the sum of £500 to prepare a report on the future management of the pond (annexed).

(b) To consider a letter dated 3rd July 2006 from a resident in support of refurbishment works to the pond (annexed).

16. Foxborough Wood

At the last meeting a letter dated 23rd April 2006 from a local resident expressing concern about the safety of a tree which was heavily clad in ivy and believed to be located on land owned by the Council in Foxborough Wood was considered by the Committee. The Committee requested that as the tree was protected by a TPO and advice be sought from the Tree Officer at Sevenoaks District Council. To date no response has been received for the District Council. However, a local tree surgeon has inspected the tree and is of the opinion that the tree is safe.

17. Hartley Court Green

To consider a quotation from Austin Treework to remove the dead Cherry tree located on Hoselands Green for the sum of £100.00 plus VAT.

18. Lay by

To consider a quotation from T D Munday to re align the chestnut poles in the lay by with additional metal pegs to improve the stability for the sum of £87.00.

19. Clean Kent Campaign

(WHITE)

To consider a letter dated 21st June 2006 from Sevenoaks District Council informing of a new initiative operated by Kent County Council in partnership with all 12 Kent Districts, Kent Highways, the Highway Agency and Rail companies to target litter and waste across the County (annexed). The District Council proposes to employ three "Clean Kent" rapid response teams to augment existing Council resources to clear litter, remove dumped rubbish, clean up areas (including private land), remove graffiti

and dog fouling. The West Kent team will serve the Districts of Sevenoaks, Dartford, Gravesham and Tunbridge Wells, with the team being deployed in each District one week in four (annexed).

20. Publications

(a) To receive and note a newsletter for all Agri-Environment agreement holders in England entitled “Agri-Environment matters”, summer 2006. (Copy available in the Parish Office).

(b) To receive and note a publication from the Open Spaces Society entitled “Open Space Summer 2006 Volume 28 no 6”. (Copy available in the Parish Office).

(c) To receive and note a newsletter published by the Regional Play Association entitled “Play work South East summer 2006 issue 7”. (Copy available in the Parish Office).

(d) To receive and note a newsletter published by the Kent County Playing Fields Association entitled “The Playing Field – Spring 2006”. (Copy available in the Parish Office).

21. Date of next meeting

List of circulated documents

Copies of all documents listed below are available for inspection in the Parish Office

1. Minutes of the meeting of the Amenities and Open Spaces Committee held on 15th May 2006 **(WHITE)**
2. Financial report indicating the net position of the allotments, open spaces and the Pavilion as at 12th July 2006 **(LIGHT BLUE)**
3. RoSPA play safety information sheet 30 – use of chemicals on play areas **(PINK)**
4. Letter dated 31st May 2006 from RoSPA **(PINK)**
5. Play area safety inspection report dated 13th February 2006, amended 31st May 2006 **(PINK)**
6. Draft – conditions of hire – Pavilion **(GREEN)**
7. Letter dated 3rd July 2006 from Calor Gas Ltd and HSE leaflet entitled “Checking LPG pipework” **(GREEN)**
8. Letter dated 28th June 2006 from Rural Development Service **(YELLOW)**
9. Guidance sheet – Educational access group visit criteria: guidance for agreement holders **(YELLOW)**
10. Letter dated 1st June 2006 from Kent Wildlife Trust **(YELLOW)**
11. Letter dated 26th June 2006 from Martin Tolhurst Partnership – Land at Hartley Wood – Possessory Title Claim **(CREAM)**
12. Statutory Declaration **(CREAM)**
13. Report on the installation of kissing gate to north of the subway in Gorsewood Road **(CREAM)**
14. Letter dated 7th July 2006 from Blackwood Bayne **(DARK BLUE)**
15. Letter dated 3rd July 2006 from resident in support of works to pond **(DARK BLUE)**
16. Letter dated 21st June 2006 from SDC re Clean Kent Campaign **(WHITE)**

Committee Membership

Cllr Barnett
Cllr Harris (ex officio)
Cllr Sewell
Cllr Tremain

Cllr Gaywood (ex officio)
Cllr Mrs Oxtoby
Cllr Mrs Solman
Cllr Ward

