

THE PARISH COUNCIL OF HARTLEY

MINUTES OF THE MEETING OF THE PARISH COUNCIL HELD IN

THE PAVILION, MANOR FIELD, CHURCH ROAD,

ON MONDAY 11th SEPTEMBER 2006 AT 8.00 P.M.

Present : Cllr Mr C Alford
Cllr Mr A Barnett
Cllr Mrs J Burns
Cllr Mrs Y Coutts (*arrived at 8.03 p.m.*)
Cllr Mr M Harris
Cllr Mr J Gaywood (Chairman)
Cllr Mrs A Oxtoby
Cllr Mr V Sewell
Cllr Mrs M Solman

In attendance: Mrs J Hoad (Clerk)
Cllr Mr D Brazier (Kent County Council)
6 members of the public

1. Apologies

Apologies had been received from Cllr Mr L Abraham due to family commitments, Cllr Mr B Ramsay due to holiday commitments and Cllr Mr A Tremain due to work commitments.

RESOLVED: That, the absences of Cllr Mr L Abraham, Cllr Mr B Ramsay and Cllr Mr A Tremain be accepted and approved by the Council.

Cllr Mrs Y Coutts arrived at the meeting.

2. Declarations of Interest

Cllr Mrs A Oxtoby declared a personal and prejudicial interest under Council minute item 5 in respect of Hartley Wood contained in the minutes of the meeting of the Amenities and Open Spaces Committee held on 7th September 2006 (page 6, minute item 20 (a) and 20 (b)), as her private residence was located adjacent to Hartley Wood and withdrew from the meeting during discussion and voting on the matter.

Cllr Mrs A Oxtoby declared a personal and prejudicial interest under Council minute item 8 in respect of the planning application SE/06/01755/FUL contained in the minutes of the meeting of the Planning Committee held on 15th August 2006 (page 2, minute item 4 (b)), as she had an interest in the land which was the subject of the planning application, but as there was no discussion or voting on the item, it was not necessary to withdraw from the meeting.

Cllr Mrs A Oxtoby declared a personal and prejudicial interest under Council minute item 5 in respect of Hartley Wood contained in the minutes of the meeting of the Amenities and Open Spaces Committee held on 18th July 2006 (page 4 minute item 12 (a), 12 (b) and 12 (c)), as her private residence was located adjacent to Hartley Wood, but as there was no discussion or voting on the item, it was not necessary to withdraw from the meeting.

Cllr Mrs A Oxtoby declared a personal and prejudicial interest under Council minute item 9 in respect of Hartley Wood contained in the minutes of the meeting of the Special Projects

Committee held on 21st August 2006 (page 3, minute item 8)), as her private residence was located adjacent to Hartley Wood, but as there was no discussion or voting on the item, it was not necessary to withdraw from the meeting.

Cllr Mr A Barnett declared a personal and prejudicial interest under Council minute item 5 in respect of the allotments contained in the minutes of the meeting of the Amenities and Open Spaces Committee held on 7th September 2006 (page 5, minute item 19), as he was an allotment holder and withdrew from the meeting during discussion and voting on the matter.

Cllr Mr C Alford made a statement in relation to a complaint against the Chairman of the Council made by Dr Roberts, which was currently being investigated by Sevenoaks District Council and would be determined at Hearing of the District Council's Standards Committee.

3. Register of Interest

Members were reminded of their duty to update the Register of Interest within 28 days of their interest changing.

4. Minutes

RESOLVED: That,

(1) the minutes of the meeting of the Parish Council held on 10th July 2006 be approved and signed by the Chairman as a correct record and,

(2) the minutes of the extraordinary meeting of the Parish Council held on 18th July 2006 be approved and signed by the Chairman as a correct record.

The meeting was adjourned at 8.07 p.m. to receive a report from the County Councillor and the District Councillor and to take questions from members of the public.

The meeting resumed at 8.34 p.m.

5. Amenities and Open Spaces Committee

RESOLVED: That, the minutes of the meetings of the Amenities and Open Spaces Committee held on 18th July 2006 and 7th September 2006 and the recommendations contained therein be received and where necessary approved and adopted.

6. Communications Committee

RESOLVED: That, the minutes of the meetings of the Communications Committee held on 8th and 30th August 2006 be received and adopted.

7. Highways Committee

RESOLVED: That, the minutes of the meetings of the Highways Committee held on 6th September 2006 and the recommendations contained therein be received and, where necessary, approved and adopted.

8. Planning Committee

RESOLVED: That, the minutes of the meetings of the Planning Committee held on 7th July 2006, 18th July 2006, 1st August 2006, 15th August 2006 and 29th August 2006 be received and adopted.

9. Special Projects Committee

RESOLVED: That, the minutes of the meeting of the Special Projects Committee held on 21st August 2006 and the recommendations contained therein be received and where necessary approved and adopted.

10. Youth Committee

RESOLVED: That, the minutes of the meeting of the Youth Committee held on 5th September 2006 and be received and adopted.

11. Northfield Management Committee

RESOLVED: That, the minutes of the meeting of the Northfield Management Committee held on 21st July 2006 be received and noted.

12. Hartley Parish Plan Steering Committee

RESOLVED: That the minutes of the meetings of the Parish Plan Steering Committee held on 29th June 2006 and 14th August 2006 be received and noted.

13. Hawk Youth Partnership Project

RESOLVED: That, the minutes of the Annual meeting of the HAWK Youth Partnership Project held on 8th June 2006, including the project accounts for the year end 31st March 2006 be received and noted.

14. Kent Association of Parish Councils

(a) RESOLVED: That, the Parish News 318 be received and noted.

(b) RESOLVED: That, the minutes of the meeting of the Sevenoaks Area Committee held on 2nd June 2006 be received and noted.

15. Payments

RESOLVED: That, the payment of the accounts for September 2006, attached as appendix 1 to these minutes, be approved.

The meeting closed at 9.30 p.m.

Signed:.....

Date:

Chairman of the Council

Schedule of Payments September 2006

Chq No	Payment to	Particulars	Net	VAT	Total
104132	British Telecommunications PLC	Broadband re Parish office 1 Jul - 30 Sep (Cheque issued 14/08/06)	89.97	15.74	105.71
104133	J Hoad	Purchase of air conditioning unit (Cheque issued 14/08/06)	249.00	-	-
		Subscription to Norton Antivirus re computer @ Parish Office (Cheque issued 14/08/06)	25.41	-	<u>274.41</u>
104134	J Hoad	Salary 01/09/06 - 30/09/06 (prev approved)	1,469.92	-	1,469.92
104135	H Gilder	Salary 01/09/06 - 30/09/06 (prev approved)	722.25	-	-
		Fee paid to R F Linklater & Partners re eye examination 17/08/06	22.50	-	<u>744.75</u>
104136	Inland Revenue	Month 6	785.86	-	785.86
104137	Kent County Council	Employers & Employees pension contributions September 2006	399.45	-	399.45
104138	D Cunningham	Clean Pavilion	80.00	-	-
		To clean walls in main hall and entrance corridor	50.00	-	<u>130.00</u>
104139	Kent County Council (KCS)	Pitch marker 15ltr x 3 inv TS900104	77.08	13.49	-
		Keyboard, wrist rest & mouse re computer inv S2019079	36.15	6.33	-
		Stationery inv S2010598	83.61	14.63	-
		Keyboard, mouse & batteries re computer inv S2020406	19.50	3.41	-
		Wrist rest re computer inv S2023539	20.40	3.57	-
		Batteries & receipt book inv S2034340	3.05	0.53	-
		Ring binders x 13 & dividers x 16 inv S2037319	8.79	1.54	-
		Berga focus A4 paper x 2 inv S2038999	22.90	4.01	-
		Stationery inv S2040815	8.22	1.44	-
		Stationery inv S2041496	2.30	0.40	<u>331.35</u>
104140	Sevenoaks District Council	2000 gallons from cesspool on 14/08/06 inv 57130	115.00	-	-
		60 bundles of garden sacks inv 55842	180.00	-	-
		Concrete platform for kissing gate @ Woodland Ave inv 55996	650.00	113.75	-
		60 bundles of garden sacks inv 56427	180.00	-	<u>1,238.75</u>
104141	South Eastern Plumbers	To supply & install new water heater assembly on kitchen boiler @ Pavilion	194.00	-	-
		To supply & install replacement thermocouple on Andrews water heater @ Pavilion	56.00	-	-

		To supply & install replacement ball valve in home changing room @ Pavilion.	54.00	-	<u>304.00</u>
104142	KAPC	2 packets of next meeting notices inv 06/07 - 434	7.76	1.05	8.81
104143	British Telecommunications PLC	Calls 08/04/06 - 10/07/06 & service charges 01/07/06 - 30/09/06	81.31	14.22	95.53
104144	Austin Treework	Tree felling @ Grange Lane & Billings Hill Shaw inv 2630	180.00	31.50	211.50
104145	Castle Marquees	Hire of 1 portable toilet 04/08/06 re Woodland Avenue SDC In the Zone day inv 9213	60.00	10.50	70.50
104146	Northfield Management Committee	Contribution 2006/07	2,000.00	-	2,000.00
104147	RBL Poppy Appeal	3 x poppy wreaths re Remembrance Sunday (HPC, Scouts & Fawkham & Hartley PCC	49.50	-	49.50
104148	J B Westwood	Grass cutting inv 2602	1,140.00	199.50	1,339.50
104149	Playsafety Limited	Playground inspection + risk assessment + appointment fee inv 67111434	273.00	47.78	320.78
104150	Calor Gas Limited	Standing charge inv 14951953	18.33	0.92	-
		Bulk propane delivery 1164lt 22/08/06 + surcharge	445.81	22.29	<u>487.35</u>
104151	Supplies Team	Black ink cartridge inv 8208720	21.39	3.74	25.13
104152	Safeplay Playground Maintenance Services Ltd	Longfield Hill playground - replace gate with new self closing mechanism, weld as required & paint inv 2235	225.00	39.38	-
		Woodland Avenue playground - flat swings: replaced x 1 pr tail chains inv 2235	44.00	7.70	<u>316.08</u>
104153	Kent Wildlife Trust	Membership fee	38.00	-	38.00
104154	Woodland Garden Centre	Gardening voucher re parish prize Wildlife Gardening Celebration Evening	30.00	-	30.00
104155	T D Munday	Burial Ground visual inspection inv 59	18.50	-	-
		Grass cutting All Saints inv 61	40.00	-	-
		Grass cutting Hartley Memorial Green inv 62	30.00	-	-
		Hartley Burial Ground - to provide a screen for the spoil heap & bonfire site with 5ft high willow screen 8 metres long with posts inv 63	140.00	-	-
		Hartley Burial Ground - Clear ground and replant the bed behind grave no 214B with 4 verbernum shrubs inv 64	60.00	-	-
		Garden of Remembrance grouting in slabs inv 65	45.00	-	<u>333.50</u>

104156	T D Munday	Litter pick @ Manor Field inv 58	52.00	-	-
		Playground inspection inv 58	220.00	-	-
		Litter pick @ Rectory Meadow inv 58	55.00	-	-
		Litter pick - Hartley greens inv 58	28.00	-	-
		Litter pick - pond inv 58	20.00	-	-
		Litter pick - Gorse Wood inv 58	55.00	-	-
		Sweep broken glass at Woodland Avenue inv 58	12.00	-	442.00
104157	T D Munday	Garden maintenance @ Burial Ground inv 57	120.00	-	-
		Grass cutting - Burial Ground inv 60	52.00	-	-
		Strim grass @ Burial Ground, verge and pond inv 60	16.00	-	-
		Spread roadstone at Manor Field car park inv	35.00	-	223.00
104158	EDF Energy Customers PLC	Electricity usage @ Pavilion	70.05	4.24	74.29
104159	Post Office Limited	200 x 2nd class stamps re September newsletter	46.00	-	46.00
104160	Cash	100 x 1st class stamps 13/07/06 06/06	32.00	-	-
		100 x 1st class stamps 09/08/06 07/06	32.00	-	-
		36 x 2nd class stamps 22/08/06 08/06	11.00	-	75.00
TOTAL			11,409.01	561.66	11,970.67

Adjournment

County Councillor's report

The County Councillor had nothing specific to report.

District Councillors' reports

The District Councillor had nothing specific to report.

Public Question Time

Mrs Delf confirmed the dripping tap had been replaced in the closed church yard.

Dr Roberts asked whether the Special Projects Committee had considered the running and set up costs of a proposed community centre at the United Reformed Church and the current state of lettings to other local halls. The Chairman confirmed the Committee had considered these matters.

Mrs Sharp asked when the duck house would be moved for renovation. It was confirmed the Venture Scouts had this matter in hand.

Mrs Brudenell asked a question in relation to the recently edition of "In Touch". The Chairman asked whether she would be prepared to put her question in writing.

Following questions raised by Mr Mayer and a statement made by Mrs Brudenell in relation to complaints against the Council and its members, a discussion ensued about the role of the Standards Board in dealing with alleged breaches of the Code of Conduct and reference was made to the Council's Standing order 75 which sets out how the Council's deals with complaints in respect of mal administration allegedly committed by the Council, officer or member.

Dr Cramp held the view that the proposals affecting the junction of Valley Road and Castle Hill contained in the sign and speed review undertaken by Babtie would be unsafe due to poor sight lines.

Dr Cramp sought clarification on the extent of the proposed clean up at Cherry Trees. It was hoped the proposed clearance through the "Clean Kent" campaign would extend to the rear of the shops.

