

THE PARISH COUNCIL OF HARTLEY
MINUTES OF THE MEETING OF THE PARISH COUNCIL HELD IN
THE PAVILION, MANOR FIELD, CHURCH ROAD,
ON MONDAY 9th OCTOBER 2006 AT 8.00 P.M.

Present : Cllr Mr L Abraham
Cllr Mr A Barnett
Cllr Mrs J Burns
Cllr Mrs Y Coutts
Cllr Mr M Harris
Cllr Mr J Gaywood (Chairman)
Cllr Mr B Ramsay
Cllr Mrs A Oxtoby
Cllr Mr V Sewell
Cllr Mrs M Solman
Cllr Mr A Tremain

In attendance: Mrs J Hoad (Clerk)
Cllr Mr D Brazier (Kent County Council)
7 members of the public

1. Apologies

Apologies had been received from Cllr Mr C Alford due to family commitments and Cllr Mr C Ward due to work commitments.

RESOLVED: That, the absences of Cllr Mr C Alford and Cllr Mr C Ward be accepted and approved by the Council. .

2. Declarations of Interest

There were no declarations of interest.

3. Register of Interest

Members were reminded of their duty to update the Register of Interest within 28 days of their interest changing.

4. Minutes

RESOLVED: That, the minutes of the meeting of the Parish Council held on 11th September 2006 be approved and signed by the Chairman as a correct record.

The meeting was adjourned at 8.03 p.m. to receive a report from the County Councillor and the District Councillors and to take questions from members of the public.

The meeting resumed at 8.25 p.m.

5. Burial Grounds and Gardens of Remembrance Committee

RESOLVED: That, the minutes of the meeting of the Burial Grounds and Gardens of Remembrance Committee held on 3rd October 2006 be received and adopted.

6. Planning Committee

RESOLVED: That, the minutes of the meetings of the Planning Committee held on 12th September 2006 and 26th September 2006, and the recommendation contained therein be received and where necessary approved and adopted.

7. Order of business

RESOLVED: That, pursuant to Standing Order 26 (d) the order of business be altered so that agenda item 7 relating to the Northfield Management Committee be taken at after agenda item 10 relating to the authorisation of the monthly payments.

8. HAWK Youth Partnership Project

RESOLVED: That, the minutes of the meeting of the HAWK Youth Partnership Project held on 5th September 2006 be received and noted.

9. Kent Association of Parish Councils

RESOLVED: That, the Parish News 319 be received and noted.

10. Payments

RESOLVED: That, the payment of the accounts for October 2006, attached as appendix 1 to these minutes, be approved.

11. Northfield Management Committee

(a) Minutes of the meetings

RESOLVED: That, the minutes of the meeting of the Northfield Management Committee held on 8th September 2006 and the minutes of the special meeting of the Northfield Management Committee held on 19th September 2006 be received and noted.

(b) Milestone School

The Chairman reported that a request had been received from the main contractor currently contracted by Kent County Council to undertake refurbishment and improvement work at the Milestone School to use the strip of land on Northfield between the southern boundary of the school premises and the neighbourhood of Farmholt in New Ash Green, as a temporary means of access to the area designated for use as the contractor's compound located within the confines of the school premises.

It was reported that access to the contractor's compound through the school's car park had been agreed with Kent County Council, but the contractor considered it would be of great benefit to the school if access to the compound could be provided outside the confines of the school premises. The contractor felt this would relieve traffic congestion in the school car park and provide a safer environment for the staff and children attending the school.

The Council was informed that in order to provide a temporary means of access across land at Northfield, the contractor would undertake to carry out the following work, as set out below:

- (1) Provide a temporary "industrial" style gate at the entrance to the proposed access route across Northfield, which would be replaced with an "agricultural" style gate on completion of the contract.
- (2) Retain the existing bund next to the access road to the school, except in the position of the new entrance in (1) above.

- (3) Provide of a new permanent crossover to form a new means of access off the access road to the school, onto the strip of land on Northfield leased by the two Parish Councils.
- (4) Provide a 5 metre wide access route for the contractor's use, constructed from 200 mm thickness of crushed stone material on geotextile membrane, top level with adjacent soil.
- (5) Provide a new bund approximately 1 metre wide x 1 metre high formed from soil removed from the excavation to create the new access route. New bund to be laid from the existing bund located next to the access road leading to the school, extending in line with the proposed access route, but not beyond.
- (6) Provide a temporary chestnut paling fence, extending from the rear of the existing bund located next to the access road leading to the school, extending in line with the proposed new access route and returning across the strip of land on Northfield to the new gated entrance located within the southern boundary of the school premises. Fencing to be removed on completion of the contract.
- (7) Provide a grassed pedestrian route on land between the new soil bund and the temporary chestnut paling fence.
- (8) Provide an access route for Northfield Management Committee maintenance vehicles, when required, by temporarily removing the chestnut paling fence.
- (9) Provide a new gated entrance within the southern boundary of school premises to form a new access to contractor's compound off the land at Northfield.
- (10) On completion of the contract, the temporary road would be left in place for future use by the Northfield Management Committee and any making good required to the road would be carried out prior to completion.

It was explained that if the proposals were acceptable, the contractor would be willing to accept responsibility for all health and safety issues associated with the new means of access on land at Northfield. The contractor had informed the Northfield Management Committee that working hours on site would be between the hours of 07.15 and 16.30, Monday to Friday, and Saturday mornings, if required.

The Chairman reported that the Northfield Management Committee had considered the above proposal as set out in (1) to (10) above and recommended acceptance of the proposal subject to a number amendments and additions, as set out in (11) to (13) below, and subject to the approval of the Parish Councils' insurers and the landowner, New Ash Green Village Association.

- (11) In addition to the replacement of the "industrial" style gate with an "agricultural" style gate, the contractor should be required to provide a new kissing gate suitable for disabled access and new post and rail fencing to run adjacent to the existing bund located next to the access road to the school.
- (12) The provision of temporary chestnut paling fencing next to the new access route should be rejected in favour of the provision of security fencing running adjacent to the existing bund next to access road leading to the school and extending to follow the line of the new access route on land at Northfield, and returning across the strip of land to form a totally enclosed, secure area for the contractor's vehicles.
- (13) At the main contractor's expense, an agent be appointed to act on behalf of the Northfield Management Committee to oversee the works.

A motion proposed by Cllr Ramsay and seconded by Cllr Abraham, “that the contractor should not be permitted to use this area of land on Northfield to form a new road, including associated earthworks and the provision of new fencing”, was put to the Council. On being put to the vote, the motion was LOST.

RESOLVED: That, the contractor be permitted to use the strip of land on Northfield located between the school premises and the neighbourhood of Farmholt in New Ash Green, to form a new temporary means of access to allow contractor’s vehicles to gain access to the contractor’s compound located within the confines of the school premises, subject to the conditions detailed in (1) to (5) and (7) to (13) above and subject to the contractor’s agreement to make an advance payment £20,000 for the use of the land for such purposes for the duration of the contract and upon satisfactory completion of the contract, a sum of £5,000 be returned to the contractor.

The meeting closed at 9.15 p.m.

Signed:.....

Date:

Chairman of the Council

Schedule of Payments October 2006

Chq No	Payment to	Particulars	Net	VAT	Total
104161	J Hoad				
		Salary 01/10/06-31/10/06 (prev approved)	1,469.94	-	1,469.94
104162	H Gilder				
		Salary 01/10/06 - 30/10/06 (prev approved)	755.43	-	755.43
104163	Inland Revenue				
		Month 7	809.64	-	809.64
104164	Kent County Council				
		Employers & Employees pension contributions October 2006	399.45	-	399.45
104165	D Cunningham				
		Clean Pavilion	80.00	-	80.00
104166	Kent County Council (KCS)				
		Stationery inv S2064930	45.00	7.87	-
		Stationery inv S2050661	35.70	6.25	-
		Set out and mark one junior and one senior football pitch at Manor Field inv LS98276	155.00	27.13	-
		Konica black & white copies 21/06/06-20/09/06 inv PR0023697	87.45	15.30	-
		Photocopier hire 21/09/06-20/12/06 inv PR0023734	161.46	28.26	<u>569.42</u>
104167	South Eastern Plumbers				
		All Saints Church - Repairs to leaking tap	68.00	-	68.00
104168	Scribe 2000 Ltd				
		Scribe 2000 Annual Licence renewal inv no 55137	245.00	-	245.00
104169	Sevenoaks District Council				
		2000 gallons from cesspool inv 60041	115.00	-	-
		60 bundles of garden sacks inv 57182	180.00	-	-
		40 bundles of garden sacks inv 60153	120.00	-	<u>415.00</u>
104170	Sevenoaks District Council				
		Emptying dog waste bins July - Sept 2006 inv 2014645	182.00	31.85	213.85
104171	Mr G Hawkins				
		To cut & clear Rectory Meadow July 2006 inv 2007	200.00	35.00	-
		To cut & clear Rectory Meadow Sept 2006 inv 2041	300.00	52.50	
					<u>587.50</u>

104172	Ash Setting & Printing	To print Septembers Hartley Herald A4 size inv 8602	168.00	-	-
		Delivery costs re Hartley Herald distribution inv 8602	22.33	-	
					<u>190.33</u>
104173	Cash	To reimburse petty cash: 100 x 1st class stamps 09/06 14/09/06	32.00	-	-
		To reimburse petty cash: 100 x 2nd class stamps 10/06 22/09/06	23.00	-	-
		To reimburse petty cash: 60 x 1st class stamps 11/06 29/09/06	19.20	-	
					<u>74.20</u>
104174	T D Munday	Garden maintenance at Burial Ground inv 69	120.00	-	-
		Burial Ground visual inspection inv 71	18.50	-	-
		Grass cutting in Burial Ground inv 72	104.00	-	-
		Strim grass BG, verge and pond inv 72	16.00	-	-
		Grass cutting @ All Saints inv 73	80.00	-	-
		Grass cutting Hartley memorial Green inv 74	60.00	-	
					<u>398.50</u>
104175	T D Munday	Routine maintenance work Litter pick, empty bins etc @ MF inv 70	52.00	-	-
		Football pitch line marking & goal post check inv 70	20.00	-	-
		Inspect playground equipment inv 70	176.00	-	-
		Litter pick @ Rectory Meadow inv 70	44.00	-	-
		Litter pick Hartley greens inv 70	28.00	-	-
		Litter pick @ pond inv 70	20.00	-	-
		Litter pick @ Gorse wood inv 70	44.00	-	
					<u>384.00</u>
			<hr/>		
TOTAL			6,456.10	204.16	6,660.26

Adjournment

County Councillor's report

The County Councillor reported on the recent flooding at Springcroft. He confirmed that he had advised Kent Highway Services and the Cabinet member of the situation and had written to all residents of Springcroft, inviting them to write to the Cabinet member, Keith Ferrin. He reported that he was aware that some residents had taken the matter up with the local M.P., Dr Stoate.

The County Councillor asked for the Parish Council's views on an application to have a footpath in Gorse Wood, from Caxton Close to Gorsewood Road, designated as a public right of way. The County Councillor was informed that the Parish Council had lodged this application and therefore would be grateful for any support the County Councillor could offer.

The Chairman of the Council informed the County Councillor that the recent work undertaken by Kent Highway Services to cut the verges had been less than satisfactory. The County Councillor agreed to investigate this matter.

Concerns were raised about the role of the Community Warden and in particular the fact that the warden designated for the Hartley area was covering other areas, including Longfield and New Barn, Borough Green Fawkhams and Darenth. The County Councillor agreed to investigate this matter.

District Councillors' reports

Cllr Ramsay informed the Council that a public meeting would take place on Wednesday 11th October 2006 between 19.00 and 21.00 at the Youth and Community Centre to discuss the Sevenoaks District Council's budget.

Cllr Ramsay advised the Council that Sevenoaks District Council would be consulting on the Local Development Framework and in particular two new policy documents entitled the "Preferred Options: Core Strategy" and the "Interim Housing Policy Supplementary Planning Document". These documents set out a number of plans for creating vibrant communities and maintaining a healthy environment.

Public Question Time

Mr Mayer asked which authority had recently cut the grass on Hoselands Green. It was confirmed that the Parish Council had not organised the cut.

Dr Roberts was disappointed that most of the standard trees donated on Northfield had died and asked whether the Northfield Management Committee was responsible for their maintenance. Whilst this was very unfortunate, it was confirmed that the Committee did not have the resources to ensure the donated trees were regularly watered. Responsibility for watering the trees fell to the individuals who had donated the trees.

Mrs Sharp asked on the current position regarding the provision of a new tree on Hartley Court Green to replace the dead cherry. It was confirmed this matter would be considered at the next meeting of the Amenities and Open Spaces Committee.

Mrs Brudenell questioned the timing of the planting of the donated trees on Northfield.

Mrs Brudenell raised a question on the funding for the interactive sign through the County Members Community Fund. It was confirmed that the funding allocated by the previous County Council had been lost due to Kent Highway Services reluctance to agree to the siting of the interactive sign. It was confirmed that a sum of £3,000 had been allocated from this year's allocation Member allocation (2006/07), but the Council was informed that Kent Highway Services was not able to install the sign until April/May 2008. It was understood that Kent County Council was liaising with Kent Highway Services to endeavour to overcome this problem.

