

THE PARISH COUNCIL OF HARTLEY

7th November 2006

Dear Councillor

You are hereby summoned to attend a meeting of the Hartley Parish Council to be held at the Pavilion, Manor Field on **MONDAY 13th NOVEMBER 2006** commencing at 8.00p.m. The business to be transacted at the meeting is:

Yours sincerely

Julie Hoad
Proper Officer

To assist in the speedy and efficient despatch of business, Members wishing to obtain factual information on items included on the Agenda are asked to contact the Clerk prior to the day of the meeting.

AGENDA

1. Apologies

To receive and approve, if necessary, any apologies for absence.

2. Declaration of Interests

To receive Members' declaration of interests.

3. Register of Interests

To update the Register of Interest, if necessary. Members are reminded they are required to update the Register of Interests within 28 days of their interest changing.

4. Minutes

(WHITE)

(a) To approve as a correct record the minutes of the Meeting of the Council held on 9th October 2006. (Annexed).

(b) To approve a correction to the minutes of the meeting of the Council held on 12th June 2006, as set out below:

Page 2, item 5, Amenities and Open Spaces Committee, delete the words "4th April", and insert the words "15th May".

***The meeting will be adjourned to receive any reports from the District Councillors.
The County Councillor has sent his apologies for absence.***

Public Question Time

- 5. Amenities and Open Spaces Committee (GREEN)**
To adopt the minutes of the meeting of the Amenities and Open Spaces Committee held on 19th October 2006 and to consider any recommendations contained therein. (Annexed).
- 6. Finance and General Purposes Committee (CREAM)**
To adopt the minutes of the meeting of the Finance and General Purposes Committee held on 13th June 2006 and to consider any recommendations contained therein. (Annexed).
- 7. Highways Committee (BLUE)**
To adopt the minutes of the meeting of the Highways Committee held on 25th October 2006 and to consider any recommendations contained therein. (Annexed).
- 8. Planning Committee (YELLOW)**
To adopt the minutes of the meetings of the Planning Committee held on 17th October 2006 (annexed) and 31st October 2006 (annexed) and to consider any recommendations contained therein.
- 9. Northfield Management Committee (PINK)**
To consider the minutes of the special meeting of the Northfield Management Committee held on 6th October 2006 (annexed), the minutes of the ordinary meeting of the Northfield Management Committee held on 3rd November 2006 (annexed), and to consider any recommendations contained therein with particular regard to:
- (i) the proposed horse riding route on Northfield, (refer to the minutes of the meeting of the Northfield Management Committee held on 3rd November 2006, page 2, minute item 7.1).
 - (ii) the contractor's proposal to use part of the land on Northfield as a means of access to the contractors compound located within the confines of the Milestone School, (refer to the minutes of the meeting of the Northfield Management Committee held on 3rd November 2006, page 3 minute item 12.3).
- 10. Hartley Parish Plan Steering Committee (CREAM)**
To receive and note the minutes of the meetings of the Hartley Parish Plan Steering Committee held on 18th September 2006 (annexed), 16th October 2006 (annexed) and 2nd November 2006 (to follow) and to consider a progress report on the Village Design Statement (annexed).
- 11. Rural Post Offices**
To consider a proposal from Councillor Alford for (i) the Parish Council to record that it supports the current campaign that the Government should take steps to retain the essential and valuable services provided by Post Offices in rural communities, (ii) the Member of Parliament be advised of this decision and that he be asked to give an assurance that he will support the retention of a Post Office in Hartley and, (iii) the Finance and General Purposes Committee be requested to consider what further support the Council can give to this campaign. An extract from the Countryside Alliance website entitled, "Post Offices need your help" is attached for members' information.

- 12. Community Warden (GREEN)**
To consider a report on the current position regarding Hartley's Community Warden. The Council may wish to consider referring this matter to the next meeting of the Special Projects Committee which is due to be held on 15th November 2006. (Annexed).
- 13. KAPC (WHITE)**
(a) To receive and note the Parish News issue no 320. (Annexed).
(b) To receive and note the minutes of the meeting of the Sevenoaks Area Committee held on 15th September 2006. (Annexed).
- 14. Payments (LIGHT BLUE)**
To approve the payment of the following accounts for November 2006 (annexed).

List of circulated documents

1. Minutes of the meeting of the Council held on 9th October 2006 **(WHITE)**
2. Extract of the minutes of the meeting of the Council held on 12th June 2006, page 2 **(WHITE)**
3. Minutes of the meeting of the Amenities and Open Spaces Committee held on 19th October 2006 **(GREEN)**
4. Minutes of the meeting of the Finance and General Purposes Committee held on 13th June 2006 **(CREAM)**
5. Minutes of the meeting of the Highways Committee held on 25th October 2006 **(BLUE)**
6. Minutes of the meetings of the Planning Committee held on 17th October 2006 and 31st October 2006 **(YELLOW)**
7. Minutes of the special meeting of the Northfield Management Committee held on 6th October 2006 and the minutes of the ordinary meeting of the Northfield Management Committee held on 3rd November 2006 **(PINK)**
8. Report to the Northfield Management Committee October 2006 from the Northfield Advisory Committee, including map to show the proposed route, riding regulations for NMC riding route, application for membership of the Northfield Licensed Ride, Northfield riding route risk assessment **(PINK)**
9. Minutes of the meetings of the Hartley Parish Plan Steering Committee held on 18th September 2006 and 16th October 2006 **(CREAM)**
10. Progress report on the Village Design Statement **(CREAM)**
11. Extract from the Countryside Alliance website entitled, "Post Offices need your help".
12. Report on the current position regarding Hartley's Community Warden **(GREEN)**
13. Parish News issue 320 **(WHITE)**
14. Minutes of the meeting of the Sevenoaks Area Committee held on 15th September 2006 **(WHITE)**
15. Schedule of payments for November 2006 **(LIGHT BLUE)**